

Haldimand County Departmental Organizational Structure

Haldimand County Administration Office: (905) 318-5932

Craig Manley
(ext. 6308)
Chief Administrative Officer

- Corporate administration
- General governance
- Policing

Jeri Whiting (ext. 6317)
Executive Assistant to the CAO

- Corporate communications
- Community engagement
- Public relations

Kyra Hayes
(ext. 6309)
Supervisor, Corporate Affairs

Paul Diette
(ext. 6111)
CEO, Haldimand County Library

- Takes direction from the Haldimand County Public Library Board.
- Manages all library resources & services

Marlene Miranda
(519) 426-6170
General Manager, Health and Social Services
Norfolk County

- Public health & social services
- Prevention, promotion, and protection programs/services (smoking cessation, dental screening, heart health/cancer risk reduction, etc)
- Support services (social housing, financial assistance, child & youth services, employment support, etc)

Cathy Case
(ext. 6116)
General Manager
Corporate & Social Services

- Supportive Housing
- Health & Social Service Liaison

Mike Evers
(ext. 6204)
General Manager
Community & Development Services

Mark Merritt
(ext. 6350)
General Manager
Financial & Data Services

Phil Mete
(ext. 6318)
General Manager
Public Works Operations

Tyson Haedrich
(ext. 6437)
General Manager
Engineering & Capital Works

Marla Garbutt (ext. 6127)
Administrative Coordinator

Deb Hunter (ext. 6346)
Administrative Coordinator

Anna Mroz (ext. 6394)
Administrative Coordinator

Tracey Willis (ext. 6329)
Administrative Coordinator

Sue Flaherty (ext. 6404)
Administrative Coordinator

Megan Jamieson
(ext. 6324)
Director, Human Resources

- Compensation & Benefit Administration
- Labour Relations
- Health & Safety, WSIB Claims Administration
- Legislative Compliance and Policy
- Recruitment & Retention
- Employee Services, Training & Professional Development

Jennifer Jacob
(905) 774-7547 ext. 2224
Administrator, Grandview Lodge

- Long term care home
- Admissions & accommodations
- Resident services (dietary, housekeeping/laundry, maintenance & medical care)

Lori Friesen
(ext. 6130)
Manager, Legal & Support Services

- Procurement
- Real Property
- Legal Services Coordination
- Risk Management
- General Insurance, including facility users premiums
- Coordination of Municipal Performance Measures Data
- Joint Services with Norfolk County

Evelyn Eichenbaum
(ext. 6349)
Manager, Citizen & Legislative Services/ Clerk

- Customer service
- Council Services
- Licensing
- Freedom of Information requests
- Municipal Elections
- Provincial Offences Act administration
- Records Management
- AODA
- Citizen engagement & open government

Jason Gallagher
(ext. 6228)
Manager, Emergency Services/Fire Chief

- Fire/Paramedic Services
- Emergency Management
- Enforcement of Fire Code
- Public Education/Outreach
- 11 Fire Halls
- 3 Paramedic Stations
- Vehicles/Equipment

Lidy Romanuk
(ext. 6342)
Manager, Economic Development & Tourism

- Business retention, expansion, investment attraction
- Strategic alliances, partnerships
- Downtown revitalization grants
- Tourism development and attraction, promotion and support for tourism experiences

Shannon VanDalen
(ext. 6339)
Manager, Planning & Development

- Long Range Planning/Policy
- Official Plan
- Planning processes (minor variances, subdivision and consent applications, development agreements, civic addressing, etc.)
- Graphics/mapping/geographic info
- Master Servicing Plan
- Conservation Authorities (GRCA, LPRCA, and NPCA)

Randy Charlton
(ext. 6403)
Manager, Building & Municipal Enforcement Services

- Building Control
- Zoning interpretation
- By-law Enforcement (parking control, property standards, noise, license inspections/enforcement, site alterations)
- School crossing guard contract
- Animal control contract

Katrina Schmitz
(ext. 6341)
Manager, Community Development & Partnerships

- Heritage and Culture services
- Trails
- Community halls/field management agreements
- Youth and adult programming
- Facility booking
- Festivals and Events
- Community group partnerships

Charmaine Corlis
(ext. 6347)
Treasurer, Finance

- Development Charges
- Development Securities
- Property Taxes
- Budgets/Financial Planning
- Investments
- Debt Management
- Water and Wastewater user fees
- Grants management and reporting
- Financial Reporting
- Accounts Payable/Accounts Receivable

Paris Metropoulos
(ext. 6207)
Manager, Information Systems

- Desktop Support
- Technology training and software support
- Equipment set up and maintenance
- Communications, system access and security
- Internet & Connectivity

Jeremy Misner
(ext. 6509)
Acting Manager, Facilities, Parks, Cemeteries & Forestry Operations

- Operation/maintenance of arenas, parks, cemeteries, trails, pools, splash pads
- Forestry management
- Maintenance of County-owned property (libraries, museums, fire halls, ambulance stations)
- Assist community hall groups

Jeff Oakes
(ext. 6156)
Manager, Environmental Operations

- Water and wastewater treatment plants
- Water distribution systems
- Wastewater & storm water collection systems
- Solid waste & recycling operations & contracts

Mike Fagan
(ext. 6170)
Manager, Fleet Operations

- Vehicle and equipment asset management, maintenance, inspections
- Procure and provide fuel
- Training (forklift, working at heights, fuel dispensing, etc.)

David Pressey
(ext. 6169)
Manager, Roads Operations

- Roadway maintenance
- Sidewalk maintenance
- Rural roadside mowing
- Roadside drainage
- Streetlights

Dean Stewart
(ext. 6518)
Acting Manager, Facilities Capital & Asset Management

- Capital infrastructure programs management: buildings, arenas, parks, cemeteries, etc.
- Major facility repairs (i.e. roofs)
- Long-term facilities infrastructure strategic plan
- Energy management program
- Technical support services to internal Divisions
- County-wide asset management

Kris Franklin
(ext. 6438)
Manager, Engineering Services

- Capital infrastructure programs: roads, bridges, water mains, sanitary sewers and storm sewers
- Long-term right-of-way infrastructure strategic plans
- Maintenance and construction of municipal drains
- Engineering and technical support services to internal Divisions

Phil Wilson
(ext. 6431)
Manager, Water & Wastewater Engineering & Compliance

- Capital infrastructure programs: water and wastewater plants
- Water & Wastewater Optimization program
- Long-term water and wastewater plant infrastructure strategic plans
- Technical support services to internal Divisions