

# JOIN OUR TEAM!



## THE ROLE

### Facilities, Parks, Cemeteries & Forestry Operations (FPCFO) Student

This is a temporary part-time role at the County. The hourly compensation for this role is \$16.550.

## THE OPPORTUNITY

Join our dynamic team as the Facilities, Parks, Cemeteries & Forestry Operations Student!

We are seeking a dedicated student to take on a vital role in the County's FPCFO division. As the FPCFO student you'll play a critical role in maintaining the beauty and functionality of important County spaces.

If you're passionate about keeping our County's facilities beautiful and take pride in your work, apply today to become an essential part of the Haldimand County Team!

## THE PERKS

- Lieu of Vacation
- Defined Benefit Pension
- Uniform Allowance
- Wellness Programs
- Safe & Friendly Work Culture
- Emotional & teambuilding Supports
- Career Growth
- Networking Opportunities



- Must be at least 16 years old.
- Full-time student.



- Relevant experience is considered an asset.



- Active Learning
- Interpersonal Communication
- Initiative

## THE COUNTY

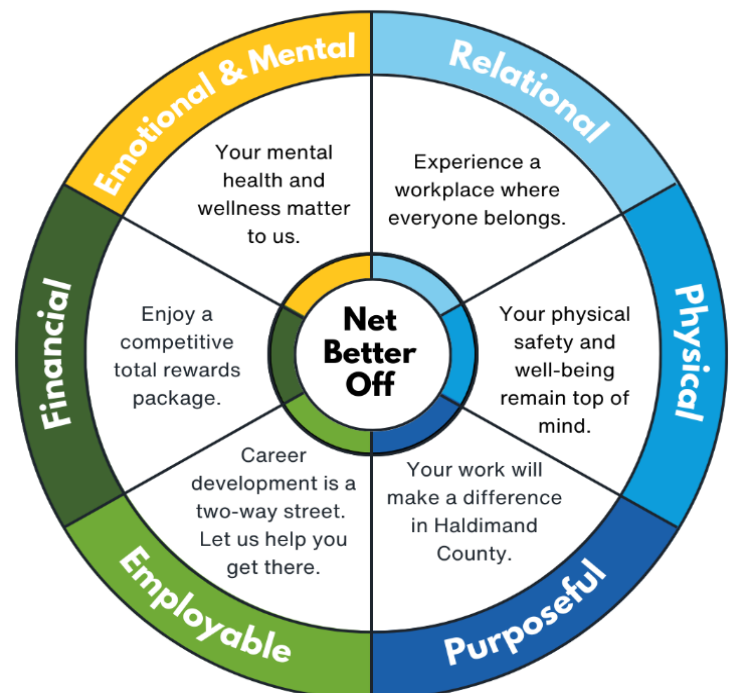
Haldimand County is committed to providing valuable work experience for students - without having to leave your community. Student positions are designed to provide leadership opportunities with future room for growth. With a focus on excellence, our county stands as an outstanding place to work and live. By joining our dynamic team, you open the door to a rewarding opportunity where we prioritize the skills to help you grow.

At Haldimand County, we believe in the Net Better Off philosophy. This means we're passionate about helping our staff thrive and advance in an inclusive workplace.

## THE NEXT STEPS

If this sounds like you, please submit your application online at [www.haldimandcounty.ca/careers](http://www.haldimandcounty.ca/careers).

This posting closes on **January 31, 2024 at 4:30 p.m.** Visit our careers page for more opportunities.



## JOB DESCRIPTION

### Facilities, Parks, Cemeteries & Forestry Operations Student, FPCFO

<b>POSTING PERIOD:</b> December 15, 2023 – January 31, 2024	<b>Employer Group:</b> CUPE Local 4700 (Haldimand) <b>Reporting To:</b> Supervisor, FPCFO
<b>Grade:</b> Student 1 <b>Wage Per Hour:</b> \$16.550/ per hour (October 2023)	<b>Position Status:</b> Temporary Part-Time <b>Hours Worked Per Week:</b> Hours may include weekends or evenings if required. <b>Secondary Student:</b> <ul style="list-style-type: none"> <li>July – August- Up to 40 hours per week</li> <li>September- Up to 24 hours per week</li> </ul> <b>Post- Secondary Student:</b> <ul style="list-style-type: none"> <li>April- August- Up to 40 hours per week</li> <li>September- March- Up to 24 hours per week</li> </ul> <b>Location:</b> <ul style="list-style-type: none"> <li>Caledonia (8)</li> <li>Hagersville (5)</li> <li>Cayuga (6)</li> <li>Dunnville (6)</li> </ul>

### CORE COMPETENCIES:

Active Learning | Initiative | Interpersonal Communication

### POSITION SUMMARY:

The incumbent will carry out designated housekeeping and maintenance duties within County facilities, parks, and cemeteries while also providing assistance to divisional services as needed.

### QUALIFICATIONS, KNOWLEDGE & SKILLS

#### Education

- Must be at least 16 years of age and enrolled in school on a full-time basis.

#### Experience

- Any prior current related experience is considered an asset.

#### Knowledge/Skills

- Must be able to follow directions, work independently and without constant supervision.
- Proven initiative and attention to detail.
- Current Ontario Driver's License and Current First Aid/ CPR certification are considered assets.
- Technology Aptitude
  - Demonstrated fundamental computer skills to perform basic tasks on various technological devices and programs while adhering to cybersecurity and an awareness of best practices.
  - Beginners knowledge of MS Office (Word, Excel, Outlook, PowerPoint)

## RESPONSIBILITIES

The incumbent is expected to but not limited to:

### Functional

- Arenas
  - Cleaning the entire facility and grounds including washrooms, pegging net, gate-keeping and ice patrol (skating ability is an asset) during programs, and assist with ice maintenance.
- Pools
  - Cleaning the pool and associated facilities.
- Parks, Cemeteries, Trails, Courts/ Skate Parks
  - Grass cutting, tree trimming, maintenance of flower beds, general cleaning.
  - Garbage removal in parks, cemeteries, downtown cores, trails and facilities
- County Facilities
  - Painting, furniture moves and other general maintenance tasks as required at all County facilities.

Demonstrate commitment to the Haldimand County code of conduct

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the job.

## POSITION REQUIREMENT(S):

A Current (within the past 6 months) Police Check	OPP LE 220E (if 18 years of age or older)
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Haldimand County envisions all County staff to possess a high degree of Ethical Behaviour & Professionalism, Political Acumen, Relationship Management, Credibility, Flexibility & Adaptability, Empathy & Compassion, Entrepreneurship, and Customer Service.

Haldimand County is an equal-opportunity employer who strives for inclusivity and belonging for all. Accommodation is available at any stage of the hiring process to applicants with differing abilities. If you require accommodation at any stage of the hiring process, please contact us at [hrhelpdesk@HaldimandCounty.on.ca](mailto:hrhelpdesk@HaldimandCounty.on.ca).

We thank you for your interest in working for Haldimand County. Only candidates selected for an interview will be contacted.