



## VACANCY POSTING

<b>Posting #: UFCW-2020-PSW</b>	<b>Employee Group: UFCW HOPE Service Workers</b> <b>Position Status: Permanent Part-Time</b> <b>Hours worked per week: up to 24</b>
<b>Position: Personal Support Worker – OPEN POSTING</b> <b>Wage Rates (January 2020): \$23.406 - \$24.122</b>	<b>Department / Division: Corporate &amp; Social Services / Grandview Lodge</b> <b>Location: Dunnville, Ontario</b>

At Grandview Lodge, each position ensures the Resident's safety as well as their physical, social and recreational well-being and quality of living.

### PURPOSE OF POSITION:

Reporting to the Director of Nursing, the incumbent will:

- assist Residents with activities of daily living
- work under the direction of regulated health professionals

### EDUCATION & EXPERIENCE:

- High School (Grade 12) graduation (or equivalent) plus an additional program of up to one year or equivalent
- Personal Support Worker Certificate required

### PLUS

- over three months, up to and including six months current work experience (experience in geriatric care preferred), and work / life experiences that are necessary for performance of the job and training and adjustment on the job itself

Or equivalent to that combination

### KNOWLEDGE & SKILLS REQUIRED:

- Proven ability to recognize obvious changes in the Resident's usual pattern(s).
- Proven ability to follow directions and care plans as determined by the Registered Staff.
- Proven ability to communicate (verbal, listening and in writing)
- Proven interpersonal skills to interact with Residents, team members and members of the public

### COMPUTER EXPERTISE:

- **Level 1** - Incumbents to this position must possess basic computer skills scored at 50% or higher to ensure their familiarity with computer / printer / mouse / Internet / e-mail.

**MACHINES & EQUIPMENT OPERATED**

Include but are not limited to:

- Mechanical lifts, electronic and manual
- Whirlpool tubs.
- Beds - manual, electric
- Office equipment required for the work - includes but is not limited to - phone, fax, photocopier, pager

**Accountabilities / Tasks**

**The Incumbent is expected to:**

- Follow the GVL philosophy of delivering care to Residents by utilizing Montessori and GPA principles.
- Communicate with Residents, visitors and other personnel in a courteous manner.
- Ensure Resident Bill of Rights are respected.
- Work within policies and procedures determined by Haldimand County and / or legislation relative to the function (GVL Nursing Unit).

**Tasks include, but are not limited to the following:**

- participate as a member of the interdisciplinary care team through Resident observation, prompt reporting, accurate documentation and by using techniques and therapies approved for the well being of the Resident
- assist the Resident with sensitivity and respect in the activities of daily living according to the requirements of their care plan (such as foot soaks, pericare, creams, adaptive aides, prosthesis) and as directed by registered staff
- ensure the Resident's comfort and safety through compliance with current health and safety regulations and Ministry standards, as well as the application of appropriate infection control principles and practices
- maintain any equipment used in accordance with established procedures

**All Haldimand County employees are expected to:**

- work safely and respect others in the work place
- maintain confidentiality
- work within policies and procedures determined by Haldimand County and / or legislation relative to the function

**This position requires:**

- a current (within the past 6 months) Police Check **YES – OPP LE 220**
- a pre-hire physical **YES – Physical Demands document available**

**County employees who are interested in applying for this position must complete the EMPLOYEE APPLICATION FORM and submit the completed form together with a resume and covering letter as appropriate in confidence to Human Resources by 4:30 p.m. on the last day of this posting.**

**AN EQUAL OPPORTUNITY EMPLOYER**

Accommodation is available for any applicant with a disability, as it relates to the recruitment process of this position. Upon request, Haldimand County will consult with the applicant and provide, or arrange for the provision of a suitable accommodation in a manner that takes into account the applicant’s accessibility needs due to disability.

*As per current Legislation, if it is determined that those employees with priority placement status are suitable for this job, before a selection decision has been made, this competition may be cancelled.*