



THE CORPORATION OF
HALDIMAND COUNTY

COUNCIL IN COMMITTEE MINUTES

DATE:

TIME: 9:31 a.m.

PLACE: Cayuga Municipal Administration Building, Council Chambers

PRESENT:

| | | |
|----------------|---------------|---|
| Council | K. Hewitt | Mayor |
| | L. Bartlett | Councillor |
| | F. Morison | Councillor |
| | C. Grice | Councillor |
| | T. Dalimonte | Councillor |
| | R. Shirton | Councillor |
| | B. Corbett | Councillor |
| SMT | D. Boyle | Chief Administrative Officer |
| | K. General | General Manager, Corporate Services |
| | T. Haedrich | Director, Engineering Services & Roads Operations |
| | H. Hanly | General Manager, Community Services |
| | C. Manley | General Manager, Planning & Economic Development |
| | P. Mungar | General Manager, Public Works |
| Staff | R. Charlton | Manager, Building & By-law Enforcement |
| | M. Evers | Manager, Planning and Development |
| | M. Ferris | Planner |
| | D. Fletcher | Operations Technologist |
| | L. Kissner | Supervisor, Community Programs & Events |
| Clerk | E. Eichenbaum | Clerk |
| | T. Olsen | Deputy Clerk |

CALL TO ORDER

Councillor Morison called the Council in Committee meeting to order.

ROLL CALL

The Mayor and all Members of Council were in attendance.

DISCLOSURES OF PECUNIARY INTEREST

Councillor Morison declared a pecuniary interest with regards to correspondence listed on the closed meeting agenda related to the donation of land.

PUBLIC MEETINGS FOR PLANNING APPLICATIONS

Councillor Morison, Chair of Planning and Economic Development, assumed the Chair for this portion of the meeting.

Prior to commencing the public meeting the Chair explained the meeting, delegation and appeal process. He noted that decisions made by Committee at this meeting would be given final consideration at the March 7, 2016 Council meeting.

PED-PD-10-2016 RE: OFFICIAL PLAN AND ZONING AMENDMENT FOR AN EMERGENCY TACTICAL DRIVER TRAINING FACILITY – DUNNVILLE (1736032 ONTARIO INC.)

M. Evers introduced Report PED-PD-10-2016 outlining an application to amend the Haldimand County Official Plan designations of the subject lands (Mineral Aggregate Resource Areas, Rural Industrial, and Agriculture) to permit an emergency tactical driver training facility, as well as, to amend the Town of Dunnville Zoning By-law 1-DU 80 to add an emergency tactical driver training facility as a permitted use in the 'Agricultural (A)' and 'Light Industrial (ML)' zones with special provisions.

David Roe, agent for the applicant, was in attendance to answer questions. Mr. Roe expressed appreciation for staff support and noted that the proposed use of the property will not limit the long-term future of the land.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendations.

Recommendation 1

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

1. THAT Report PED-PD-10-2016 Re: Official Plan and Zoning Amendment for an Emergency Tactical Driver Training Facility – Dunnville (1736032 Ontario Inc.) dated January 27, 2016 BE RECEIVED;
2. AND THAT application PLOP-HA-2014-027 to amend the Haldimand County Official Plan designations of the subject lands (Mineral Aggregate Resource Areas, Rural Industrial, and Agriculture) to permit an emergency tactical driver training facility, BE APPROVED for the reasons outlined in Report PED-PD-10-2016;
3. AND THAT the By-law attached to Report PED-PD-10-2016 to adopt the Official Plan Amendment to the Haldimand County Official Plan BE PASSED;
4. AND THAT application PLZ-HA-2014-028 to amend the Town of Dunnville Zoning By-law 1-DU 80 to add an emergency tactical driver training facility as a permitted use in the 'Agricultural (A)' and 'Light Industrial (ML)' zones with special provisions, BE APPROVED for reasons outlined in Report PED-PD-10-2016;
5. AND THAT the By-law attached to Report PED-PD-10-2016 to amend the Town of Dunnville Zoning By-law 1-DU 80 BE PASSED;

6. AND THAT the Holding (H) Removal By-law attached to Report PED-PD-10-2016 BE PASSED and the General Manager of Planning and Economic Development be granted the authority to remove the holding provision when all conditions relating to the matter are satisfactorily addressed;
7. AND THAT the proposal shall be considered to be consistent with the Provincial Policy Statement 2014, Provincial Growth Plan 2006 and other matters of Provincial interest.

CARRIED (Unanimously 7-0)

PED-PD-11-2016 RE: OFFICIAL PLAN AND ZONING BY-LAW AMENDMENT TO FACILITATE COMMERCIAL DEVELOPMENT, WALPOLE (1738826 ONTARIO LIMITED)

M. Ferris introduced Report PED-PD-11-2016 outlining an application to amend the Haldimand County Official Plan designation of the subject lands to a site-specific 'Agricultural' designation to facilitate the establishment of a plumbing, heating and electrical sales and service establishment, as well as, to amend the City of Nanticoke Zoning By-law NE-1-2000 to add a permitted use through a site specific zoning provision.

The applicant was in attendance to answer questions.

There being no one else present to speak either for or against this application, deliberations concluded with the introduction of the following recommendations.

Recommendation 2

Moved By: Councillor Bartlett

Seconded By: Councillor Grice

1. THAT Report PED-PD-11-2016 Re: Official Plan and Zoning By-law Amendment to Facilitate Commercial Development, Walpole (1738826 Ontario Limited) dated February 09, 2016 be received;
2. AND THAT application PLOP-HA-2016-012 to amend the Haldimand County Official Plan designation of the subject lands to a site-specific 'Agricultural' designation to facilitate the establishment of a plumbing, heating and electrical sales and service establishment, BE APPROVED for the reasons outlined in Report PED-PD-11-2016;
3. AND THAT the By-law attached to Report PED-PD-11-2016 to adopt the Official Plan Amendment to the Haldimand County Official Plan BE PASSED;
4. AND THAT application PLZ-HA-2015-124 to amend the City of Nanticoke Zoning By-law NE-1-2000 to add a permitted use through a site specific zoning provision BE APPROVED for reasons outlined in Report PED-PD-11-2016;
5. AND THAT the Zoning By-law Amendment attached to Report PED-PD-11-2016 to amend the City of Nanticoke Zoning By-law NE-1-2000 BE PASSED;
6. AND THAT the application is considered to be consistent with the Provincial Policy Statement 2014, Provincial Growth Plan 2006 or other matters of provincial interest.

CARRIED (Unanimously 7-0)

PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS

None.

DEPARTMENTAL STAFF REPORTS

Planning and Economic Development Business

PED-BC-02-2016 RE: AMENDMENTS TO PROPERTY STANDARDS AND CLEAN YARD BY-LAWS

Recommendation 3

Moved By: Councillor Grice
Seconded By: Councillor Shirton

1. THAT Report PED-BC-02-2016 Re: Amendments to Property Standards and Clean Yard By-laws dated February 12, 2016 be received;
2. AND THAT a By-law be presented to amend Property Standards By-law 730/06 as outlined in Report PED-BC-02-2016;
3. AND THAT a By-law be presented to amend Clean Yards By-law 731/06 as outlined in Report PED-BC-02-2016.

CARRIED (Unanimously 7-0)

PED-COM-05-2016 RE: FACILITY BOOKING AND PROGRAM REGISTRATION SYSTEM

Recommendation 4

Moved By: Councillor Shirton
Seconded By: Councillor Grice

THAT consideration of Report PED-COM-05-2016 Re: Facility Booking and Program Registration System be referred to the 2016 Draft Tax Supported Capital Budget deliberations on March 3 and 4, 2016, to consider the additional expense recommended in the report within the context of the entire capital budget.

CARRIED (Unanimously 7-0)

PED-COM-06-2016 RE: MAJOR FESTIVAL AND EVENT ENHANCEMENT GRANT PROGRAM REVISIONS

Recommendation 5

Moved By: Councillor Corbett
Seconded By: Councillor Dalimonte

1. THAT Report PED-COM-06-2016 Re: Major Festival and Event Enhancement Grant Program Revisions dated February 17, 2016 be received;
2. AND THAT the Festival and Event Policy, Haldimand County Policy No. 2015-02 be revised as outlined in Report PED-COM-06-2016.

CARRIED (Unanimously 7-0)

PED-EDT-01-2016 RE: DOWNTOWN AREAS COMMUNITY IMPROVEMENT PLAN, 55 ARGYLE STREET NORTH, CALEDONIA

Recommendation 6

Moved By: Councillor Grice
Seconded By: Councillor Bartlett

1. THAT Report PED-EDT-01-2016 Re: Downtown Areas Community Improvement Plan, 55 Argyle Street North, Caledonia dated February 01, 2016 be received;
2. AND THAT the project as outlined in Report PED-EDT-01-2016 for property at 55 Argyle Street North, Caledonia, be approved for a grant to be funded from the Community Improvement Plan Reserve, to a maximum of \$14,244;
3. AND THAT the Mayor and Clerk be authorized to execute the Downtown Areas Community Improvement Plan Financial Incentive Program Agreement with the respective property owner;
4. AND THAT an encroachment into the municipal right-of-way for projecting awnings and other elements of the improved façade at 55 Argyle Street North, Caledonia be permitted.

CARRIED (Unanimously 7-0)

PED-GM-02-2016 RE: TRAIL PRIORITIZATION AND CAYUGA BRIDGE

Recommendation 7

Moved By: Councillor Grice
Seconded By: Councillor Dalimonte

THAT Report PED-GM-02-2016 Re: Trail Prioritization and Cayuga Bridge dated February 1, 2016 be received.

CARRIED (Unanimously 6-0)
Councillor Bartlett was absent for the vote.

OTHER BUSINESS:

None.

Mayor Hewitt assumed the Chair for this portion of the meeting.

MOTIONS OF CONSENT

Recommendation 8

Moved By: Councillor Corbett
Seconded By: Councillor Grice

THAT the following memorandums/reports be received as information:

1. PED-PD-M02-2016 Re: Committee of Adjustment Remuneration
2. CMS-ES-M01-2016 Re: Ambulance Response Time Performance Plan Results
3. CS-SS-06-2016 Re: Purchasing Activity July to December 2015
4. CS-HR-03-2016 Re: 2015 Public Sector Salary Disclosure
5. CS-FI-05-2016 Re: 2015 Remuneration and Expenses for Members of Council and Board Appointees

CARRIED (Unanimously 7-0)

DEPARTMENTAL STAFF REPORTS (CONTINUED)

PUBLIC WORKS Business

Councillor Shirton, Chair of Public Works, assumed the Chair for this portion of the meeting.

PW-ES-M02-2016 RE: COUNCIL REPRESENTATION AT DRAINAGE TRIBUNAL APPEAL HEARING

Recommendation 9

Moved By: Councillor Bartlett
Seconded By: Councillor Dalimonte

THAT Memorandum PW-ES-M02-2016 Re: Council Representation at Drainage Tribunal Appeal Hearing dated February 19, 2016 be received as information.

CARRIED (Unanimously 7-0)

PW-RO-01-2016 RE: AWARD OF TENDER PW-RO-16-010, STREETLIGHT MAINTENANCE

Recommendation 10

Moved By: Councillor Dalimonte
Seconded By: Councillor Morison

1. THAT Report PW-RO-01-2016 Re: Award of Tender PW-RO-16-010, Streetlight Maintenance dated February 18, 2016 be received;
2. AND THAT Contract PW-RO-16-010, Streetlight Maintenance be awarded to Trans Test Ltd. for an estimated annual amount of \$185,036.59 plus applicable taxes, with actuals based on the per unit costs submitted in the successful tender document, for an initial term of two years, and the option to renew for two additional years;

3. AND THAT the initial rate of the contract shall be increased annually based on the percentage change, year over year, as recorded in the February edition of the Statistics Canada, Consumer Price Index, All items Index, not seasonally adjusted in Ontario, Catalogue number 62-001-X Table 9-6.

CARRIED (Unanimously 7-0)

OTHER BUSINESS:

1. Discussion RE: Flooding on Adair Street – Council was advised that this was related to a ditch on abandoned CNR property that had not been cleaned, therefore creating water to back up onto the roadway. Staff have contacted CNR regarding the issue.
2. Discussion RE: Proactive Measure to Prevent Accumulation of Snow/Ice on Roadways – Staff will be administering a direct liquid application of brine to prevent the accumulation of snow packs from forming. Unlike rock salt, which can be blown off of the road, brine will remain on the road for a period of days.

Joint Services Business

Councillor Corbett, Chair of Joint Services, assumed the Chair for this portion of the meeting.

OTHER BUSINESS:

None.

Community Services Business

Councillor Bartlett, Chair of Community Services, assumed the Chair for this portion of the meeting.

CMS-ES-M02-2016 RE: VOLUNTEER FIREFIGHTER RECOGNITION EVENT

Recommendation 11

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

THAT Memorandum CMS-ES-M02-2016 Re: Volunteer Firefighter Recognition Event dated February 19, 2016 be received as information.

CARRIED (Unanimously 7-0)

CMS-ES-M03-2016 RE: EMERGENCY SERVICES DIVISION COMMUNITY PARTNERSHIPS

Recommendation 12

Moved By: Councillor Morison

Seconded By: Councillor Dalimonte

THAT Memorandum CMS-ES-M03-2016 Re: Emergency Services Division Community Partnerships dated February 18, 2016 be received as information.

CARRIED (Unanimously 7-0)

OTHER BUSINESS:

None.

Corporate Services Business

Councillor Dalimonte, Chair of Corporate Services, assumed the Chair for this portion of the meeting.

CS-FI-04-2016 RE: APPLICATIONS FOR ASSESSMENT AND TAX ADJUSTMENTS AS OF FEBRUARY 2016

Recommendation 13

Moved By: Councillor Grice
Seconded By: Councillor Corbett

1. THAT Report CS-FI-04-2016 Re: Applications for Assessment and Tax Adjustments as of February 2016 dated February 09, 2016 be received;
2. AND THAT adjustment of taxes, in accordance with Sections 357, 358 and 359 of the Municipal Act, be approved in the amount of \$7,422.15, as detailed in Attachment #1 to Report CS-FI-04-2016.

CARRIED (Unanimously 7-0)

CS-CL-02-2016 RE: TAXI LICENSING UPDATE

Recommendation 14

Moved By: Councillor Morison
Seconded By: Councillor Shirton

1. THAT Report CS-CL-02-2016 Re: Taxi Licensing Update dated January 25, 2016, be received;
2. AND THAT the correspondence from the County Solicitor, dated February 22, 2016, re: Taxi Cab Licensing, be received as information and remain confidential;
3. AND THAT the Hired Vehicle Licensing By-law be amended as outlined in Report CS-CL-02-2016.

CARRIED (Unanimously 7-0)

CS-GM-02-2016 RE: WATER & WASTEWATER BILLING & COLLECTION SERVICE AGREEMENT WITH UTIL-ASSIST

This report will be included in the March 7, 2016 Council meeting agenda for consideration.

OTHER BUSINESS:

1. Correspondence from Jeff Miller, President, Haldimand Norfolk Housing Corporation RE: Shareholder Resolution 2016-01 – Appointment of Board Members

Recommendation 15

Moved By: Councillor Grice
Seconded By: Councillor Morison

THAT the correspondence from Jeff Miller, President, Haldimand Norfolk Housing Corporation Re: Shareholder Resolution 2016-01 – Appointment of Board Members dated January 20, 2016 be received as information.

CARRIED (Unanimously 7-0)

Recommendation 16

Moved By: Councillor Bartlett
Seconded By: Councillor Morison

WHEREAS The Corporation of Haldimand County is a shareholder of the Haldimand-Norfolk Housing Corporation by way of a share certificate number 2 dated July 12, 2001, for a total of 40 shares;

Be it resolved and approved by The Corporation of Haldimand County:

THAT Jeff Miller of Norfolk County be appointed to the Board of Directors of the Haldimand-Norfolk Housing Corporation effective March 1, 2016 for a term of three years, and;

THAT Brian Snyder of Haldimand County be appointed to the Board of Directors of the Haldimand-Norfolk Housing Corporation effective March 1, 2016 for a term of three years, and;

THAT Ken Lishman of Haldimand County be appointed to the Board of Directors of the Haldimand-Norfolk Housing Corporation effective March 1, 2016 for a term of three years, and;

THAT Jim Pond of Haldimand County be appointed to the Board of Directors of the Haldimand-Norfolk Housing Corporation effective March 1, 2016 for a term of three years.

CARRIED (Unanimously 7-0)

2. Rescheduling of the March 29, 30 & 31, 2016 Committee of the Whole Meetings to consider the 2016 Tax Operating Budget

Recommendation 17

Moved By: Councillor Shirton
Seconded By: Councillor Morison

THAT the Committee of the Whole meeting scheduled for March 29, 30, and 31, 2016 to consider the 2016 Draft Tax Operating Budget, be re-scheduled to April 19, 20 and 21, 2016.

CARRIED (Unanimously 7-0)

Mayor Hewitt resumed the Chair for the remainder of the meeting.

DELEGATIONS AND CONSIDERATION OF RELATED REPORTS

1. James Richardson, Richardson's Farm and Market and Dean Glenney RE: Update on the Dunnville Farmers' Market Redevelopment Project

Mr. Richardson and Mr. Glenney provided Council with an overview of the history of the Dunnville Farmers' Market. They noted that the fundraising team has received \$62,000 in pledges to date. They are hopeful that the facility will open on July 1, 2017. Mr. Richardson and Mr. Glenney also presented the conceptual design of the building, noting that costs are significantly greater than originally estimated and requesting to be exempt from the tender process. A number of scheduled fundraising events were noted.

Recommendation 18

Moved By: Councillor Dalimonte
Seconded By: Councillor Corbett

THAT the correspondence and presentation material from James Richardson, Richardson's Farm and Market Re: Update on the Dunnville Farmers' Market Redevelopment Project, dated February 23, 2016 be received as information, and be referenced in the 2016 Draft Tax Supported Capital Budget deliberations.

CARRIED (Unanimously 7-0)

REPORTS FROM SPECIAL PURPOSE COMMITTEES, BOARDS AND COMMISSIONS

1. Minutes of the Police Services Board – January 27, 2016

Recommendation 19

Moved By: Councillor Corbett
Seconded By: Councillor Grice

THAT the minutes of the Police Services Board dated January 27, 2016 be received as information.

CARRIED (Unanimously 7-0)

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Motion RE: 3-Way Stop at the Intersection of Tartan Street and River Road in Caledonia

Recommendation 20

Moved By: Councillor Grice
Seconded By: Councillor Morison

THAT staff investigate the need for a three-way stop for the intersection of Tartan Street at River Road;

AND THAT staff report back to a future Council in Committee meeting once findings are complete.

CARRIED (Unanimously 7-0)

INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

1. The following items were highlighted:

- Minutes of the Agricultural Advisory Committee re: market fees and how to increase participation in farmers' markets
- Grand River Conservation Authority Annual General Meeting, approved budget and availability of new software
- Issue re: speeding on Echo Street

Recommendation 21

Moved By: Councillor Morison
Seconded By: Councillor Shirton

THAT a subcommittee of Council be established to review the remuneration paid to Council and citizen appointees to Boards and Committees;

AND THAT this subcommittee consist of the following Members of Council, with staff support from the Human Resources division / Corporate Services department:

1. Ken Hewitt
2. Councillor Bartlett
3. Councillor Corbett

AND THAT the subcommittee report back to Council with any recommended changes to remuneration for appointees to Board and Committees by October, 2016.

CARRIED (Unanimously 7-0)

CLOSED SESSION

Recommendation 22

Moved By: Councillor Morison
Seconded By: Councillor Corbett

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 2:05 p.m. closed to the public, to discuss:

- labour relations or employee negotiations
 1. CS-HR-04-2016 Re: Ratification of United Food and Commercial Workers' Local 175 Memorandum of Settlement
- a proposed or pending acquisition or disposition of land by the municipality or local board

1. CS-SS-09-2016 Re: Offer to Purchase Surplus Property – Vacant Land, Rainham Road, Dunnville
2. Correspondence dated February 22, 2016 Re: Potential Donation of Land (Cayuga)
 - the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose
1. Correspondence from the County Solicitor dated February 22, 2016 Re: Taxi Cab Licensing - Attachment 2 to Report CS-CL-02-2016 Taxi Licensing Update
 - personal matters about an identifiable individual, including municipal or local board employees
1. Verbal Update on an Employee Matter

CARRIED (Unanimously 7-0)

Recommendation 23

Moved By: Councillor Shirton
 Seconded By: Councillor Grice

THAT this closed meeting now adjourn at 2:48 p.m. and reconvene in open session.

CARRIED (Unanimously 7-0)

Recommendation 24

Moved By: Councillor Grice
 Seconded By: Councillor Morison

1. THAT Report CS-HR-04-2016 Re: Ratification of United Food and Commercial Workers' Local 175 Memorandum of Settlement dated February 16, 2016 be received as information and remain confidential;
2. AND THAT the Memorandum of Settlement between the Corporation of Haldimand County (Grandview Lodge) and United Food and Commercial Workers' Canada Local 175, included as Attachment #1 to Report CS-HR-04-2016, be ratified;
3. AND THAT the members of the County negotiating team be authorized to sign the collective agreement on behalf of the County.

CARRIED (Unanimously 7-0)

Recommendation 25

Moved By: Councillor Corbett
 Seconded By: Councillor Dalimonte

1. THAT Report CS-SS-09-2016 Re: Offer to Purchase County Surplus Property - Vacant Land, Rainham Road, Dunnville dated February 09, 2016 be received as information and remain confidential;

2. AND THAT staff be authorized to negotiate a sale to Michelle Krick for the surplus property legally described as PIN # 38124-0181(LT) being Lot A, Plan 14473, Part of Lot 1, Plan 14473 as in HC56570 except HC51693, Haldimand County, being vacant land on Rainham Road in Dunnville, in accordance with Option #2 as outlined in Report CS-SS-09-2016 and as amended through verbal discussion in closed session;
3. AND THAT public notice of the pending sale be provided to the abutting property owner and published in the local newspaper;
4. AND THAT once a final sale agreement has been reached, a by-law be presented to authorize the sale;
5. AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED (5-2)

ADJOURNMENT

Recommendation 26

Moved By: Councillor Bartlett
 Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 2:54 p.m.

CARRIED (Unanimously 7-0)
