



THE CORPORATION OF
HALDIMAND COUNTY

**COMMITTEE OF THE WHOLE
MINUTES**

DATE: March 26, 2015

TIME: 9:30 a.m.

PLACE: Cayuga Municipal Administration Building, Council Chambers

PRESENT:

Council	K. Hewitt	Mayor
	L. Bartlett	Councillor (arrived at 10:28 a.m.)
	F. Morison	Councillor
	C. Grice	Councillor
	T. Dalimonte	Councillor
	R. Shirton	Councillor
	B. Corbett	Councillor
SMT	D. Boyle	Chief Administrative Officer
	K. General	General Manager, Corporate Services
	T. Haedrich	Director, Engineering Services & Roads Operations
	H. Hanly	General Manager, Community Services
	C. Manley	General Manager, Planning & Economic Development
	P. Mungar	General Manager, Public Works
Staff	R. Charlton	Manager, Building & By-law Enforcement
	E. Eichenbaum	Clerk
	R. Grimwood	Manager, Emergency Services/Fire Chief
	D. Jackson	CEO, Haldimand County Library
	J. Jackson	Administrator, Grandview Lodge
	M. Merritt	Treasurer
	P. Mete	Manager, Facilities & Parks Operations
	P. Moore	General Manager, Haldimand Norfolk Health & Social Services
	J. Regan	Manager, Economic Development & Tourism
Clerk	J. Shaw	Deputy Clerk

CALL TO ORDER

Mayor Hewitt called the Committee of the Whole meeting to order.

ROLL CALL

The Mayor and all Members of Council were in attendance except Councillor Bartlett, who arrived at 10:28 a.m.

DISCLOSURES OF PECUNIARY INTEREST

None.

STAFF PRESENTATIONS

OPENING REMARKS AND PRESENTATION BY THE CHIEF FINANCIAL OFFICER – KAREN GENERAL

OVERVIEW OF THE DRAFT 2015 TAX SUPPORTED OPERATING BUDGET – MARK MERRITT

PRESENTATION OF DEPARTMENTAL PROPOSED 2015 TAX SUPPORTED OPERATING BUDGETS AND SUPPLEMENTAL REPORTS – APPLICABLE GENERAL MANAGER

Recommendation 1

Moved By: Councillor Grice
Seconded By: Councillor Morison

THAT the ongoing new initiative for operating funds increase for field management groups be added to the 2015 Tax Supported Operating Budget in the amount of \$7,110;

AND THAT the initiative be funded from the tax levy.

CARRIED (Unanimously 7-0)

PED-PD-17-2015 RE: GIS IMPROVEMENTS

Recommendation 2

Moved By: Councillor Corbett
Seconded By: Councillor Morison

THAT Report PED-PD-17-2015 Re: GIS Improvements dated January 6, 2015 be received.

CARRIED (Unanimously 7-0)

PED-GM-02-2015 RE: HALDIMAND COUNTY TREE MANAGEMENT

Recommendation 3

Moved By: Councillor Dalimonte
Seconded By: Councillor Grice

1. THAT Report PED-GM-02-2015 Re: Haldimand County Tree Management dated March 2, 2015 be received;
2. AND THAT staff be directed to bring forward a Tree Management Strategy to address inventory creation, timely maintenance, Emerald Ash Borer mitigation, revenue exploration and replanting matters for Council consideration;
3. AND THAT the County's Community Partnership Capital Grant Program be amended to include tree planting on municipal property as an eligible category of grant funding;

4. AND THAT revenues collected pursuant to the County's Forestry Conservation By-law and from harvesting of Haldimand County owned woodlots be held as a source of funding for expenditures needed to implement Haldimand County's Tree Management Strategy, as presented for consideration in future years' budgets.

CARRIED (Unanimously7-0)

BUSINESS CASE – PERMANENT FULL-TIME BY-LAW ENFORCEMENT OFFICER

Recommendation 4

Moved By: Councillor Morison
 Seconded By: Councillor Dalimonte

CAPITAL RESOLUTIONS REQUIRED AS A RESULT OF OPERATING BUDGET:

WHEREAS approval of the New Initiative related to the new position of By-Law Enforcement, Permanent Full-Time By-law Enforcement Officer, requires the purchase of a workstation, computer, mobile device, and vehicle, the following revision to the 2015 Capital Budget is required:

	Council Approved Budget	Revised Budget
Expenditures:		
Workstations and Chairs (1)	0	4,000
Computer and Software (1)	0	1,300
Mobile Devices (1)	0	290
Vehicle (1)	0	23,000
Total Expenditures:	0	28,590
Financing:		
Capital Replacement Reserve - General	0	(4,000)
Capital Replacement Reserve – Infrastructure Technology	0	(1,590)
Capital Replacement Reserve – Other Fleet	0	(23,000)
Total Financing:	0	(28,590)

THAT the Revised Budget as outlined in this attached table be approved.

CARRIED (6-1)

BUSINESS CASE – PERMANENT FULL-TIME SUPERVISOR, CAPITAL PROJECTS, FACILITIES & PARKS OPERATIONS

Recommendation 5

Moved By: Councillor Shirton
 Seconded By: Councillor Grice

CAPITAL RESOLUTIONS REQUIRED AS A RESULT OF OPERATING BUDGET:

WHEREAS approval of the New Initiative related to the new position of Facilities and Parks Operations, Permanent Full-Time Supervisor, Capital Projects, requires the purchase of a computer, and mobile device, the following revision to the 2015 Capital Budget is required:

	Council Approved Budget	Revised Budget
Expenditures:		
Computer and Software (1)	0	1,300
Mobile Devices (1)	0	290
Total Expenditures:	0	1,590
Financing:		
Capital Replacement Reserve – Infrastructure Technology	0	(1,590)
Total Financing:	0	(1,590)

THAT the Revised Budget as outlined in this attached table be approved.

CARRIED (6-1)

BUSINESS CASE – TEMPORARY FULL-TIME BUILDING INSPECTOR

Recommendation 6

Moved By: Councillor Morison

Seconded By: Councillor Grice

CAPITAL RESOLUTIONS REQUIRED AS A RESULT OF OPERATING BUDGET:

WHEREAS approval of the New Initiative related to the new position of Plans Examination and Inspection, Temporary Full-Time Building Inspector, requires the purchase of a mobile device, the following revision to the 2015 Capital Budget is required:

	Council Approved Budget	Revised Budget
Expenditures:		
Mobile Devices (1)		290
Total Expenditures:	0	290
Financing:		
Capital Replacement Reserve – Infrastructure Technology	0	(290)
Total Financing:	0	(290)

THAT the Revised Budget as outlined in this attached table be approved.

CARRIED (6-1)

Recommendation 7

Moved By: Councillor Grice

Seconded By: Councillor Shirton

THAT the Business Case Re: Temporary Full-time Building Inspector dated February 19, 2015 be received as information.

CARRIED (Unanimously 7-0)

BUSINESS CASE – PERMANENT FULL-TIME BY-LAW ENFORCEMENT OFFICER (CONTINUED)

Recommendation 8

Moved By: Councillor Grice
Seconded By: Councillor Morison

THAT the Business Case Re: Permanent Full-time By-law Enforcement Officer dated March 10, 2015 be received as information.

CARRIED (Unanimously 7-0)

BUSINESS CASE – FULL-TIME PERSONAL SUPPORT WORKERS – GRANDVIEW LODGE

Recommendation 9

Moved By: Councillor Bartlett
Seconded By: Councillor Corbett

THAT the Business Case Re: Full-time Personal Support Workers – Grandview Lodge dated January 31, 2015 be received as information.

CARRIED (Unanimously 7-0)

BUSINESS CASE – PERMANENT FULL-TIME SUPERVISOR, CAPITAL PROJECTS, FACILITIES & PARKS OPERATIONS (CONTINUED)

Recommendation 10

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

THAT the Business Case Re: Permanent Full-time Supervisor, Capital Projects – Facilities & Parks Operations dated March 6, 2015 be received as information.

CARRIED (Unanimously 7-0)

2015 PROPOSED BUDGET AND LEVY FOR THE BUSINESS IMPROVEMENT AREA'S

Recommendation 11

Moved By: Councillor Grice
Seconded By: Councillor Morison

THAT the 2015 Proposed Budgets and Levies for the Hagersville, Dunnville and Caledonia BIA's be received as information.

CARRIED (Unanimously 7-0)

CMS-ES-03-2015 RE: DISPOSITION OF BYNG FIRE STATION

Recommendation

Moved By: Councillor Corbett
Seconded By: Councillor Morison

1. THAT Report CMS-ES-03-2015 Re: Disposition of Byng Fire Station dated February 10, 2015 be received;

2. AND THAT, once the new Fire Station in South Cayuga is occupied and fully functional, the existing Byng Fire Station located at 7234 Rainham Road, Dunnville, in the Hamlet of Byng, be declared surplus to the needs of the municipality;
3. AND THAT staff be authorized to list the surplus property with a realtor, and report back to Council with recommended offers.

(deferred via Recommendation 12 below)

Recommendation 12

Moved By: Councillor Shirton
Seconded By: Councillor Bartlett

THAT consideration of Report CMS-ES-03-2015 Re: Disposition of Byng Fire Station be deferred until the August 25, 2015 Council in Committee meeting;

AND THAT, in the interim, the 2015 operating cost for the vacated fire hall be funded from the Contingency Reserve.

CARRIED (Unanimously 7-0)

CLOSED SESSION

None.

RECOMMENDATION APPROVAL

Recommendation 13

Moved By: Councillor Corbett
Seconded By: Councillor Morison

1. THAT Report PED-PD-18-2015 Re: Planning Division Reorganization – GIS Improvements dated January 6, 2015 be received and remain confidential;
2. AND THAT the staffing reorganization, as set out in Report PED-PD-18-2015, be approved.

CARRIED (Unanimously 7-0)

Recommendation 14

Moved By: Councillor Dalimonte
Seconded By: Councillor Corbett

THAT a Reserve Fund be established for receipt and use of funds related to the net proceeds of the divestiture of Haldimand County Hydro;

AND THAT, as an interim step, withdrawal of investment earnings from the Reserve Fund of \$750,000 be included in the 2015 Tax Supported Operating Budget.

CARRIED (4-3)

Recommendation 15

Moved By: Councillor Grice
Seconded By: Councillor Corbett

1. THAT the Draft 2015 Tax Supported Operating Budget document be received;
2. AND THAT the 2015 Tax Supported Operating Budget, as amended, be approved at a net levy of \$57,460,200;
3. AND THAT any net surplus/deficit from 2015 Waste Management Operations be transferred to or from the Waste Management Reserve Fund;
4. AND THAT any net surplus/deficit from 2015 Library Operations be transferred to or from the Library Reserve Fund;
5. AND THAT any net surplus/deficit from 2015 Tax Supported Operations, excluding Waste Management, and Libraries, be transferred to or from the Contingency Reserve;
6. AND THAT the budget for the Hagersville Business Improvement Area be approved with a levy requirement of \$12,000;
7. AND THAT the budget for the Dunnville Business Improvement Area be approved with a levy requirement of \$15,600;
8. AND THAT the budget for the Caledonia Business Improvement Area be approved with a levy requirement of \$44,530;
9. AND THAT an Ontario Community Infrastructure Fund Reserve Fund be established for receipt and use of funds related to the Ontario Community Infrastructure Fund grant program;
10. AND THAT the by-law for establishment of the reserve fund be presented for Council approval.

CARRIED (5-2)

Recommendation 16

Moved By: Councillor Dalimonte
Seconded By: Councillor Grice

1. THAT the Treasurer's report within the Draft 2015 Tax Supported Operating Budget document be received as information;
2. AND THAT as a result of financial reporting amendments under the Public Sector Accounting Board guidelines, expenditures for amortization expenses related to capital assets, post employment benefits and solid waste landfill closure and post closure expenses, as outlined in the Treasurer's report, have been excluded from the 2015 Tax Supported Operating Budget.

CARRIED (6-1)

ADJOURNMENT

Recommendation 17

Moved By: Councillor Grice
Seconded By: Councillor Shirton

THAT this meeting is now adjourned at 6:06 p.m.

CARRIED (6-1)

MAYOR

DEPUTY CLERK