



THE CORPORATION OF
HALDIMAND COUNTY

COUNCIL IN COMMITTEE MINUTES

DATE:

TIME: 9:30 a.m.

PLACE: Cayuga Municipal Administration Building, Council Chambers

PRESENT:

Council	K. Hewitt	Mayor
	L. Bartlett	Councillor
	F. Morison	Councillor
	C. Grice	Councillor
	T. Dalimonte	Councillor
	R. Shirton	Councillor
	B. Corbett	Councillor
SMT	K. General	Chief Administrative Officer
	T. Haedrich	Director, Engineering Services & Roads Operations
	H. Hanly	General Manager, Community Services
	C. Manley	General Manager, Planning & Economic Development
	P. Mungar	General Manager, Public Works
Staff	Z. Gable	Senior Economic Development Officer
	S. Marsh	Property Coordinator
	M. Merritt	Treasurer
	S. Wilson	Manager, Community Development & Partnerships
Clerk	E. Eichenbaum	Clerk

CALL TO ORDER

Councillor Corbett called the Council in Committee meeting to order.

ROLL CALL

The Mayor and all Members of Council were in attendance except Councillor Morison who was absent due to personal reasons. He arrived later in the meeting.

DISCLOSURES OF PECUNIARY INTEREST

None.

PUBLIC MEETINGS FOR PLANNING APPLICATIONS

None.

DEPARTMENTAL STAFF REPORTS

Planning and Economic Development Business

Councillor Corbett, Vice Chair of Planning and Economic Development, assumed the Chair for this portion of the meeting.

PED-COM-16-2016 RE: HALDIMAND COUNTY APPLICATION TO THE CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM (CIP 150) INTAKE TWO

Recommendation 1

Moved By: Councillor Grice
Seconded By: Councillor Bartlett

1. THAT Report PED-COM-16-2016 Re: Haldimand County Application to the Canada 150 Community Infrastructure Program (CIP 150) Intake Two dated June 12, 2016 be received;
2. AND THAT staff be directed to submit applications for the projects identified in Attachment 1 to Report PED-COM-16-2016, for grants under the Canada 150 Community Infrastructure Program (CIP 150) Intake Two, to the Federal Economic Development Agency for Southern Ontario (FedDev Ontario);
3. AND THAT staff report back to Council regarding the results of the application submissions.

CARRIED (Unanimously 6-0)

PED-EDT-07-2016 RE: DOWNTOWN AREAS COMMUNITY IMPROVEMENT PLAN, 159 LOCK STREET EAST, DUNNVILLE

Recommendation 2

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

1. THAT Report PED-EDT-07-2016 Re: Downtown Areas Community Improvement Plan, 159 Lock Street East, Dunnville dated May 27, 2016 be received;
2. AND THAT the project as outlined in Report PED-EDT-07-2016 for the property at 159 Lock Street East, Dunnville be approved for a grant to be funded from the Community Improvement Plan Reserve, to a maximum of \$105,737 subject to the approval of minor variance application PLA-2016-053;

3. AND THAT, if approved, the Mayor and Clerk be authorized to execute the Downtown Areas Community Improvement Plan Financial Incentive Program Agreement with the respective property owner.

CARRIED (Unanimously 6-0)

PED-EDT-08-2016 RE: DOWNTOWN AREAS COMMUNITY IMPROVEMENT PLAN, 211 QUEEN STREET, DUNNVILLE

Recommendation 3

Moved By: Councillor Shirton

Seconded By: Councillor Bartlett

1. THAT Report PED-EDT-08-2016 Re: Downtown Areas Community Improvement Plan, 211 Queen Street, Dunnville dated May 18, 2016 be received;
2. AND THAT the project as outlined in Report PED-EDT-08-2016 for the property at 211 Queen Street, Dunnville be approved for a grant to be funded from the Community Improvement Plan Reserve, to a maximum of \$9,803;
3. AND THAT, if approved, the Mayor and Clerk be authorized to execute the Downtown Areas Community Improvement Plan Financial Incentive Program Agreement with the respective property owner.

CARRIED (Unanimously 6-0)

PED-GM-06-2016 RE: CENTRAL ADMINISTRATION PROJECT – WORK PLAN AND PROPERTY MATTERS

This item was deferred for consideration following the Closed Session portion of the meeting.

OTHER BUSINESS:

1. Correspondence from Garrett Eggink, on behalf of Riverside Properties RE: Old Mill, Caledonia

Recommendation 4

Moved By: Councillor Grice

Seconded By: Councillor Shirton

THAT the tabled correspondence from Garrett Eggink, on behalf of Riverside Properties Re: Old Mill, Caledonia dated June 9, 2016, agreeing to an extension of the Old Mill demolition process be received as information;

AND THAT, further to the direction for Heritage Haldimand to review and report back on the requested demolition of the Old Mill adopted at the May 2, 2016 Council meeting, the deadline to report be extended from June 21, 2016 to December 31, 2016, in accordance with the *Ontario Heritage Act*.

CARRIED (Unanimously 6-0)

2. Heritage Haldimand Designated Property Alteration Request Form and related correspondence from Heritage Haldimand RE: Charles Reicheld House

Recommendation 5

Moved By: Councillor Bartlett

Seconded By: Councillor Grice

THAT the Heritage Haldimand Designated Property Alteration Request Form and related correspondence from Heritage Haldimand Re: Charles Reicheld House be received as information;

AND THAT in accordance with section 34 of the *Ontario Heritage Act*, the demolition and replacement of the front porch of the Charles Reicheld House located at 601 Haldimand Road 12, Fisherville, be approved.

CARRIED (Unanimously 5-0)

Councillor Dalimonte was absent for the vote.

3. Discussion RE: Grand River Notification Agreement – C. Manley provided Council with an overview of the purpose, terms and substance of agreement.
4. Inquiry RE: Status of the Development at 174 Orkney Street, Caledonia
5. Discussion RE: Parkview Meadows

MOTIONS OF CONSENT

None.

DEPARTMENTAL STAFF REPORTS (CONTINUED)

PUBLIC WORKS Business

Councillor Shirton, Chair of Public Works, assumed the Chair for this portion of the meeting.

PW-ES-26-2016 RE: MINISTRY OF TRANSPORTATION DRAFT AGREEMENT – WATERMAIN INSTALLATION HIGHWAY 3, JARVIS

Recommendation 6

Moved By: Councillor Bartlett

Seconded By: Councillor Grice

1. THAT Report PW-ES-26-2016 Re: Ministry of Transportation Draft Agreement – Watermain Installation Highway 3, Jarvis dated June 07, 2016 be received;
2. AND THAT subject to any minor changes required to the draft agreement included as Attachment #2 to Report PW-ES-26-2016, the Director of Engineering Services be authorized to execute the final agreement with the Ministry of Transportation.

CARRIED (Unanimously 6-0)

OTHER BUSINESS:

1. Discussion RE: 4-Way Stop petition at Quarry Road and Haldimand Road 9
2. Discussion RE: Stop Sign at 13th Concession and Quarry Road

Recommendation 7

Moved By: Councillor Bartlett
Seconded By: Mayor Hewitt

THAT staff be directed to report back to Council in Committee on the stop conditions and public concerns along Quarry Road.

CARRIED (Unanimously 6-0)

Joint Services Business

Councillor Corbett, Chair of Joint Services, assumed the Chair for this portion of the meeting.

OTHER BUSINESS:

1. Update RE: Poverty Action Partnership – Councillors have been appointed from both Norfolk and Haldimand; group has been encouraged to bring specific requests forward.
2. Discussion RE: Report H.S. 16-23, Limitations of 100% Provincially Capped Funding – this report will be circulated for discussion at Council.

Community Services Business

Councillor Bartlett, Chair of Community Services, assumed the Chair for this portion of the meeting.

OTHER BUSINESS:

1. Update RE: Fire and Police Recognition Services Event
2. 40th anniversary of the Jarvis library and 20th anniversary of the library building were noted.

Corporate Services Business

Councillor Dalimonte, Chair of Corporate Services, assumed the Chair for this portion of the meeting.

CS-SS-16-2016 RE: HALDIMAND COUNTY TRANSFER OF PROPERTY TO LEN'S AUTOMOTIVE, JARVIS

Recommendation 8

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

1. THAT Report CS-SS-16-2016 Re: Haldimand County Transfer to Len's Automotive, Jarvis dated May 17, 2016 be received;

2. AND THAT the land described as Part of PIN # 38248-0247(LT) being Part of Lot 10, N/S James Street, Plan 2683, Haldimand County, and designated as Part 2 on the draft reference plan included as Attachment #3 to Report CS-SS-16-2016, be declared surplus to the needs of the municipality and transferred to 1768930 Ontario Limited (commonly known as Len's Automotive) for \$2.00 plus conveyance costs, conditional upon a Memorandum of Understanding being entered into between the three parties — 1768930 Ontario Limited, the Jarvis Lions Community Centre Corporation and Haldimand County — confirming the responsibilities of each party in relation to a proposed fence, including its construction and ongoing maintenance;
3. AND THAT the Memorandum of Understanding shall outline that Len's Automotive (Len Bigelow or an associated company) will be responsible for constructing such fence, to the specifications approved by Haldimand County, along the southerly, westerly and northerly boundaries of the transferred lands and will be responsible for all costs associated with the construction and ongoing maintenance of such fence, as well as other associated rights and conditions as deemed necessary;
4. AND THAT public notice of the proposed sale be given;
5. AND THAT a By-law be presented to authorize the sale;
6. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED (Unanimously 5-0)
Mayor Hewitt was absent from the vote.

CS-FI-14-2016 RE: 2016 TAX POLICY

Recommendation 9

Moved By: Councillor Grice
Seconded By: Councillor Corbett

1. THAT Report CS-FI-14-2016 Re: 2016 Tax Policy, dated June 15, 2016, be received;
2. AND THAT the 2016 Tax Ratios be set at:

Property Class	Tax Ratio
Multi-Residential	2.3274
Commercial	1.6929
Industrial	2.3274
Pipeline	1.4894
Farm/Managed Forest	0.2500

3. AND THAT tax rate reductions for vacant and excess land, within the commercial and industrial classes, be applied as follows:

Property Class	Tax Rate Reduction
Commercial	30.00%
Industrial	35.00%

4. AND THAT tax rate reductions for farmland awaiting development be applied as follows:
 - Property Class Tax Rate Reduction**
 - Commercial Farmland Awaiting Development – First Class 55.70%
 - Industrial Farmland Awaiting Development – First Class 67.78%
 - Multi-Residential Farmland Awaiting Development – First Class 67.78%
 - Residential Farmland Pending Development – First Class 25.00%
 - All Classes Farmland Pending Development – Second Class 0.00%
5. AND THAT any amount required to fund the cap for multi-residential, commercial and industrial classes be funded from within the same property class, if sufficient funding is available within the class;
6. AND THAT, if sufficient funds are not available within any property class to fund the cap, the shortfall be charged as an expense against the 2016 Operating Budget for capping adjustments;
7. AND THAT Haldimand County adopt the optional tax policy provision for 2016 to exclude properties in the business tax classes, which are at their Current Value Assessment (CVA) tax levels, from the capping and clawback program;
8. AND THAT Haldimand County adopt the maximum limits for assessment related tax increase at 10% and maximum threshold limits at \$500;
9. AND THAT Haldimand County opt to exit immediately from the business tax capping requirements for the Multi-residential tax class;
10. AND THAT the resulting 2016 tax rates, as identified in Attachment #1, be adopted;
11. AND THAT the appropriate By-laws be passed to give effect to the above.

CARRIED (Unanimously 6-0)

CS-CL-04-2016 RE: RECORDS AND INFORMATION MANAGEMENT POLICY

Recommendation 10

Moved By: Councillor Grice
 Seconded By: Councillor Shirton

1. THAT Report CS-CL-04-2016 Re: Records and Information Management Policy dated June 14, 2016 be received;
2. AND THAT the draft Records and Information Management Policy included as Attachment #1 to Report CS-CL-04-2016, be approved;
3. AND THAT authority be delegated to the Senior Management Team to approve any future minor or housekeeping amendments to the Records and Information Management Policy.

CARRIED (Unanimously 5-0)
 Councillor Bartlett was absent from the vote.

CS-CL-M05-2016 RE: UPDATE ON ELECTRONIC MEETING MANAGEMENT PROJECT

Recommendation 11

Moved By: Councillor Grice
Seconded By: Councillor Shirton

THAT Memorandum CS-CL-M05-2016 Re: Update on Electronic Meeting Management Project dated June 10, 2016 be received as information.

CARRIED (Unanimously 5-0)
Councillor Bartlett was absent from the vote.

OTHER BUSINESS:

None.

Mayor Hewitt assumed the Chair for this portion of the meeting.

PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS

1. Lou Castellani, Account Manager, MPAC RE: Assessment Update

Mr. Castellani provided Council with an overview of the 2016 assessment update and advanced disclosure. It was noted that, in the event of a postal strike, the issue date for assessment notices will be amended and related timelines adjusted.

Recommendation 12

Moved By: Councillor Corbett
Seconded By: Councillor Grice

THAT the presentation material from Lou Castellani, Account Manager, MPAC Re: Assessment Update be received as information.

CARRIED (Unanimously 6-0)

DELEGATIONS AND CONSIDERATION OF RELATED REPORTS

None.

REPORTS FROM SPECIAL PURPOSE COMMITTEES, BOARDS AND COMMISSIONS

None.

UNFINISHED BUSINESS

1. CS-SS-02-2016 RE: Road Closure Applications – Thorburn Village and Cadillac Estates

This item was deferred for consideration following the Closed Session portion of the meeting.

2. CS-FI-11-2016 RE: Status Update – Community Support Projects as at December 31, 2015

Recommendation 13

Moved By: Councillor Corbett
Seconded By: Councillor Shirton

THAT consideration of Report CS-FI-11-2016 be deferred to the August 23, 2016 Council in Committee meeting.

CARRIED (Unanimously 6-0)

NEW BUSINESS

1. Resolution from Township of Wellington North dated May 16, 2016 RE: Strengthening Consumer Protection and Electricity System Oversight Act, 2015

Recommendation 14

Moved By: Councillor Corbett
Seconded By: Councillor Dalimonte

THAT Haldimand County Council supports the Township of Wellington North resolution urging the Provincial Government to ban all door-to-door sales in the home services sector (specifically the sale or lease of HVAC equipment, water heaters, water filtration systems and other related home energy products and services) as soon as possible.

CARRIED (Unanimously 6-0)

2. Resolution from Chatham-Kent dated May 31, 2016 RE: Climate Change Action Plan

Recommendation 15

Moved By: Councillor Corbett
Seconded By: Councillor Dalimonte

THAT Haldimand County Council supports Chatham-Kent's resolution urging the Government of Ontario to reconsider any policy or strategy within the "Climate Change Action Plan" that would force rural residents and businesses to replace the most affordable energy option available, natural gas, with more expensive options.

CARRIED (Unanimously 6-0)

3. Motion RE: Installation of Stop Signs at the Intersection of Mapleview Drive and Oak Crescent, Hagersville

Recommendation 16

Moved By: Councillor Dalimonte
Seconded By: Councillor Bartlett

THAT staff be directed to report back to Council in Committee regarding the installation of stop signs at the intersection of Mapleview Drive and Oak Crescent in Hagersville.

CARRIED (Unanimously 6-0)

INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

1. The following item was highlighted:
 - 'Ride Don't Hide' event for mental health awareness which will take place on Sunday, June 26, 2016 in Dunnville.

CLOSED SESSION

Recommendation 17

Moved By: Councillor Shirton
Seconded By: Councillor Grice

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 11:51 a.m. closed to the public, to discuss:

- labour relations or employee negotiations
 1. CS-HR-06-2016 Re: CUPE Local 4700 Memorandum of Settlement and Adjustment to Non-Union Employee Compensation
- personal matters about an identifiable individual, including municipal or local board employees
 1. CS-GM-M05-2016 Re: Extension of Staff Secondment for Water and Sewer Billing and Collection Conversion & Business Application Software Projects

CARRIED (Unanimously 6-0)

Recommendation 18

Moved By: Councillor Shirton
Seconded By: Councillor Corbett

THAT this closed meeting now adjourn at 12:34 p.m. and reconvene in open session.

CARRIED (Unanimously 6-0)

Deputy Mayor Grice assumed the Chair for this portion of the meeting.

Recommendation 19

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 1:05 p.m. closed to the public, to discuss:

- a proposed or pending acquisition or disposition of land by the municipality or local board
 1. PED-GM-07-2016 Re: Central Administration Building Project – Site Selection
 2. CS-GM-M04-2016 Re: Additional Information Related to CS-GM-M03-2016 and CS-SS-02-2016 Road Closure Applications - Thorburn Village and Cadillac Estates
 3. CS-SS-M08-2016 Re: Additional Information Related to Report CS-SS-02-2016 Re: Road Closure Applications – Thorburn and Cadillac Estates
 4. CS-GM-M03-2016 Re: Additional Information Related to CS-SS-02-2016 Road Closure Applications - Thorburn Village and Cadillac Estates

CARRIED (Unanimously 6-0)

Councillor Morison arrived at 2:33 pm.

Mayor Hewitt resumed the Chair for the remainder of the meeting.

Recommendation 20

Moved By: Councillor Corbett
Seconded By: Councillor Shirton

THAT this closed meeting now adjourn at 2:52 p.m. and reconvene in open session.

CARRIED (Unanimously 7-0)

Recommendation 21

Moved By: Councillor Grice
Seconded By: Councillor Dalimonte

1. THAT Report PED-GM-06-2016 Re: Central Administration Project – Work Plan and Property Matters dated May 13, 2016 be received;
2. AND THAT the project scope and schedule related to the Central Administration Project be endorsed;
3. AND THAT a lease extension be entered into with Robert Wilkins and William Walker for the Caledonia Satellite Office, 282 Argyle Street North, Caledonia, at a rate of \$16.00 per square foot plus applicable taxes, for a term of 3 years, with an option to renew for a further five years at fair market value, with all other terms and conditions from the current lease remaining the same, conditional upon Norfolk County agreeing to extend for the same term as the primary lease;

4. AND THAT a lease extension be entered into with Norfolk County for Health & Social Services accommodations at the Caledonia Satellite Office location, under the same terms and conditions of the current lease and coinciding with the primary lease term;
5. AND THAT the Dunnville Satellite Office, located at 111 Broad Street East, be declared as surplus to the needs of the municipality and **advertised for sale**, with staff to report back on any potential sales transactions;
6. AND THAT, upon the sale of 111 Broad Street East, the customer service centre be temporarily relocated to the Dunnville Multi-Purpose Building on Forest Street, with approval for expenditures for required renovations or retrofitting not to exceed \$50,000, to be funded by the Land Sales Reserve;
7. AND THAT the Mayor and Clerk be authorized to execute all necessary documents to enact the intentions herein.

CARRIED (6-1)

Recommendation 22

Moved By: Councillor Shirton

Seconded By: Councillor Grice

1. THAT Report CS-SS-02-2016 Re: Road Closure Applications - Thorburn Village and Cadillac Estates dated February 11, 2016 be received;
2. AND THAT Memoranda CS-SS-M08-2016, **CS-GM-M03-2016** and **CS-GM-M04-2016** Re: Additional Information Related to Report CS-SS-02-2016 Road Closure Applications - Thorburn Village and Cadillac Estates be received as information and remain confidential;
3. AND THAT the following unopened road allowance be stopped up, closed and declared surplus to all County needs:
 - Part of Joseph Street, Plan of the Village of Cayuga, designated as Parts 2 & 9 on 18R-7325;
4. AND THAT the following lands be offered for sale to the abutting owner, in accordance with the direction provided in the Closed Session of the June **21**, 2016 Council in Committee meeting:
 - Part of Fishcarrier Street, Plan of the Village of Cayuga, designated as Part 6 as shown on 18R-7342;
 - Part of Tuscarora Street, Plan of the Village of Cayuga, designated as Part 4 as shown on 18R-7342;
 - Part of Chippewa Street, Plan of the Village of Cayuga, designated as Parts 7 and 11 as shown on 18R-7342;
 - Part of Martin Street, Plan of the Village of Cayuga, designated as Part 13 as shown on 18R-7342;
 - Part of Snow Street, Plan of the Village of Cayuga, designated as Parts 4, 5 & 6 on 18R-7325;
 - Part of Johnson Street, Plan of the Village of Cayuga, designated as Parts 12 – 21, inclusive on 18R-7325;

- Part of Joseph Street, Plan of the Village of Cayuga, designated as Parts 2 & 9 on 18R-7325;

with the applicable conveyances subject to a hydro easement being placed over Parts 12, 13, 14, 15 & 16 on 18R-7325 (buried) and over Parts 2, 5, 9 & 16 on 18R-7325 (overhead) and also subject to a Temporary Turning Circle Easement being placed over Parts 11, 18, 19 & 20 on 18R-7325 (end of Railton Road) and over Parts 8 (already in place), 13, 14 & 15 on 18R-7325 (end of Pine Creek Drive);

5. AND THAT public notice of the proposed closure and potential conveyances be published for one week in the local newspaper;
6. AND THAT By-law be passed to authorize the closure of part of Joseph Street;
7. AND THAT a By-law be passed upon successful negotiation for the conveyance of the subject lands;
8. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED (4-3)

Recommendation 23

Moved By: Councillor Corbett

Seconded By: Councillor Grice

1. THAT Report PED-GM-07-2016 Re: Central Administration Building Project – Site Selection dated June 10, 2016 be received as information and remain confidential;
2. AND THAT, taking into account feedback from the Council in Committee meeting, staff be directed to present its recommended site selection location at the June 27th, 2016 Council meeting.

CARRIED (Unanimously 7-0)

Recommendation 24

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

1. THAT Report CS-HR-06-2016 Re: CUPE Local 4700 Memorandum of Settlement and Adjustment to Non-Union Employee Compensation dated June 07, 2016 be received as information and remain confidential;
2. AND THAT the Memorandum of Settlement between the Corporation of Haldimand County and CUPE Local 4700 (Haldimand), as included as Attachment 1 to Report CS-HR-06-2016, be ratified;
3. AND THAT the members of the management negotiating team be authorized to sign the collective agreement on behalf of the County;

4. AND THAT the Non-union Employee Salary Schedule and non-union staff compensation entitlements be adjusted, as recommended in Report CS-HR-06-2016;
5. AND THAT the Haldimand County Library Board Salary Schedule be adjusted, as recommended in Report CS-HR-06-2016, on the condition that the Haldimand County Library Board approves the recommended adjustments via resolution;
6. AND THAT the applicable salary schedules be updated in accordance with the approvals given in Report CS-HR-06-2016 and published on the County website.

CARRIED (Unanimously 7-0)

Recommendation 25

Moved By: Councillor Grice
Seconded By: Councillor Dalimonte

THAT Memorandum CS-GM-M05-2016 Re: Extension of Staff Secondment for Water and Sewer Billing and Collection Conversion & Business Application Software Projects dated June 14, 2016 be received as information.

CARRIED (Unanimously 7-0)

ADJOURNMENT

Recommendation 26

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 3:13 p.m.

CARRIED (Unanimously 7-0)

