



THE CORPORATION OF  
HALDIMAND COUNTY

**COUNCIL IN COMMITTEE MINUTES**

**DATE:**

**TIME:** 9:31 a.m.

**PLACE:** Cayuga Municipal Administration Building, Council Chambers

**PRESENT:**

<b>Council</b>	K. Hewitt	Mayor
	L. Bartlett	Councillor
	F. Morison	Councillor
	C. Grice	Councillor
	R. Shirton	Councillor
	B. Corbett	Councillor
<b>SMT</b>	D. Boyle	Chief Administrative Officer
	K. General	General Manager, Corporate Services
	T. Haedrich	Director, Engineering Services & Roads Operations
	H. Hanly	General Manager, Community Services
	C. Manley	General Manager, Planning & Economic Development
	P. Mungar	General Manager, Public Works
<b>Staff</b>	M. Evers	Manager, Planning and Development
	M. Merritt	Treasurer
	J. Miller	Planner
	K. Schmitz	Community Partnership Liaison
<b>Clerk</b>	E. Eichenbaum	Clerk
	T. Olsen	Deputy Clerk

**CALL TO ORDER**

Councillor Morison called the Council in Committee meeting to order.

**ROLL CALL**

The Mayor and all Members of Council were in attendance except Councillor Dalimonte who was absent due to other municipal business and Councillor Grice who was absent due to personal reasons. Councillor Grice arrived later in the meeting.

## **DISCLOSURES OF PECUNIARY INTEREST**

Councillor Morison declared a disclosure of pecuniary interest with regards to Report CS-SS-07-2016 Re: Unsolicited Offer to Purchase - Closed Road Allowance and CS-SS-M04-2016 Re: Additional Information Related to Report CS-SS-07-2016, as the property matter involves a family member.

## **PUBLIC MEETINGS FOR PLANNING APPLICATIONS**

Councillor Morison, Chair of Planning and Economic Development, assumed the Chair for this portion of the meeting.

Prior to commencing the public meeting the Chair explained the meeting, delegation and appeal process. He noted that decisions made by Committee at this meeting would be given final consideration at the April 11, 2016 Council meeting.

### **PED-PD-12-2016 RE: ZONING AMENDMENT TO FULFILL A CONDITION OF CONSENT, 1267458 ONTARIO LTD. (RAINHAM)**

J. Miller introduced Report PED-PD-12-2016 outlining an application to amend the Town of Haldimand Zoning By-law 1-H 86 to prohibit future dwelling opportunities on retained agricultural lands and permit an alternative side yard setback for accessory structure on the severed residential lands.

The applicant was in attendance to answer questions.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendations.

#### **Recommendation 1**

Moved By: Councillor Corbett  
Seconded By: Councillor Shirton

1. THAT Report PED-PD-12-2016 Re: Zoning Amendment to Fulfill a Condition of Consent, 1267458 Ontario Ltd. (Rainham) dated April 4, 2016 BE RECEIVED;
2. AND THAT Application PLZ-HA-2015-135 to amend the Town of Haldimand Zoning By-law 1-H 86 to prohibit future dwelling opportunities on retained agricultural lands and permit an alternative side yard setback for accessory structure on the severed residential lands BE APPROVED for reasons outlined in Report PED-PD-12-2016;
3. AND THAT the proposal is deemed to BE CONSISTENT with the Provincial Policy Statement 2014, and the Provincial Growth Plan;
4. AND THAT the By-law attached to Report PED-PD-12-2016 BE PASSED.

CARRIED (Unanimously 5-0)

## **PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS**

None.

## **DEPARTMENTAL STAFF REPORTS**

### **Planning and Economic Development Business**

#### **PED-COM-07-2016 RE: COMMUNITY PARTNERSHIP PROGRAM – PROGRAM AND POLICY REVIEW**

##### **Recommendation 2**

Moved By: Councillor Corbett

Seconded By: Councillor Bartlett

1. THAT Report PED-COM-07-2016 Re: Community Partnership Program – Program and Policy Review dated January 08, 2016 be received;
2. AND THAT the proposed Policy and Procedure changes to the Community Partnership Program, summarized in Attachment 3 to Report PED-COM-07-2016, be approved;
3. AND THAT the proposed changes to the delegated authority of the General Manager, Planning and Economic Development, to a grant level of \$5,000 within the Capital Projects program of the Community Partnership Program, be approved;
4. AND THAT staff communicate the changes to the Community Partnership Program with community stakeholders.

CARRIED (Unanimously 5-0)

#### **PED-COM-08-2016 RE: NAMING OF THE TOWNSEND BALL FIELD**

##### **Recommendation 3**

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

1. THAT Report PED-COM-08-2016 Re: Naming of the Townsend Ball Field dated March 12, 2016 be received;
2. AND THAT the naming of the Townsend Ball Field as the “Ian Fehrman Fastball Field” be approved.

**Consideration of Recommendation 3 was postponed until later in the meeting.**

#### **PED-COM-09-2016 RE: FIELD MANAGEMENT – HALDIMAND YOUTH SOCCER SUB-LEASE REQUEST**

##### **Recommendation 4**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT Report PED-COM-09-2016 Re: Field Management – Haldimand Youth Soccer Sub-Lease Request dated March 1, 2016 be received;

2. AND THAT Haldimand Youth Soccer's request to enter into a Sub-Lease Agreement for the purposes of farming a portion (Sub-Premise) of its McClung Road, Caledonia site, in accordance with Haldimand Youth Soccer's original Lease Agreement with The Corporation of Haldimand County be approved;
3. AND THAT Haldimand Youth Soccer provide Haldimand County with a signed copy of the Sub-Lease Agreement once executed;
4. AND THAT Haldimand Youth Soccer obtain a Certificate of Insurance from the Sub-Tenant identifying Haldimand County and Haldimand Youth Soccer as additional insureds for the identified Sub-Premise.

CARRIED (Unanimously 4-0)  
Councillor Bartlett was absent for the vote.

### **PED-COM-10-2016 RE: FRIENDS OF LAFORTUNE PARK**

This item was deferred for consideration later in the meeting.

### **PED-EDT-02-2016 RE: DOWNTOWN AREAS COMMUNITY IMPROVEMENT PLAN, 12 ARGYLE STREET NORTH, CALEDONIA – SEGUIN ENGINEERING**

#### **Recommendation 5**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT Report PED-EDT-02-2016 Re: Downtown Areas Community Improvement Plan, 12 Argyle Street North, Caledonia – Seguin Engineering dated March 04, 2016 be received;
2. AND THAT the project as outlined in Report PED-EDT-02-2016 for property at 12 Argyle Street North, Caledonia, be approved for a grant to be funded from the Community Improvement Plan Reserve, to a maximum of \$16,154;
3. AND THAT the Mayor and Clerk be authorized to execute the Downtown Areas Community Improvement Plan Financial Incentive Program Agreement with the respective property owner;
4. AND THAT an encroachment into the municipal right-of-way for projecting awnings and other elements of the improved façade at 12 Argyle Street North, Caledonia be permitted.

CARRIED (Unanimously 5-0)

#### **OTHER BUSINESS:**

None.

Mayor Hewitt assumed the Chair for this portion of the meeting.

## **MOTIONS OF CONSENT**

### **Recommendation 6**

Moved By: Councillor Shirton

Seconded By: Councillor Bartlett

THAT the following reports/memorandum be received as information:

1. PW-WW-03-2016 Re: 2015 Annual Wastewater Summary Report
2. CMS-GL-M01-2016 Re: Potential Partnership with Niagara College Nursing Program
3. CS-SS-10-2016 Re: 2015 4<sup>th</sup> Quarter Insurance Loss Report
4. CS-FI-06-2016 Re: 2016 Analysis of Assessment Update

AND THAT the recommendations as contained in the following memorandum/reports be adopted:

### **PED-COM-M01-2016 RE: PORT MAITLAND, “ON THE GRAND” HISTORICAL ASSOCIATION – ONTARIO HISTORICAL SOCIETY DOROTHY DUNCAN AWARD NOMINATION**

1. THAT the Port Maitland “On the Grand” Historical Association nomination for the Ontario Historical Society Dorothy Duncan Award be supported;
2. AND THAT Heritage Haldimand be directed to proceed with the nomination.

### **PW-ES-11-2016 RE: IMPLEMENTATION OF STOP CONTROL – NELLES ROAD AT YORK ROAD**

1. THAT Report PW-ES-11-2016 Re: Implementation of Stop Control – Nelles Road at York Road dated February 23, 2016 be received;
2. AND THAT the yield condition on Nelles Road at York Road be replaced with a stop condition.

### **PW-ES-12-2016 RE: IMPLEMENTATION OF STOP CONTROL – CONCESSION 2 ROAD SOUTH AT HALDIMAND-DUNNVILLE TOWNLINER ROAD**

1. THAT Report PW-ES-12-2016 Re: Implementation of Stop Control - Concession 2 Road South at Haldimand-Dunnville Townline Road dated February 23, 2016 be received;
2. AND THAT the yield condition on Concession 2 Road South at Haldimand-Dunnville Townline Road be replaced with a stop condition.

### **CS-SS-11-2016 RE: 2015 ANNUAL REPORT ON INSURANCE CLAIMS IN LITIGATION**

1. THAT Report CS-SS-11-2016 Re: 2015 Annual Report on Insurance Claims in Litigation dated February 09, 2016 be received as information;

2. AND THAT the addendum memorandum CS-SS-M05-2016 be received as information and remain confidential.

CARRIED (Unanimously 5-0)

## **DEPARTMENTAL STAFF REPORTS (CONTINUED)**

### **PUBLIC WORKS Business**

Councillor Shirton, Chair of Public Works, assumed the Chair for this portion of the meeting.

#### **PW-ES-13-2016 RE: BUDGET REALLOCATION - TALBOT STREET AND MAIN STREET RECONSTRUCTION, JARVIS**

##### **Recommendation 7**

Moved By: Councillor Bartlett  
Seconded By: Councilor Corbett

1. THAT Report PW-ES-13-2016 RE: Budget Reallocation - Talbot Street and Main Street Reconstruction, Jarvis dated March 02, 2016 be received;
2. AND THAT the revised budgets outlined in this report be approved.

**Consideration of Recommendation 7 was postponed until later in the meeting.**

##### **OTHER BUSINESS:**

None.

### **Joint Services Business**

Councillor Corbett, Chair of Joint Services, assumed the Chair for this portion of the meeting.

##### **OTHER BUSINESS:**

None.

### **Community Services Business**

Councillor Bartlett, Chair of Community Services, assumed the Chair for this portion of the meeting.

##### **OTHER BUSINESS:**

None.

## **Corporate Services Business**

Councillor Morison, Vice Chair of Corporate Services, assumed the Chair for this portion of the meeting.

### **CS-SS-07-2016 RE: UNSOLICITED OFFER TO PURCHASE - CLOSED ROAD ALLOWANCE, CAYUGA**

This item was deferred for consideration following the Closed Session portion of the meeting.

### **CS-SS-14-2016 RE: UNSOLICITED OFFER TO PURCHASE – 7234 RAINHAM ROAD, DUNNVILLE**

This item was deferred for consideration following the Closed Session portion of the meeting.

### **CAO-02-2016 RE: UPDATE ON THE STATUS OF THE 2014-2018 TERM OF COUNCIL CORPORATE PRIORITIES**

#### **Recommendation 8**

Moved By: Councillor Bartlett

Seconded By: Councillor Corbett

THAT Report CAO-02-2016 Re: Update on the status of the 2014-2018 Term of Council Corporate Priorities dated March 17, 2016 be received.

CARRIED (Unanimously 5-0)

#### **OTHER BUSINESS:**

None.

## **DEPARTMENTAL STAFF REPORTS (CONTINUED)**

### **PUBLIC WORKS Business (CONTINUED)**

Councillor Shirton, Chair of Public Works, assumed the Chair for this portion of the meeting.

### **PW-ES-13-2016 RE: BUDGET REALLOCATION - TALBOT STREET AND MAIN STREET RECONSTRUCTION, JARVIS**

#### **Recommendation 7**

Moved By: Councillor Bartlett

Seconded By: Councilor Corbett

1. THAT Report PW-ES-13-2016 RE: Budget Reallocation - Talbot Street and Main Street Reconstruction, Jarvis dated March 02, 2016 be received;
2. AND THAT the revised budgets outlined in this report be approved.



## **Amendment**

Moved By: Councillor Bartlett  
Seconded By: Councillor Corbett

THAT the recommendation be amended with the deletion of paragraph 2 and the addition of the following:

2. AND THAT the revised budget as outlined in the report be approved with the following additional amendment to the financing due to the receipt of Ministry of Transportation Connecting Link funding, in the amount of \$1,260,000 for the reconstruction of Talbot Street, Jarvis:
  - Provincial Grant (Connecting Link) \$1,260,000
  - CRR Roads Infrastructure \$2,114,350
3. AND THAT the correspondence from the Ministry of Transportation, dated March 31, 2016, Re: Connecting Links Program, be received as information.

CARRIED (Unanimously 5-0)

Subsequently, the main motion was approved as amended, 5-0.

Mayor Hewitt resumed the Chair for this portion of the meeting.

## **REPORTS FROM SPECIAL PURPOSE COMMITTEES, BOARDS AND COMMISSIONS**

1. Minutes of the Police Services Board – February 24, 2016

### **Recommendation 9**

Moved By: Councillor Morison  
Seconded By: Councillor Corbett

THAT the Minutes of the Police Services Board dated February 24, 2016 be received as information.

CARRIED (Unanimously 7-0)

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

None.

## **INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS**

1. The following items were highlighted:

- Habitat for Humanity meeting held on March 22, 2016 - proposed project was not well received;
- the Chamber of Commerce was advised that significant funding has been raised for the Dunnville Farmers' Market;
- Congratulations to the Midget AE team from Dunnville for winning the provincial championship;
- Mayor's Gala is scheduled to take place on May 28, 2016.

## **CLOSED SESSION**

### **Recommendation 10**

Moved By: Councillor Bartlett

Seconded By: Councillor Morison

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 10:31 a.m. closed to the public, to discuss:

- a proposed or pending acquisition or disposition of land by the municipality or local board
  1. CS-SS-M04-2016 Re: Additional Information Related to Report CS-SS-07-2016 Unsolicited Offer to Purchase - Closed Road Allowance, Cayuga
  2. CS-SS-M07-2016 Re: Additional Information Related to Report CS-SS-14-2016 Unsolicited Offer to Purchase – 7234 Rainham Road, Dunnville
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
  1. CS-SS-M05-2016 Re: Addendum to Report CS-SS-11-2016 Re: 2015 Annual Report on Insurance Claims in Litigation

CARRIED (Unanimously 5-0)

### **Recommendation 11**

Moved By: Councillor Bartlett

Seconded By: Councillor Corbett

THAT this closed meeting now adjourn at 11:34 a.m. and reconvene in open session.

CARRIED (Unanimously 4-0)

Councillor Morison was absent for the vote.

## DEPARTMENTAL STAFF REPORTS (CONTINUED)

### Corporate Services Business

Mayor Hewitt assumed the Chair for this portion of the meeting.

#### **CS-SS-07-2016 RE: UNSOLICITED OFFER TO PURCHASE - CLOSED ROAD ALLOWANCE, CAYUGA**

##### **Recommendation 12**

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

1. THAT Report CS-SS-07-2016 Re: Unsolicited Offer to Purchase - Closed Road Allowance, Cayuga dated February 25, 2016 be received;
2. AND THAT Memorandum CS-SS-M04-2016 Additional Information Related to Report CS-SS-07-2016 be received as information and remain confidential;
3. AND THAT the subject property, legally described as PIN # 38232-0058(LT) being Part of the road allowance between Lots 30 and 31, Concession 1, north of Talbot Road, North Cayuga, previously closed by HC99814, designated as Part 4 on 18R-337, Haldimand County, being vacant land in Cayuga, be declared as surplus to the needs of the municipality;
4. AND THAT staff be authorized to negotiate the sale of the subject property to Margaret Lynne Jill Marshall in accordance with Option **3**, as outlined in Memorandum CS-SS-M04-2016 **and as amended in closed session**;
5. AND THAT public notice of the pending sale be published in the local newspaper;
6. AND THAT the Mayor and Clerk be authorized to execute all necessary documents;
7. AND THAT once a final sale agreement has been reached, a By-law be presented to Council to authorize the sale.

CARRIED (Unanimously 4-0)  
1 Disclosure of Pecuniary Interest

Councillor Morison, Vice Chair of Corporate Services, resumed the Chair for this portion of the meeting.

#### **CS-SS-14-2016 RE: UNSOLICITED OFFER TO PURCHASE – 7234 RAINHAM ROAD, DUNNVILLE**

##### **Recommendation 13**

Moved By: Councillor Bartlett

Seconded By: Councillor Corbett

1. THAT Report CS-SS-14-2016 Re: Unsolicited Offer to Purchase - 7234 Rainham Road, Dunnville, dated March 03, 2016 be received;

2. AND THAT Memorandum CS-SS-M07-2016 Additional Information Related to Report CS-SS-14-2016 be received as information and remain confidential;
3. AND THAT the subject property, legally described as PIN # 38133-0082(LT) being Part of Lot 24, Plan 14472 as in HC58398, HC69623, Haldimand County, being the former Byng Fire Station, be declared as surplus to the needs of the municipality;
4. AND THAT staff be authorized to negotiate the sale of the subject property in accordance with Option 4, as outlined in Memorandum CS-SS-M07-2016;
5. AND THAT public notice of the pending sale be published in the local newspaper and a by-law be presented to Council to authorize the sale;
6. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED (Unanimously 5-0)

## **DEPARTMENTAL STAFF REPORTS (CONTINUED)**

### **Planning and Economic Development Business (CONTINUED)**

Councillor Morison, Chair of Planning and Economic Development, assumed the Chair for this portion of the meeting.

#### **PED-COM-08-2016 RE: NAMING OF THE TOWNSEND BALL FIELD**

##### **Recommendation 3**

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

1. THAT Report PED-COM-08-2016 Re: Naming of the Townsend Ball Field dated March 12, 2016 be received;
2. AND THAT the naming of the Townsend Ball Field as the "Ian Fehrman Fastball Field" be approved.

##### **Amendment**

Moved By: Councillor Morison

Seconded By: Councillor Bartlett

THAT the recommendation be amended with the addition of the following:

3. AND THAT the cost of the sign and installation, at an estimated cost of \$1,000, be funded by the Capital Replacement Reserve General;
4. AND THAT the "Naming of Corporate Assets and Ceremonial Road Name Policy" be amended to include that the County will be responsible for the costs and installation of approved signs.

CARRIED (Unanimously 5-0)

Subsequently, the main motion was approved as amended, 5-0.

Mayor Hewitt resumed the Chair for this portion of the meeting. Councillor Grice arrived at 1:02 p.m.

## **DELEGATIONS AND CONSIDERATION OF RELATED REPORTS**

1. Mike O'Hara RE: Water and Sewer Arrears placed on Property Taxes. Mr. O'Hara noted his understanding of the tax arrears of previous tenants based on correspondence received from regional and County staff in past years.

### **Recommendation 14**

Moved By: Councillor Grice  
Seconded By: Councillor Shirton

THAT the correspondence and presentation material from Mike O'Hara Re: Water and Sewer Arrears placed on Property Taxes dated March 8, 2016 be received as information.

CARRIED (Unanimously 6-0)

2. Peter Pollman and Ken Baker RE: Drainage at 62 & 64 Talbot Street, Canfield

Mr. Pollman and Mr. Baker provided Council with an overview of the excessive flooding on their property. Staff will bring forward a motion to the April 11, 2016 Council meeting.

### **Recommendation 15**

Moved By: Councillor Morison  
Seconded By: Councillor Shirton

THAT the correspondence and presentation material from Peter Pollman and Ken Baker Re: Drainage at 62 & 64 Talbot Street, Canfield dated March 16, 2016 be received as information.

CARRIED (Unanimously 6-0)

3. Donna Pitcher, President, South Cayuga Hall Board of Directors RE: Fire Order Matters

Ms. Pitcher provided Council with some background information regarding the community hall and requested that Council reconsider the process for hall funding and potential rationalization of halls.

### **Recommendation 16**

Moved By: Councillor Shirton  
Seconded By: Councillor Corbett

THAT the correspondence and presentation material from Donna Pitcher, President, South Cayuga Hall Board of Directors Re: Fire Order Matters dated March 21, 2016 be received as information.

CARRIED (Unanimously 6-0)

**Recommendation 17**

Moved By: Councillor Morison  
Seconded By: Councillor Corbett

**THAT staff be directed to meet with the South Cayuga Hall Board of Directors and report back to Council in Committee in June, 2016 on resolution of the outstanding fire orders and options for compliance.**

CARRIED (Unanimously 6-0)

**DEPARTMENTAL STAFF REPORTS (CONTINUED)**

**Planning and Economic Development Business (CONTINUED)**

Councillor Morison, Chair of Planning and Economic Development, assumed the Chair for this portion of the meeting.

**PED-COM-10-2016 RE: FRIENDS OF LAFORTUNE PARK**

**Recommendation 18**

Moved By: Councillor Grice  
Seconded By: Councillor Corbett

1. THAT Report PED-COM-10-2016 Re: Friends of LaFortune Park dated January 4, 2016 be received;
2. AND THAT the creation of a LaFortune Park Reserve fund from the financial distribution of the Estate of Mr. Perry LaFortune, to be used for Capital improvements and the betterment of the park, be approved;
3. AND THAT the LaFortune Park Reserve funds be used for Capital improvements on a partnership basis with each of the three partners—the Reserve established from the residual interest of the Trust established from the Estate of Mr. Perry LaFortune, the Friends of LaFortune and Haldimand County (through its Community Partnership Program Reserve)—contributing one-third each be approved;
4. AND THAT the revised budget as outlined in PED-COM-10-2016 be approved.

CARRIED (Unanimously 6-0)

Mayor Hewitt resumed the Chair for the remainder of the meeting.

# ADJOURNMENT

## Recommendation 19

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 2:27 p.m.

CARRIED (Unanimously 6-0)

---

---

---

---