



THE CORPORATION OF  
HALDIMAND COUNTY

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:**

**TIME:** 9:31 a.m.

**PLACE:** Cayuga Municipal Administration Building, Council Chambers

**PRESENT:**

<b>Council</b>	K. Hewitt	Mayor
	L. Bartlett	Councillor
	F. Morison	Councillor
	C. Grice	Councillor
	T. Dalimonte	Councillor
	R. Shirton	Councillor
	B. Corbett	Councillor
<b>SMT</b>	D. Boyle	Chief Administrative Officer
	K. General	General Manager, Corporate Services
	T. Haedrich	Director, Engineering Services & Roads Operations
	H. Hanly	General Manager, Community Services
	C. Manley	General Manager, Planning & Economic Development
	P. Mungar	General Manager, Public Works
<b>Staff</b>	C. Case	Manager, Support Services
	M. Merritt	Treasurer
	M. Miranda	General Manager, Health & Social Services
	D. Pressey	Supervisor, Solid Waste Operations
	J. Steen	Manager, Haldimand Norfolk Health Unit
	H. VanDyk	Manager, Social Services & Social Housing
<b>Clerk</b>	E. Eichenbaum	Clerk

**CALL TO ORDER**

Mayor Hewitt called the Committee of the Whole meeting to order.

**ROLL CALL**

The Mayor and all Members of Council were in attendance.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

## **STAFF PRESENTATIONS**

### **OPENING REMARKS BY THE CHIEF FINANCIAL OFFICER – KAREN GENERAL**

#### **OVERVIEW OF THE DRAFT 2016 TAX SUPPORTED OPERATING BUDGET – MARK MERRITT**

Mark Merritt provided an overview of the draft budget, noting Council-approved guidelines, unbudgeted expenditures, fiscal challenges and tax impacts.

#### **PRESENTATION OF DEPARTMENTAL PROPOSED 2016 TAX SUPPORTED OPERATING BUDGETS AND SUPPLEMENTAL REPORTS – APPLICABLE GENERAL MANAGER**

##### **Recommendation 1**

Moved By: Councillor Corbett  
Seconded By: Councillor Dalimonte

THAT the following amendment be made to the Community Development & Partnerships Draft 2016 Tax Supported Operating Budget (Recreation & Cultural Services – pg. 33):

- as a result of the increased requests for funding based on the revised Major Festival and Event Enhancement Grant Program (approved via Report PED-COM-06-2016), the ongoing base budget for grants to organizations be increased by \$40,000 to \$100,000 per year;

AND THAT the recommended allocation of the 2016 grants to eligible organizations be the subject of a further report.

CARRIED (Unanimously 7-0)

## **CLOSED SESSION**

##### **Recommendation 2**

Moved By: Councillor Corbett  
Seconded By: Councillor Shirton

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 12:37 p.m. closed to the public, to discuss:

- personal matters about an identifiable individual, including municipal or local board employees
  1. PW-GM-01-2016 Re: Public Works Department Staffing Changes

CARRIED (Unanimously 6-0)

Councillor Dalimonte was absent for the vote.

**Recommendation 3**

Moved By: Councillor Grice  
Seconded By: Councillor Corbett

THAT this closed meeting now adjourn at 1:20 p.m. and reconvene in open session.

CARRIED (Unanimously 7-0)

**RECOMMENDATION APPROVAL**

**CMS-ES-02-2016 RE: EMERGENCY SERVICES USER FEES & SERVICES CHARGES**

**Recommendation 4**

Moved By: Councillor Bartlett  
Seconded By: Councillor Morison

1. THAT Report CMS-ES-02-2016 Re: Emergency Services User Fees and Services Charges dated January 19, 2016 be received;
2. AND THAT Council approve the proposed Haldimand County Emergency Services User Fees included in this report, to be effective immediately and staff be directed to draft the required amendments to the User Fees and Service Charges By-law.

CARRIED (Unanimously 7-0)

**Recommendation 5**

Moved By: Councillor Grice  
Seconded By: Councillor Morison

WHEREAS approval of the New Initiative related to the new position of Permanent Full-Time Senior Financial Analyst, Finance Division, requires the purchase of a workstation, computer, and telephone, totaling \$5,250, the following addition to the Capital Budget be approved as follows:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Workstations and Chairs (1)	3,550
Computer and Software (1)	1,520
Desk Telephone	180
<b>Total Expenditures:</b>	<b>5,250</b>
<b>Financing:</b>	
Capital Replacement Reserve - General	(3,550)
Capital Replacement Reserve – Infrastructure Technology	(1,700)
<b>Total Financing:</b>	<b>(5,250)</b>

CARRIED (Unanimously 7-0)

**Recommendation 6**

Moved By: Councillor Grice  
Seconded By: Councillor Morison

WHEREAS approval of the New Initiative related to the new position of Temporary Full-Time Project Manager, Roads Operations, requires the purchase of a chair, computer, telephone and mobile device, totaling \$2,510, the following addition to the Capital Budget be approved as follows:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Chair (1)	550
Computer and Software (1)	1,520
Desk Telephone (1)	180
Mobile Device (1)	260
<b>Total Expenditures:</b>	<b>2,510</b>
<b>Financing:</b>	
Capital Replacement Reserve - General	(550)
Capital Replacement Reserve – Infrastructure Technology	(1,960)
<b>Total Financing:</b>	<b>(2,510)</b>

CARRIED (Unanimously 7-0)

**Recommendation 7**

Moved By: Councillor Grice  
Seconded By: Councillor Morison

WHEREAS approval of the New Initiative related to the new position of Temporary Full-Time Development & Design Technologist, Planning and Development, requires the purchase of a mobile device, the following addition to the Capital Budget be approved as follows:

	<b>Revised Budget</b>
<b>Expenditures:</b>	
Mobile Device (1)	260
<b>Total Expenditures:</b>	<b>260</b>
<b>Financing:</b>	
Capital Replacement Reserve – Infrastructure Technology	(260)
<b>Total Financing:</b>	<b>(260)</b>

CARRIED (Unanimously 7-0)

**Recommendation 8**

Moved By: Councillor Grice  
Seconded By: Councillor Morison

1. THAT the Treasurer's report within the Draft 2016 Tax Supported Operating Budget document be received as information;
2. AND THAT, as a result of financial reporting amendments under the Public Sector Accounting Board guidelines, expenditures for amortization expenses related to capital assets, post employment benefits and solid waste landfill closure and post closure expenses, as outlined in the Treasurer's report, have been excluded from the 2016 Tax Supported Operating Budget.

CARRIED (Unanimously 7-0)

**Recommendation 9**

Moved By: Councillor Grice  
Seconded By: Councillor Shirton

1. THAT the Draft 2016 Tax Supported Operating Budget document be received;
2. AND THAT the 2016 Tax Supported Operating Budget, as amended, be approved at a net levy of \$59,616,750;
3. AND THAT any net surplus/deficit from 2016 Waste Management Operations be transferred to or from the Waste Management Reserve Fund;
4. AND THAT any net surplus/deficit from 2016 Library Operations be transferred to or from the Library Reserve Fund;
5. AND THAT any net surplus/deficit from 2016 Tax Supported Operations, excluding Waste Management, and Libraries, be transferred to or from the Contingency Reserve;
6. AND THAT the user fee by-law #1599/15 be amended to reflect all new and revised user fees as included in the budget;
7. AND THAT the budget for Hagersville Business Improvement Area be approved with a levy requirement of \$12,500;
8. AND THAT the budget for Dunnville Business Improvement Area be approved with a levy requirement of \$16,500;
9. AND THAT the budget for Caledonia Business Improvement Area be approved with a levy requirement of \$44,530.

CARRIED (Unanimously 7-0)

# ADJOURNMENT

## Recommendation 10

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 3:05 p.m.

CARRIED (Unanimously 7-0)

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