

# JOIN OUR TEAM!



## THE ROLE

### Summer Student, Maintenance

This is a **temporary full-time** role at the County. The hourly compensation for this role is **\$16.550**.

## THE OPPORTUNITY

Do you enjoy spending your summer outside? Do you want to gain more experience in landscaping and outdoor maintenance? We are seeking a Summer Student, Maintenance to help our long-term care home Grandview Lodge.

You will assist with various maintenance tasks to ensure the building and grounds are visually appealing and in good condition. Lastly, you will be required to effectively and safely use a variety of landscaping and maintenance tools to complete work.

If you are interested, apply today to become an essential part of the Haldimand County Team!

## THE PERKS

- Lieu of Vacation
- Defined Benefit Pension
- Employee Recognition
- Wellness Programs
- Safe & Friendly Work Culture
- EFAP Program
- Career Growth
- Networking Opportunities



- Enrolled in high school or post-secondary.
- Returning September full-time



- No prior experience required.



- Interpersonal Communication
- Self-Direction
- Initiative

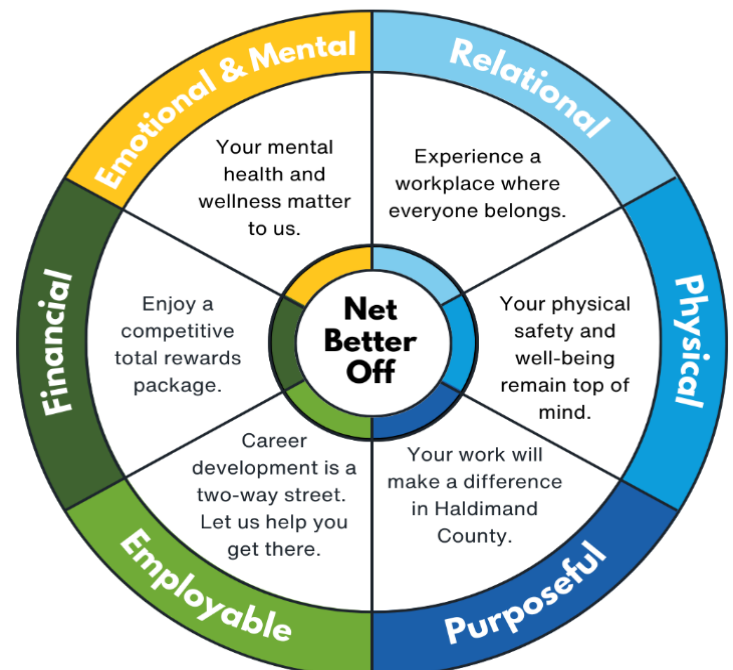
## THE COUNTY

Haldimand County is committed to providing valuable work experience for students - without having to leave your community. Student positions are designed to provide leadership opportunities with future room for growth. With a focus on excellence, our county stands as an outstanding place to work and live. By joining our dynamic team, you open the door to a rewarding experience where we prioritize the skills to help you grow. At Haldimand County, we believe in the Net Better Off philosophy. This means we're passionate about helping our staff thrive and advance in an inclusive workplace.

## THE NEXT STEPS

If this sounds like you, please submit your application online at [www.haldimandcounty.ca/careers](http://www.haldimandcounty.ca/careers).

This posting closes on **March 31, 2024 at 4:30 p.m.** Visit our careers page for more opportunities.



## **JOB DESCRIPTION**

### **Summer Student Maintenance, Grandview Lodge**



<b>POSTING PERIOD:</b> December 15, 2023 – March 31, 2024	<b>Employer Group:</b> Non - Union <b>Reporting To:</b> Supervisor, Facility Operations
<b>Grade:</b> Student 1 <b>Wage Per Hour:</b> \$16.550 / per hour (October 2023)	<b>Position Status:</b> Temporary Full-Time <b>Hours Worked Per Week:</b> Up to 40hrs <b>Location:</b> Grandview Lodge, Dunnville

### **CORE COMPETENCIES:**

Interpersonal Communication | Initiative | Self- Direction

### **POSITION SUMMARY:**

This position will assist with various maintenance tasks to ensure the building and grounds are visually appealing and in good condition. They will also perform routine activities to assist with Resident and staff needs, as directed. This position will be required to effectively and safely use a variety of landscaping and maintenance tools to complete their work.

### **QUALIFICATIONS, KNOWLEDGE & SKILLS**

#### **Education**

- Must be enrolled in Secondary School (at least 16 years old), Community College or University and returning to school in September on a full-time basis.

#### **Experience**

- No prior experience required.
- Special consideration will be given to applicants with:
  - Landscaping and maintenance experience (including weed whipping, lawn maintenance, planting/weeding, painting etc.)

#### **Knowledge/Skills**

- Excellent verbal and written communication skills with the ability to give, obtain, seek clarification, and/or exchange routine information.
- Demonstrated initiative, and ability to make decisions involving routine tasks, within established procedures.
- Demonstrated ability to work independently with complex tasks requiring some supervision.
- Organizational skills with considerable attention to detail to avoid errors and ability to meet deadlines.
- Excellent interpersonal skills including the ability to work effectively in a team environment and guide interdisciplinary team-based discussions to increase staff morale, team building and team spirit.
- Technology Aptitude
  - Demonstrated intermediate computer skills o utilize various technological devices and programs while adhering to cybersecurity and best practices are followed.
  - Intermediate knowledge of MS Office (Word, Excel, Outlook, PowerPoint)
  - Computer knowledge of Network and Software Administration.

## RESPONSIBILITIES

The incumbent is expected to but not limited to:

### Functional

- Landscaping and Outdoor Maintenance:
  - Weed Whipping.
  - Lawn Maintenance (push mower)
  - Light tree trimming.
  - Covering garden with mulch.
  - Spring cleaning of the yards.
  - Planting and weeding gardens.
  - Watering plants (inside and out).
  - Painting.
  - Preventative Maintenance Program on outdoor furniture.
  - Assisting, in conjunction with permanent staff, with the Preventative Maintenance Program on basic equipment
- Interior Maintenance & Repairs:
  - Assisting with grocery duties.
  - Assisting with wall repairs and painting.
  - Assisting with weekly supplies inventory, ordering and stocking.
  - Assisting with resident needs, as directed (hanging pictures, hook up TVs, etc.)
  - Completing miscellaneous work orders, as assigned.

Demonstrate commitment to the Haldimand County code of conduct

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the job.

## POSITION REQUIREMENT(S):

A Current (within the past 6 months) Police Check	OPP LE 220 (18+ years)
Two-Step TB/Mantoux Test	Within 6 Months

Haldimand County envisions all County staff to possess a high degree of Ethical Behaviour & Professionalism, Political Acumen, Relationship Management, Credibility, Flexibility & Adaptability, Empathy & Compassion, Entrepreneurship, and Customer Service.

Haldimand County is an equal-opportunity employer who strives for inclusivity and belonging for all. Accommodation is available at any stage of the hiring process to applicants with differing abilities. If you require accommodation at any stage of the hiring process, please contact us at [hrhelpdesk@HaldimandCounty.on.ca](mailto:hrhelpdesk@HaldimandCounty.on.ca).

We thank you for your interest in working for Haldimand County. Only candidates selected for an interview will be contacted.