



REGULAR MEETING OF THE HALDIMAND MUSEUMS ADVISORY BOARD

Thursday March 16, 2023; 7:00 pm
Heritage Centre, 19 Talbot Street, Cayuga, ON

Present: Nancy McBride, Colleen Kelly, Dick Passmore, Patrick O'Neil, Michaela Chiasson, Melissa Lloyd;
Regrets Rachel Berry; **Staff:** Anne Unyi Supervisor, Heritage & Culture; Karen Richardson, Curator, Heritage Centre, Dana Stavinga, Curator, Wilson MacDonald Memorial School Museum, Katrina Schmitz, Manager, Community Development & Partnerships.

1. **Call to Order.** The Supervisor, Heritage & Culture called the meeting to order at 7:00 pm.
2. **Approval of the Agenda**
HM-2023-01 Recommendation by Nancy McBride and Colleen Kelly that the agenda dated March 16, 2023 be approved as presented. **APPROVED**
3. **Disclosure of conflict of interest and general nature thereof.** None
4. **Orientation**
 - 4.1 Review of Terms of Reference
 - 4.2 Review Member Binder
 - 4.3 Board and Committee Member Orientation (Haldimand County, Clerk's Division)
Dates chosen for the Orientation Session: Friday, March 24, 2023 9:30 to 11 a.m. or Monday, April 3, 6 to 7:30 p.m. at the Haldimand County Administration Building (Haldimand Room). The session(s) will provide an overview of the County's organization and responsibilities, roles of Council and staff, and roles of boards and committees. This meeting will also speak to the roles of Chair and Vice-Chair, Council appointee and staff on the committees. Finally, will introduce legislated accessibility training and will speak to how the Council Code of Conduct applies to board and committee members.
5. **Appointment of Chair and Vice Chair**

The Supervisor, Heritage & Culture called for nominations for the position of Chair and Vice Chair.
For the position of Chair: Nancy Bride selected as Chair.

For the position of Vice-Chair: Colleen Kelly selected as Vice Chair.

The meeting was turned over to the newly elected Chair.
6. **Approval of Minutes**
HM-2023-02 Recommendation by Colleen Kelly and Nancy McBride that the Minutes of the Haldimand Museums Advisory Board meeting September 22, 2022 be approved as presented. **APPROVED**
7. **Business Arising**
 - 7.1 Community Museums Operating Grant 2023
The Supervisor, Heritage & Culture provided an update on the Community Museums Operating grant program and the reporting requirements for 2023 which include the submission of an three to five year Accessibility Plan for each site.
8. **Curator's Reports (First Quarter, 2023)**
 - 8.1 Wilson MacDonald Memorial School Museum
 - 8.2 Heritage Centre
 - 8.3 Edinburgh Square Heritage and Cultural Centre

The Curators presented an overview of first quarter activities to the Board for discussion.

HM-2023-03 Recommendation by Dick Passmore and Melissa Lloyd that the Curator's Reports dated March 16, 2023 be approved as presented.

9. New Business

9.1 Priority Setting 2023

Haldimand Museums will be embarking on the creation of the new or revised Strategic Plan including looking at the vision, mission, goals and objectives for the Heritage & Culture Unit. With the assistance of the Manager, a framework for the future development of action plans that will drive activities and associated budgets. An outline from this session will be provided to the Board for comments and feedback.

9.2 2023 Meeting Schedule

The HMAB will meet quarterly with meetings times 6:00 – 7:30 pm. Additional meetings may take place at the discretion of the Chair.

For 2019 HMAB meetings will take place at the following locations:

- June 22 - Wilson MacDonald Memorial School Museum, Selkirk
- September 21 - Edinburgh Square Heritage and Cultural Centre, Caledonia
- November 23 – Haldimand County Administration Building, Cayuga

10. Discussion/Comments from the floor:

10.1

11. Adjournment: 8:25 pm

Next Meeting: JUNE 22, 2023

- **Annual General Meeting 7:00 pm to be followed by second Regular Meeting**
 - **Location: Wilson MacDonald Memorial School Museum**