



THE CORPORATION OF  
HALDIMAND COUNTY

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** December 14, 2015

**TIME:** 4:00 P.M.

**PLACE:** Cayuga Municipal Administration Building, Council Chambers

**PRESENT:**

<b>Council</b>	K. Hewitt	Mayor
	L. Bartlett	Councillor
	F. Morison	Councillor
	C. Grice	Councillor
	T. Dalimonte	Councillor
	R. Shirton	Councillor
	B. Corbett	Councillor
<b>SMT</b>	D. Boyle	Chief Administrative Officer
	K. General	General Manager, Corporate Services
	T. Haedrich	Director, Engineering Services & Roads Operations
	C. Manley	General Manager, Planning & Economic Development
	P. Mungar	General Manager, Public Works
<b>Staff</b>	W. Koziello	Manager, Information Systems
<b>Clerk</b>	J. Shaw	Deputy Clerk

**CALL TO ORDER**

Mayor Hewitt called the Committee of the Whole meeting to order.

**ROLL CALL**

The Mayor and all Members of Council were in attendance except Councillor Grice who arrived at 4:46 p.m.

**DISCLOSURES OF PECUNIARY INTEREST**

None.

## **NEW BUSINESS**

### **CS-IS-02-2015 RE: BUSINESS APPLICATION SOFTWARE REPLACEMENT PROJECT – PHASE 1**

K. General provided Council with an overview of the project, noting that it has already undergone a Senior Management Team review. Ms. General noted that the current system was implemented quickly at the time of transition with the minimal resources available at that time. Although the system continues to function today, the work is not being done in the most efficient manner and data entry is not always consistent.

#### **Recommendation 1**

Moved By: Councillor Shirton  
Seconded By: Councillor Morison

1. THAT Report CS-IS-02-2015 Re: Business Application Software Replacement Project – Phase 1, dated November 25, 2015, be received;
2. AND THAT the project scope, timing, and guiding principles as set out in Attachment 4 to Report CS-IS-02-2015 be approved, in principle, subject to a further report following completion of Phase 1 which will include refined project timing, budget and service implications;
3. AND THAT the “Draft Terms of Reference” for professional services/consulting for Phase 1, as set out in Attachment 5 to Report CS-IS-02-2015, be approved;
4. AND THAT staff be authorized to procure for the Phase 1 professional services with an upset budget limit of \$100,000, funded by the Capital Replacement Reserve – Information Technology.

CARRIED (6-1)

## **ADJOURNMENT**

#### **Recommendation 2**

Moved By: Councillor Bartlett  
Seconded By: Councillor Grice

THAT this meeting is now adjourned at 5:29 p.m.

CARRIED (Unanimously 7-0)

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MAYOR

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DEPUTY CLERK