

GRANDVIEW LODGE

**FAMILY & RESIDENT COUNCIL
MINUTES**

DATE: February 27, 2020
TIME: 2:00
PLACE: Boardroom
PRESENT: Amy Appel, Suzanne Austin, Karen Meade, Mary Burden
REGRETS: David Pringle, Maureen Kittel
INVITED GUEST: Jelte Schaafsma

CALL TO ORDER

<p>1. Review of Previous Minutes – January 23, 2020 Minutes were approved.</p> <p>Bev Siddall and Helen Vallee have resigned from Family Council. A thank you card was signed by the committee and sent to show our appreciation.</p>	<p>For Action By/Date:</p>
<p>2. Follow up from previous minutes:</p> <ul style="list-style-type: none">• Resident/Family Satisfaction Survey – Surveys are in and will be reviewed by the CQI committee. Results and recommendations will be brought to Family Council. The number of surveys completed this year increased from last year. Amy will bring samples of other homes to review by the committee and make any recommendation for next year. Add to April agenda• Pharmacy Review – Jelte Schaafsma Jelte joined the meeting to discuss the Pharmacy funding changes in Long Term Care. Medical Pharmacies is restructuring and is therefore pulling back on some of the services that have previously been provided to us. The restructuring should not affect the care and services provided to our residents. The pharmacy will receive a flat fee for every resident receiving prescriptions in a long-term care home rather	<p>April Agenda</p>

<p>than paying for each individual prescription that's issued. The pharmacy fee will be based on the number of beds in the home.</p> <p>Medication deliveries for the home are Wednesday nights from 5:00 pm – 7:00 p.m. and provides a week's work of medication. If medications are ordered by our physician throughout the week, the pharmacy will make a special delivery to ensure that the resident starts the new medication as soon as possible.</p> <ul style="list-style-type: none"> • Review of Admission gifts from Family Council Amy brought the welcome package to review. Committee members will purchase some supplies to replenish any items. At the next meeting the committee will put the packages together that will be handed out at the 6 week conference. • Aquarium Amy will review the quotes for the aquarium with the management team and bring back to the next meeting. • Moss Wall Amy is meeting with Grand Erie Home Hardware to discuss the possibility of coming in to do workshops. Add to March agenda 	<p>March Agenda</p> <p>March Agenda</p> <p>March Agenda</p>
<p>3. New Business:</p> <ul style="list-style-type: none"> • Recruitment for Family Council Ideas were discussed how to advertise and recruiting options to get families to join our committee. <ul style="list-style-type: none"> ○ Family/Resident Newsletter ○ Post flyers through the home ○ Family Day picnic – set up a booth/board and hand out pamphlet ○ Including a draw in the pamphlet • Complaints/Issue Review - No complaints/Issues received. • Quarterly Family Council Agenda Items – <ul style="list-style-type: none"> ○ Continuous Quality Improvement Report Nothing to report • Annual Family Council Review of Home Documents – The following are items mandated by the Ministry to review at Family Council throughout the year. 	<p>Mach agenda</p> <p>Deferred</p>

<ul style="list-style-type: none"> ○ Home’s Financial Statement ○ Detailed Allocation of funding report ○ Resident Satisfaction Survey ○ Resident Information Package ○ Home’s Mission Statement <p> <ul style="list-style-type: none"> ● Ontario Centres for Learning, Research and Innovation in Long-Term Care (CLRI) </p> <p>We received funding to select 4 PSW’s to complete the Excellence in Resident-Centred Care (ERCC) Certificate program to become trainers and deliver the ERCC Team Member Course to their peers at GVL. There are 15 modules, 7 mandatory and choose 7 for each session. 35 staff members must be trained to receive funding. The goal is to build practical skills using a person-centered approach and team building.</p> <p> <ul style="list-style-type: none"> ● Region 4 Council Meeting </p> <p>The next Regional Council meeting will be held on April 21, 2020. Please let Amy know if you are able to attend. GVL will be hosting the Regional Council Meeting on June 16, 2020. All Family Council members are able to attend.</p>	<p>Confirm attendance with Amy.</p>
<p>4. Members Feedback Nothing at this time.</p>	

Meeting Adjourned At: 3:00 p.m.

Next Meeting: March 26, 2020

Reviewed by: _____
Jennifer Jacob, Administrator

_____ Chair