



## Application for a Removal of Holding

**NOTE:** All applications are to be submitted via Portal, through the County's website. Portal, along with further instructions can be found at the following link:

<https://portal.haldimandcounty.on.ca/cityviewportal>

An incomplete or improperly prepared application may not be accepted and could result in processing delays.

### For Office Use Only

File No. **PLRH-2023-**\_\_\_\_\_

Roll No. \_\_\_\_\_

Date Submitted \_\_\_\_\_

Date Received \_\_\_\_\_

Sign Issued \_\_\_\_\_

Planner's Initials \_\_\_\_\_

### A. APPLICANT INFORMATION

1. Owner (s) \_\_\_\_\_

Phone No. \_\_\_\_\_

Address \_\_\_\_\_

Fax No. \_\_\_\_\_

\_\_\_\_\_

Postal Code \_\_\_\_\_

E-Mail \_\_\_\_\_

2. Agent \_\_\_\_\_

Phone No. \_\_\_\_\_

Address \_\_\_\_\_

Fax No. \_\_\_\_\_

\_\_\_\_\_

Postal Code \_\_\_\_\_

E-Mail \_\_\_\_\_

Please specify to whom all communications should be sent:  Owner  Agent

3. Names and addresses of any mortgagees, holders of charges or other encumbrances:

\_\_\_\_\_

4. Are there any easements or restrictive covenants affecting the property?

Yes  No

If Yes, please describe the easement or covenant and its effect: \_\_\_\_\_



# Haldimand County

## **B. LOCATION/LEGAL DESCRIPTION OF PROPERTY**

Geographic Township	_____	Urban Area/Hamlet	_____
Concession Number	_____	Lot Number	_____
Registered Plan Number	_____	Lot(s) Block(s)	_____
Reference Plan Number	_____	Part Numbers	_____
Property Address	_____		

## **C. PURPOSE OF APPLICATION**

1. Please list the conditions of the Holding removal and how the conditions have been met:

\_\_\_\_\_

\_\_\_\_\_

2. Holding by-law number: \_\_\_\_\_

2. Is there a time limit that affects the processing of this application?

Yes  No

If yes, please describe \_\_\_\_\_

## **D. OTHER INFORMATION**

28. Is there any other information that you think may be useful in the review of this application? If so,

please explain below or attach on a separate page: \_\_\_\_\_

\_\_\_\_\_



## Haldimand County

### **E. SUPPORTING MATERIAL TO BE SUBMITTED WITH THE APPLICATION**

In order for your application to be considered complete, the following must be included as part of this application (***all figures must be provided in bold numerals, black ink, and metric units***):

1. Application fee (see Fee Schedule at page 13).
2. Conservation Authority fee, if applicable (Information available from staff. Conservation Authority fee schedules are also available at these websites: Niagara Peninsula Conservation Authority: [www.conservation-niagara.on.ca](http://www.conservation-niagara.on.ca); Grand River Conservation Authority: [www.grandriver.ca](http://www.grandriver.ca); and Long Point Region Conservation Authority: [www.lprca.on.ca](http://www.lprca.on.ca)).

**Note:** In case other documentation/supporting material become necessary, you will be asked to submit that prior to processing of your application.

### **F. NOTIFICATION SIGN REQUIREMENTS (if applicable)**

For the purpose of public notification and in order for staff to easily locate your land, you will be given a sign to indicate the intent and purpose of your application. It is your responsibility to:

1. Post sign as soon as you receive it.
2. Post one sign per frontage in a visible location on the subject property.
3. Ensure one sign is posted at the front of the property at least three feet above ground level.
4. Notify the Planner when the sign is in place in order to avoid processing delays.
5. If the sign is not posted in accordance with the above, your application may be deferred.
6. Maintain the sign until notice of decision is received and thereafter removed.

For the purposes of this application, the Owner/Applicant/Agent grants permission to the relevant County staff to enter upon the said property for inspection purposes, and the owner will not be held responsible or liable if any accident or injury occurs.

### **G. COLLECTION OF PERSONAL INFORMATION**

Personal Information collected on this form is collected pursuant to the Planning Act and will be used for the purposes of processing this application. Questions about this collection may be directed to Haldimand County's Planning and Development Division at 905-318-5932 ext. 6209 or [planning@haldimandcounty.on.ca](mailto:planning@haldimandcounty.on.ca).





# Haldimand County

## H. DECLARATION

Through submission of this application, I/we solemnly declare that I/we have reviewed and completed this application and all of the above statements and the statements contained in all of the exhibits/attachments transmitted herewith are true and correct. I acknowledge that all legislation and requirements governing this type of application shall be complied with whether specified herein or not. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

## I. AUTHORIZATION

If the applicant is not the owner of the land that is the subject of this application, the authorization set out below must be completed by the owner.

### **AUTHORIZATION OF OWNER (S)**

I/we \_\_\_\_\_ am/are the owner(s) of the land that is the subject of this zoning application.  
I/we authorize \_\_\_\_\_ to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application.

Acknowledgement of Owner(s) Authorization

\_\_\_\_\_

Signature (s)

\_\_\_\_\_

Date



# Haldimand County

## J. SCHEDULE OF FEES

### Notes:

1. Please make cheques for application fee payable to Haldimand County.
2. A separate cheque payable to the relevant Conservation Authority is also required for applications that fall within that Conservation Authority's watershed.

<b><i>Fee Category</i></b>	<b><i>Fee (\$)</i></b>
A. Removal of Holding Provision	892.00
B. Building Review Fee - Sewage System Assessment (applicable only to properties without municipal water/sewer)	354.00
E. Application Recirculation (to agencies) Fee	177.00
F. Re-circulation of Public Notice	518.00
G. Application Deferral at Applicant's request	300.00
H. Additional Fees For Legal Costs:	
i) Ontario Land Tribunal (OLT) appeal	2,577.00
ii) Preparation of OLT Appeal Record	221.00



# Haldimand County

## **K. SUBMISSION OF COMPLETE APPLICATION/FOR MORE INFORMATION**

For submitting a complete application, getting additional information or assistance in completing this application, please contact a Planner. In case reference to Haldimand County maps is required to complete the application, they are available at the County website: [www.haldimandcounty.ca](http://www.haldimandcounty.ca). Complete applications can be submitted at the following office Monday to Friday between 8:30 am and 4:30 pm:

Planning & Development Division  
Haldimand County  
53 Thorburn Street South  
Cayuga ON N0A 1E0  
Phone: (905)-318-5932