



**APPLICATION FOR  
PUBLIC ENTERTAINMENT EVENT**  
Haldimand County By-Law 1361/13

**APPLICANT INFORMATION**

|                |                        |                      |
|----------------|------------------------|----------------------|
| <b>Name</b>    |                        |                      |
| <b>Address</b> | <b>Street Address:</b> | <b>Phone Number:</b> |
|                | <b>City, Province:</b> | <b>Postal Code:</b>  |

**EVENT INFORMATION**

|                            |                        |                     |
|----------------------------|------------------------|---------------------|
| <b>Name of Event</b>       |                        |                     |
| <b>Event Location</b>      | <b>Street Address:</b> |                     |
|                            | <b>City, Province:</b> | <b>Postal Code:</b> |
| <b>Date of Event:</b>      |                        |                     |
| <b>Time of Event:</b>      | <b>Start</b>           | <b>Finish</b>       |
| <b>Max # of Attendees:</b> |                        |                     |
| <b>Event Description:</b>  |                        |                     |
| <b>Purpose of Event:</b>   |                        |                     |

|                   |              |
|-------------------|--------------|
| <b>Signature:</b> | <b>Date:</b> |
|-------------------|--------------|

| ADDITIONAL INFORMATION TO BE PROVIDED BY THE APPLICANT  |   |
|---|---|
| Please Note: <ul style="list-style-type: none"> <li>It is the applicant's responsibility to arrange all applicable inspections and provide all required letters from the below-noted agencies/departments.</li> <li>Incomplete applications will be returned to the applicant.</li> </ul> |   |
| <input type="checkbox"/>  | <b>Written Approval from Haldimand County Emergency Services</b><br>Fire Services 905-318-5932 x6224  |
| <input type="checkbox"/>  | <b>Written Approval From Haldimand County Building &amp; By-law Enforcement Division</b> <ul style="list-style-type: none"> <li><i>Note:</i> Please bring a relevant site plan when having the letter signed. The letter is to be signed by both the Building Inspector and a By-Law Enforcement Officer. If, after consultation with the Building &amp; By-Law Division, the proposal does not conform to the applicable zoning by-law, please consult with the Planning Division of the Planning &amp; Economic Development Department to discuss the need for a planning application.</li> </ul>   |
| <input type="checkbox"/>  | <b>Written Approval from Haldimand-Norfolk Health Unit</b><br>Susan Schooley (905) 318-6623 ex. 3231  |
| <input type="checkbox"/>  | <b>Written Approval from Haldimand County Roads Division</b><br>Operations 905-318-5932 x8601   |
| <input type="checkbox"/>  | <b>Written Approval from The Ontario Provincial Police (OPP)</b><br>Haldimand County Detachment 905-772-3322  |
| <input type="checkbox"/>  | <b>Security Plan</b> <ul style="list-style-type: none"> <li>Setting out the number of private security persons hired by the Applicant, their credentials and the hours they will be present during the time people are allowed on the Premises.</li> </ul>  |
| <input type="checkbox"/>  | <b>Plan of the Premises including</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> The area of such lands to be used</li> <li><input type="checkbox"/> The entry and exit points</li> <li><input type="checkbox"/> Parking and internal roadways</li> <li><input type="checkbox"/> The area which any permanent or temporary structure is located or is to be located</li> <li><input type="checkbox"/> Sanitary facilities: garbage collection, storage and disposal facilities; and potable drinking water facilities are located or are to be located</li> <li><input type="checkbox"/> Area where performance is staged</li> <li><input type="checkbox"/> Area where the audience will stand or sit</li> <li><input type="checkbox"/> Area where camping is to take place, if permitted upon lands</li> <li><input type="checkbox"/> Copy of building permit for any tent/structure to be erected</li> </ul> |
| <input type="checkbox"/>  | <b>Commercial General Liability Policy of Insurance</b> <ul style="list-style-type: none"> <li>Policy shall provide coverage for bodily injury and property damage in an amount not less than \$2,000,000.00 per occurrence or such greater amount as the issuer may determine, and shall name Haldimand County as an additional insured. The coverage shall be written on an occurrence basis, contain a cross liability/severability of interest clause and shall provide for 30 days written notice of cancellation.</li> </ul>  |
| <input type="checkbox"/>  | <b>Written proof that the applicant has advised neighbours of the purposed event</b>  |
| <input type="checkbox"/>  | <b>Additional Requirements</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Noise Monitoring Services</li> <li><input type="checkbox"/> Paid Duty OPP Officer for Traffic Control</li> <li><input type="checkbox"/> Contracting Additional Ambulance Services</li> </ul>   |
| <input type="checkbox"/>  | <b>Fee Prescribed by the Use Fees &amp; Charges Bylaw</b>   |