

JOIN OUR TEAM!



THE ROLE

Aquatic Assistant Lifeguard

This is a **temporary full-time** position at the County. The hourly compensation for this role is **\$16.55**.

THE OPPORTUNITY

We are seeking a dynamic Assistant Lifeguard to join our Community Development & Partnerships aquatics team, to play a pivotal role in maintaining the safety and enjoyment of our aquatic facilities.

You will execute precise procedures for pool operations with the highest standard of safety. At the Caledonia and Hagersville pools, you will complete routine safety checks on the adjacent splash pad throughout the day. In Dunnville, this position will maintain and oversee the wading pool located in Central Park on Cedar Street. Also, you will offer assistance in lessons and lifeguarding based on your acquired qualifications. Lastly, you will act as a positive role model for all program participants.

If you are interested, please apply today to become an essential part of the Haldimand County team!

THE PERKS

- Lieu of Vacation
- Defined Benefit Pension
- Uniform Allowance
- Wellness Programs
- Safe & Friendly Work Culture
- Emotional & Team-Building Supports
- Career Growth
- Networking Opportunities



- Enrolled in high school or post-secondary.
- Lifeguarding certifications.



- No prior experience required.



- Interpersonal Communication
- Collaborative Skills
- Emotional Intelligence

THE COUNTY

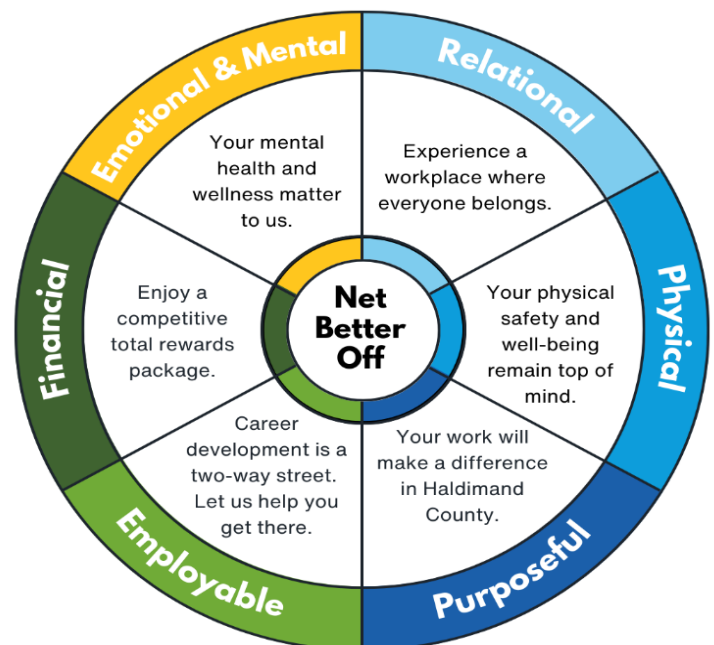
Haldimand County is committed to providing valuable work experience for students - without having to leave your community. Student positions are designed to provide leadership opportunities with future room for growth. With a focus on excellence, our County stands as an outstanding place to work and live. By joining our dynamic team, you open the door to a rewarding opportunity where we prioritize the skills to help you grow.

At Haldimand County, we believe in the Net Better Off philosophy. This means we're passionate about helping our staff thrive and advance in an inclusive workplace.

THE NEXT STEPS

If this sounds like you, please submit your application online at www.haldimandcounty.ca/careers.

This posting closes on **January 31, 2024 at 4:30 p.m.** Visit our Careers page for more opportunities.



JOB DESCRIPTION

Aquatic Assistant Lifeguard, Community Development & Partnerships

POSTING PERIOD: December 15, 2023 – January 31, 2024	Employer Group: Non- Union Reporting To: <ul style="list-style-type: none"> • Supervisor, Community Programs & Events • Community Recreation Programmer
Grade: Student 1 Wage Range Per Hour: \$16.55/ per hour (October 2023)	Position Status: Temporary Full-Time Hours Worked Per Week: Up to 40hrs Location: All Pool Locations (Caledonia, Dunnville, Hagersville)

CORE COMPETENCIES:

Interpersonal Communication | Collaborative Skills | Emotional Intelligence | Diversity & Cultural Intelligence

POSITION SUMMARY:

The Assistant Lifeguard is responsible for the procedures related to pool entry and exit, which includes maintaining the cleanliness of the facility as well as accurate attendance records. Dependant on location, the incumbent will also oversee other aquatic facilities—such as the Dunnville wading pool or the Caledonia and Hagersville splash pads—to ensure a safe environment is maintained. An Assistant Lifeguard will provide assistance with lifeguarding and instruction based on their qualifications. Lastly, they will serve as a positive role model for program participants.

QUALIFICATIONS, KNOWLEDGE & SKILLS

Education

- Must be enrolled in secondary school (at least 15-years-old), community college or university and returning to school in September on a full-time basis.
- Plus have the following current certifications:
 - National Lifeguard (NL) or Bronze Cross;
 - Wading Pool Operator (Dunnville Only);
 - Standard First Aid /CPR -C.

Experience

- No prior experience required.
- Special consideration will be given to applicants with:
 - Experience in aquatics including volunteer, training or personal experience.

Knowledge/Skills

- Demonstrated interest working with people.
- Proven customer service skills.
- Proven basic math skills.
- Access to reliable transportation to and from work.
- Excellent verbal and written communication skills with the ability to give, obtain, seek clarification and/or exchange routine information.
- Demonstrated initiative and ability to make decisions involving routine tasks, within established procedures.
- Demonstrated ability to work independently with complex tasks requiring some supervision.
- Demonstrated ability to exercise significant discretion and sensitivity involving occasional access to confidential data.

- Proven ability to handle/process cash, valuables and/or issue receipts.
- Demonstrated analytical and problem-solving skills involving occasional ingenuity and minor refinement of procedures when necessary.
- Demonstrated capability to provide orientation or technical guidance, as needed.
- Organizational skills, with conscientiousness to avoid errors, and ability to meet deadlines.
- Technology Aptitude:
 - Demonstrated fundamental computer skills to perform basic tasks on various technological devices and programs while adhering to cybersecurity and an awareness of best practices.
 - Beginners knowledge of MS Office (Word, Excel, Outlook, PowerPoint).
 - Computer proficiency in Worktech (Pearl) - time entry.

RESPONSIBILITIES

The incumbent is expected to but not limited to:

People

- Monitor the people entering the facility to ensure that the participants are aware of the Pool Admission Standards as well as the facility rules.
- Maintain a respectful relationship with pool patrons. Interact with participants and address minor complaints or concerns using a polite, courteous and professional approach.
- Track the number of people entering and leaving the facility to ensure that the number of participants does not exceed the posted bather load, and alert on-site aquatic staff, due to the on-deck lifeguarding requirements.
- Ensure detailed inquiries or concerns are directed to the Aquatic Coordinator, or designate.

Timeline

- Ensure the pool facility is ready to open as per schedule and in accordance to the applicable regulations.

Money/Asset

- Responsible for the use of the POS (Point of Sale) machine (Caledonia Lions Pool), the collection of POS receipts and completing the daily summary.
- Ensure that any equipment (such as lifejackets) loaned to participants is returned.

Functional

- Daily Operations:
 - Arrive promptly for all scheduled shifts; be on deck, in uniform, ready for the start of the scheduled shift.
 - Be able to perform all lifeguarding and instructing skills, according to level of qualifications.
 - Promote the programs offered by Community Development & Partnerships Division.
 - Engage in training opportunities to increase knowledge and skills.
 - Enforce all pool rules and regulations consistently.
- Site/Pool Maintenance:
 - Ensure that the pool is operated in accordance with the Health Protection and Promotion Act R.R.O. 1990, Regulation 565 and inform the Aquatic Coordinator or designate of any concerns.
 - Ensure site, equipment and supplies are appropriately maintained and stored to minimize risk at all times, including informing Aquatic Coordinator of any deficiencies.
 - Ensure cleanliness of pool entrance/office/foyer/change and washrooms/equipment rooms/pool deck. Assist in the general daily maintenance of the pool, building, wading pool and/or splash pad and surrounding grounds.
 - When directed, perform duties of Wading Pool Attendant (Dunnville):
 - Ensure the wading pool is operated in accordance with Wading Pool Guidelines for Operators; and,
 - Record attendance and monitor for guarding purposes.

- Reports & Records:
 - Ensure that all records and reports are kept and maintained throughout the operation of the facility and completed professionally and with accuracy (i.e. first aid documentation, incident/accident forms, pool attendance, pool tests and provided to the appropriate supervisor, as required.
 - Report any supply or equipment needs to the appropriate staff, as required.
 - Ensure all required payroll information is completed accurately and submitted on time.
- Health & Safety:
 - Know and understand emergency procedures for the facility.
 - Ensure a safe environment exists for all participants utilizing the facility. Conduct safety checks on-site and for the equipment.
 - Provide continuous supervision of all pool patrons.
 - Apply basic life support and/or first aid should the need arise in accordance to level of qualifications.

Demonstrate commitment to the Haldimand County code of conduct.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the job.

POSITION REQUIREMENT(S):

A current (within the past 6 months) Police Check	OPP LE 220 (18+)
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WORKING CONDITION(S):

- Pools Operating Hours: Monday to Sunday (6:00am – 8:30pm) as scheduled.

Haldimand County envisions all County staff to possess a high degree of Ethical Behaviour & Professionalism, Political Acumen, Relationship Management, Credibility, Flexibility & Adaptability, Empathy & Compassion, Entrepreneurship and Customer Service.

Haldimand County is an equal-opportunity employer who strives for inclusivity and belonging for all. Accommodation is available at any stage of the hiring process to applicants with differing abilities. If you require accommodation at any stage of the hiring process, please contact us at hrhelpdesk@HaldimandCounty.on.ca.

We thank you for your interest in working for Haldimand County. Only candidates selected for an interview will be contacted.