



THE CORPORATION OF  
HALDIMAND COUNTY

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:**

**TIME:** 9:32 a.m.

**PLACE:** Cayuga Municipal Administration Building, Council Chambers

**PRESENT:**

<b>Council</b>	K. Hewitt	Mayor
	L. Bartlett	Councillor
	F. Morison	Councillor
	C. Grice	Councillor
	T. Dalimonte	Councillor
	R. Shirton	Councillor
	B. Corbett	Councillor
<b>SMT</b>	D. Boyle	Chief Administrative Officer
	K. General	General Manager, Corporate Services
	T. Haedrich	Director, Engineering Services & Roads Operations
	H. Hanly	General Manager, Community Services
	C. Manley	General Manager, Planning & Economic Development
	P. Mungar	General Manager, Public Works
<b>Staff</b>	M. Fagan	Manager, Fleet
	R. Grimwood	Manager, Emergency Services/Fire Chief
	B. Hammond	Manager, Roads Operations
	J. Jackson	Administrator, Grandview Lodge
	W. Koziello	Manager, Information Systems
	M. Merritt	Treasurer
	P. Mete	Manager, Facilities & Parks Operations
	T. Olsen	Deputy Clerk
<b>Clerk</b>	E. Eichenbaum	Clerk

**CALL TO ORDER**

Mayor Hewitt called the Committee of the Whole meeting to order.

**ROLL CALL**

The Mayor and all Members of Council were in attendance.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

## **STAFF PRESENTATIONS**

**KAREN GENERAL, GENERAL MANAGER, CORPORATE SERVICES**

### **OVERVIEW OF 2016 DRAFT TAX SUPPORTED CAPITAL BUDGET AND CAPITAL FORECAST – MARK MERRITT, TREASURER**

M. Merritt provided Council with an overview of the 2016 Draft Tax Supported Capital Budget and Capital Forecast, noting strategic priorities, the value of infrastructure, and the focus on state of good repair. He noted that the 2016 figures include the new administration facility. M. Merritt added that, aside from the federal gas tax, there are limited sources of financing.

### **PRESENTATION OF CAPITAL BUDGETS - APPLICABLE GENERAL MANAGER / DIRECTOR**

#### **PED-COM-05-2016 RE: FACILITY BOOKING AND PROGRAM REGISTRATION SYSTEM**

##### **Recommendation 1**

Moved By: Councillor Shirton  
Seconded By: Councillor Corbett

THAT Report PED-COM-05-2016 Re: Facility Booking and Program Registration System dated February 3, 2016 be received;

AND THAT the General Manager of Planning and Economic Development be authorized to execute an Agreement with ACTIVE Network to implement the proposal dated September 3, 2015 as set out in Attachment 1 of Report PED-COM-05-2016;

AND THAT the Revised Budget as outlined in PED-COM-05-2016 be approved.

CARRIED (Unanimously 7-0)

#### **PW-ES-09-2016 RE: PROPOSED SURFACE TREATED ROADS PROGRAM**

##### **Recommendation 2**

Moved By: Councillor Shirton  
Seconded By: Councillor Dalimonte

1. THAT Report PW-ES-09-2016 Re: Proposed Surface Treated Roads Program dated February 10, 2016 be received;
2. AND THAT the proposed Surface Treated Roads Program be implemented as outlined in the 2016 Tax Supported Capital Budget and 10 Year Capital Forecast;
3. AND THAT this program enhancement be funded through future increases to the capital levy as identified in the Net Capital Financing schedule presented in the Draft 2016 Tax Supported Capital Budget document;
4. AND THAT where the annual Surface Treated Roads Program has savings in excess of \$100,000, staff be authorized to utilize these savings to accelerate the timing of the individual projects within the related approved Capital Program if staff resources are available to manage the additional project workload;

5. AND THAT to administratively streamline this approach, staff be directed to include additional road sections from the subsequent year as provisional items when issuing tenders.

CARRIED (6-1)

**Recommendation 3**

Moved By: Councillor Morison

Seconded By: Councillor Grice

THAT the 2016 Draft Tax Supported Capital Budget and Forecast 2016-2025 be amended as follows:

- Page # 78, Arenas
  - In the year 2016, add Installation of Handrails in the Seating Area, with a gross expenditure of \$8,000 and related financing of \$8,000 from donations from the Cayuga Arena Fundraising Group.

CARRIED (Unanimously 7-0)

**Recommendation 4**

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

THAT the proposed farmer's market design submitted by the Farmer's Market Group be accepted in principle;

AND THAT the capital budget be adjusted to reflect a \$550,000 expenditure with external funding increased to \$200,000 and Capital Replacement Reserve – General funding increased to \$350,000;

AND THAT construction move forward concurrent with the external funding with a completion target of summer 2017;

AND THAT opportunities with the proponents be explored with the possibilities of self contracting the project;

AND THAT arrangements be explored with the Farmer's Market Group for ongoing operational costs.

Subsequently, Recommendation 4 was withdrawn by the mover and seconder.

**Recommendation 5**

Moved By: Councillor Corbett  
Seconded By: Councillor Shirton

THAT, with regards to the Dunnville Farmer's Market proposal, staff be directed to prepare a report addressing the requests identified in the delegation of March 1, 2016;

AND THAT a \$350,000 County contribution towards this project be approved in principle.

CARRIED (Unanimously 7-0)

**Recommendation 6**

Moved By: Councillor Morison  
Seconded By: Councillor Bartlett

THAT the 2016 Draft Tax Supported Capital Budget and Forecast 2016-2025 be amended as follows:

- Page # 85, Community Halls Partnership Program
  - defer South Cayuga Community Centre Grill/Fire Separation from 2016 to 2017 with a gross expenditure of \$70,000 and related financing from the Capital Replacement Reserve – Community Halls.

CARRIED (Unanimously 7-0)

A recommendation was introduced related to prioritization and financing of projects related to the Trails Master Plan, but as staff needed to make additional adjustments to the wording, it was introduced later in the meeting.

**Recommendation 7**

Moved By: Mayor Hewitt  
Seconded By: Councillor Shirton

THAT the extra \$100,000 for Dunnville Farmer's Market be funded by the Community Vibrancy Fund Ward 5.

CARRIED (Unanimously 7-0)

### **Recommendation 8**

Moved By: Councillor Dalimonte  
Seconded By: Councillor Morison

THAT the 2016 Tax Supported Capital Budget be amended to change the financing for the York Sidewalk Extension project, in the amount of \$116,000, to reflect its linkage to the County's trail network, as follows:

DCRF – Leisure \$104,000  
Capital Replacement Reserve – Roads Infrastructure \$12,000

rather than being financed from Ward 4 Community Vibrancy Fund.

CARRIED (Unanimously 7-0)

### **Recommendation 9**

Moved By: Councillor Grice  
Seconded By: Councillor Morison

THAT the 2016 Draft Tax Supported Capital Budget and Forecast 2016-2025 be amended as follows:

- Page # 13 and 14, Administration Facilities
  - In the year 2017, delete CSO-Capital Repairs, with a gross expenditure of \$8,500 and related financing from the Capital Replacement Reserve – General;
  - Defer HSO –Renovation for OPP from 2016 to 2019 with a gross expenditure of \$100,000 and related financing from the Capital Replacement Reserve – General;
  - In the year 2016, delete DSO-Window Repair/Replacement, with a gross expenditure of \$4,050 and related financing from the Capital Replacement Reserve – General;
  - In the year 2016, delete DSO-Capital Repairs, with a gross expenditure of \$4,600 and related financing from the Capital Replacement Reserve – General;
  - In the year 2017, delete DSO-Capital Repairs, with a gross expenditure of \$1,400 and related financing from the Capital Replacement Reserve – General;
  - Defer HCCC –Renovation for OPP from 2016 to 2019 with a gross expenditure of \$40,000 and related financing from the Capital Replacement Reserve – General;
  - AND Defer HCCC –Renovation for Remaining Space from 2016 to 2019 with a gross expenditure of \$150,000 and related financing from the Capital Replacement Reserve – General.

CARRIED (Unanimously 7-0)

**Recommendation 10**

Moved By: Councillor Dalimonte  
Seconded By: Councillor Shirton

THAT the 2016 Draft Tax Supported Capital Budget and Forecast 2016-2025 be amended as follows:

- Page # 98, Community Vibrancy Fund
  - In the year 2016, add Canfield Community Centre Signage, with a gross expenditure of \$10,000 and related financing of \$10,000 from the CVF – Ward 4.

CARRIED (Unanimously 7-0)

**Recommendation 11**

Moved By: Councillor Grice  
Seconded By: Councillor Bartlett

THAT the 2016 Draft Tax Supported Capital Budget and Forecast 2016-2025 be amended as follows:

- Page # 39, Urban Paving Program
  - In the year 2016, add Sutherland Street East – Argyle to Edinburgh, with a gross expenditure of \$45,000 and related financing of \$45,000 from the Capital Replacement Reserve – Roads Infrastructure.

CARRIED (Unanimously 7-0)

**Recommendation 12**

Moved By: Councillor Bartlett  
Seconded By: Councillor Shirton

THAT this meeting be adjourned at 3:36 p.m. to reconvene at 4:30 p.m. on March 7, 2016.

CARRIED (Unanimously 7-0)

The meeting reconvened at 4:35 p.m. on March 7, 2016.

**Recommendation 13**

Moved By: Councillor Morison  
Seconded By: Councillor Bartlett

1. THAT the Draft 2016-2025 Tax Supported Capital Budget be amended as follows with regards to Trail Development projects, as outlined in Report PED-GM-02-2016:
  - a) Caledonia to York Off-Road Trail Loop (Page 74):
    - Amend the timing to reflect the full gross expenditure of \$623,300 in the year 2017;

- Amend the financing to delete the requirement for external financing of \$218,160 from donations/community groups, to be funded instead from \$218,160 of the CVF receipts from the Niagara Wind Corporation's use of the Blue Heron Trail;
  - b) York to Cayuga On-Road Route (River Road):
    - (Page 74) in the year 2017, add \$1,800,000 of gross expenditures, with financing of: \$181,840 from the balance of CVF receipts from the Niagara Wind Corporation's use of the Blue Heron Trail; \$300,000 from the Capital Replacement Reserve – Roads Infrastructure; \$198,060 using Development Charges Reserve Fund – Leisure Services; and \$1,120,100 from the Community Vibrancy Fund – Ward 2;
    - (Page 41) in the year 2018, delete the River Road resurfacing projects for Broad to Haldimand Road 9 in the amount of \$150,000 and Townline to Highway #3 in the amount of \$150,000;
  - c) Conversion of CNR Train Bridge (Page 74):
    - In the year 2019, add \$2,000,000 of gross expenditures, with financing from the Community Vibrancy Fun – Ward 2, with staff to report back with a more comprehensive plan regarding the incorporation of the Cayuga CNR bridge into the Haldimand County Trails Master Plan.
- 2. AND THAT, as the receipt of funds for the Community Vibrancy Fund and the Development Charges Leisure Services shares of the related projects outlined above is expected to be after the expenditures are incurred, staff be authorized to issue debentures, if required, in order to finance these projects over a term not to exceed 20 years, with the annual debt repayments funded from the related source of funding;
- 3. AND THAT the Treasurer hereby certifies that the issuance of debentures, as noted above, will not cause Haldimand County to exceed its annual debt repayment limit;
- 4. AND THAT it be acknowledged that is the intention of the Council of Haldimand County to recover, within Haldimand County as a whole, in accordance with the Development Charges Act, the growth related costs associated with the Trails projects outlined above.

CARRIED (Unanimously 7-0)

**Recommendation 14**

Moved By: Councillor Shirton  
 Seconded By: Councillor Corbett

THAT the correspondence dated March 2, 2016 from Albert Marshall Re: Donation of Lands and Structures for Use as Public Trails be received.

CARRIED (Unanimously 7-0)

## **RESOLUTION APPROVAL**

### **Recommendation 15**

Moved By: Councillor Corbett

Seconded By: Councillor Grice

1. THAT the 2016 Draft Tax Supported Capital Budget and Forecast 2016-2025 be received and adopted as amended;
  2. AND THAT the budgets and related financing be approved for the proposed 2016 tax supported capital expenditures in the amount of \$38,109,460 with projected debenture financing of \$13,495,000;
  3. AND THAT the Capital Forecast for Tax Supported Services, for the years 2017 to 2025 be approved in principle, in the amount of \$134,134,350 with projected debenture financing of \$1,950,000;
  4. AND THAT additional contributions totaling \$52,950 be included in the 2016 Tax Supported Operating Budget as a transfer to Fleet and Infrastructure Technology reserves related to new initiatives as identified in the 2016 Tax Supported Capital Budget;
  5. AND THAT an additional contribution of \$100,000 be included in the 2016 Tax Supported Operating Budget as a transfer to the Capital Replacement Reserve – Community Halls to accommodate the impacts of new expenditure estimates resulting from Building Condition Assessments;
  6. AND THAT an additional contribution of \$100,000 be included in the 2016 Tax Supported Operating Budget as a transfer to the Capital Replacement Reserve – Community Halls to phase in the impact of the debt charges for the Caledonia Lions Hall redevelopment;
  7. AND THAT an additional contribution of \$84,000 be included in the 2016 Tax Supported Operating Budget as a transfer to the Library Reserve Fund to phase in the impact of the debt charges for the Cayuga Library Redevelopment project;
  8. AND THAT an additional contribution of \$395,270 be included in the 2016 Tax Supported Operating Budget to be transferred to the various reserves as detailed in Appendix C;
  9. AND THAT the 2016 Tax Supported Operating Budget reflect a 1.0% capital levy increase;
10. AND THAT Development Related Debt be issued on existing projects of Hagersville Fire and EMS, Cayuga Fire and EMS, South Haldimand Fire, Cayuga Library and Dunnville Library, as outlined in Appendix E;
11. AND THAT Development Related Debt be issued on future projects of Caledonia Fire Station, Caledonia Bridge, and Storm Water – Dunnville, Alder Street – Cedar to West, and Trails, as outlined in Appendix E, as amended.

CARRIED (Unanimously 7-0)



# ADJOURNMENT

## Recommendation 16

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 6:12 p.m.

CARRIED (Unanimously 7-0)

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