



Haldimand County Public Library
1-117 Forest Street East
Dunnville ON N1A 1B9
(905) 318 5932

MINUTES

of a meeting of the Haldimand County Public Library Board
Tuesday, December 03, 2019
Dunnville Library: Disher Room, 5:00 pm

Present:	Linda Van Ede, Chair	Rob Shirton, Councilor
	Pat MacDonald, Vice Chair	Catherine Rozman
	Jo Geary	Mary Kent
	Paul Diette, CEO	Malcolm Millar

1. Call to Order

Linda Van Ede called the meeting to order at 5:03 pm.

2. Adoption of Agenda

19-55 **MOVED** by Jo Geary, **SECONDED** by Rob Shirton
THAT the Agenda be adopted as circulated.
CARRIED.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Approval of previous Minutes

19-56 **MOVED** by Linda Van Ede, **SECONDED** by Pat MacDonald
THAT the Minutes of November 21, 2019 be adopted.
CARRIED.

5. Staff and Board Reports

5.1 Cash Flow Statement, November 2019

A summary of November financial transactions was not available from the Finance Division at the time the Board package was prepared. November transactions will be included in the next report.

5.2 Monthly Activity Report, November 2019

Circulation and programming statistics for November were not available at the time the Board package was prepared and will be included with those for December in a subsequent report.

5.3 New Cayuga Branch Project

No new business.

5.4 New Hagersville Branch

No new business.

6 Business Arising

No new business.

7. Standing Items

7.1 Strategic Plan

A copy of the **2019-2021 Central Highlands Regional Council Library Strategy and Action Plan** was included in the Board package. The CHRC has nine branches and one honorarium (contracted) facility, serving a large rural area in southeast Queensland, Australia with a population of 28,800. Considering its population and the density of that population, Central Highlands shares some similarities to Haldimand County and likely faces similar challenges and opportunities when delivering library services.

This well-presented strategic plan was put forward as an example to encourage discussion – likes, dislikes, etc. – amongst HCPL Board members prior to the Board's own strategic plan preparation. Board members agreed that the HCPL plan should be succinct, address high-level directions, should leave specific details to operational plans, and should remain flexible to new opportunities and challenges. It was also agreed that the strategic plan should be, as a secondary purpose, a promotional tool for emphasizing the library's value to its community.

7.2 Policies Review

No new business.

7.3 Reporting Requirements

No new business.

8. New Business

No new business.

9: Date and Place of Next Meeting (TBD)

The next meeting will be determined in conjunction with a SOLS-lead strategic planning session in January.

10: Adjournment

19-57 **MOVED** by Mary Kent, **SECONDED** by Jo Geary
THAT the meeting adjourn at 5:57 pm.
CARRIED.

Linda Van Ede, Chair

Date