



THE CORPORATION OF
HALDIMAND COUNTY

COUNCIL IN COMMITTEE MINUTES

DATE: March 24, 2015

TIME: 9:31 a.m.

PLACE: Cayuga Municipal Administration Building, Council Chambers

PRESENT:

Council	K. Hewitt	Mayor
	L. Bartlett	Councillor
	F. Morison	Councillor
	C. Grice	Councillor (arrived at 10:25 a.m.)
	T. Dalimonte	Councillor
	R. Shirton	Councillor
	B. Corbett	Councillor
SMT	D. Boyle	Chief Administrative Officer
	K. General	General Manager, Corporate Services
	T. Haedrich	Director, Engineering Services & Roads Operations
	H. Hanly	General Manager, Community Services
	C. Manley	General Manager, Planning & Economic Development
	P. Mungar	General Manager, Public Works
Staff	R. Charlton	Manager, Building & By-law Enforcement
	J. Dover	Manager, Human Resources
	M. Evers	Manager, Planning and Development
	R. Grimwood	Manager, Emergency Services/Fire Chief
	N. Mahmood	Planner
	P. Minkiewicz	Supervisor, Development Services
Clerk	E. Eichenbaum	Clerk

CALL TO ORDER

Councillor Morison called the Council in Committee meeting to order.

ROLL CALL

The Mayor and all Members of Council were in attendance except Councillor Grice, who arrived at 10:25 a.m.

DISCLOSURES OF PECUNIARY INTEREST

None.

PUBLIC MEETINGS FOR PLANNING APPLICATIONS

Councillor Morison, Chair of Planning and Economic Development, assumed the Chair for this portion of the meeting.

Prior to commencing the public meeting the Chair explained the meeting, delegation and appeal process. He noted that decisions made by Committee at this meeting would be given final consideration at the March 30, 2015 Council meeting.

PED-PD-13-2015 RE: ZONING AMENDMENT TO FULFILL A CONDITION OF CONSENT – CALEDONIA (VAN MARRUM)

N. Mahmood introduced Report PED-PD-13-2015 outlining an application to amend the Town of Haldimand Zoning By-law 1-H 86, as amended, to change zoning on the subject lands from 'Agricultural (A)' Zone to 'Urban Residential Type 1 (R1)' Zone with special provisions.

Dave Glenney, KLS Engineering, agent and John Van Marrum, applicant, were in attendance to answer questions. The agent and proponent suggested that they would ideally like to see a different configuration than what was presented in the report, so it was suggested that further consultation is required.

Recommendation 1

Moved By: Councillor Shirton
Seconded By: Councillor Dalimonte

THAT consideration of Report PED-PD-13-2015 be deferred pending additional consultation with the applicant.

CARRIED (Unanimously 6-0)

DEPARTMENTAL STAFF REPORTS

Planning and Economic Development Business

PED-PD-15-2015 RE: RELEASE OF EASEMENT IN THE NAME OF HALDIMAND COUNTY, CALEDONIA (XROADS HOLDINGS INC.)

Recommendation 2

Moved By: Councillor Corbett
Seconded By: Councillor Dalimonte

1. THAT Report PED-PD-15-2015 Re: Release of Easement in the Name of Haldimand County, Caledonia (XRoads Holdings Inc.) dated February 20, 2015 BE RECEIVED;
2. AND THAT the Mayor and Clerk be authorized to execute all necessary documents to release the easement located on 250 Argyle Street North within the urban area of Caledonia and legally described as Seneca Range 1 East of Plank Road Part Lot 11 Registered Plan 18R4715 Parts 1 and 5.

CARRIED (Unanimously 5-0)
Mayor Hewitt was absent for the vote.

PED-PD-16-2015 RE: ZONING AMENDMENT TO FACILITATE PLAN OF SUBDIVISION, JARVIS

Recommendation 3

Moved By: Councillor Bartlett

Seconded By: Councillor Shirton

1. THAT Report PED-PD-16-2015 Re: Zoning Amendment to Facilitate Plan of Subdivision, Jarvis dated February 19, 2015 be received;
2. AND THAT application PLZ-HA-2014-083 to amend the City of Nanticoke Zoning By-law NE-1-2000, by 663947 Ontario Inc., BE APPROVED for reasons outlined in Report PED-PD-16-2015;
3. AND THAT the By-law attached to Report PED-PD-16-2015 to amend the City of Nanticoke Zoning By-law BE PASSED;
4. AND THAT the "Holding (H)" provision removal by-law attached to Report PED-PD-16-2015 BE PASSED and the General Manager of Planning and Economic Development be granted authority to remove the holding provision when all conditions relating to the matter are satisfactorily addressed;
5. AND THAT the proposal is deemed to be consistent with the Provincial Policy Statement 2014 and matters of Provincial Interest and meets the intent of the Provincial Growth Plan.

CARRIED (Unanimously 6-0)

PED-EDT-07-2015 RE: DOWNTOWN AREAS COMMUNITY IMPROVEMENT PLAN – 109 QUEEN STREET, DUNNVILLE

Recommendation 4

Moved By: Councillor Corbett

Seconded By: Councillor Shirton

1. THAT Report PED-EDT-07-2015 Re: Downtown Areas Community Improvement Plan – 109 Queen Street, Dunnville dated March 02, 2015 be received;
2. AND THAT 109 Queen Street, Dunnville be approved for a grant not to exceed \$29,153;
3. AND THAT the project be funded from the Community Improvement Plan Reserve, to a maximum of \$29,153;
4. AND THAT the Mayor and Clerk be authorized to execute the Downtown Areas Community Improvement Plan Financial Incentive Program Agreement with the respective property owner.

CARRIED (Unanimously 6-0)

OTHER BUSINESS:

None.

Mayor Hewitt assumed the Chair for this portion of the meeting.

MOTIONS OF CONSENT

Recommendation 5

Moved By: Councillor Corbett
Seconded By: Councillor Morison

THAT the following reports/memorandums be received as information:

1. CMS-ES-M01-2015 Re: Ambulance Response Time Performance Plan Results
2. CMS-ES-M02-2015 Re: Ambulance Service Review Results
3. CS-SS-07-2015 Re: Purchasing Activity for July to December 2014
4. CS-FI-05-2015 Re: 2014 Remuneration and Expenses for Members of Council and Board Appointees
5. CS-CL-M01-2015 Re: Annual Freedom of Information Update (2014 Reporting Year)

AND THAT the recommendations as contained in the following reports be adopted:

PW-ES-09-2015 RE: CAYUGA – STOP SIGN ON WINNETT STREET SOUTH AT MCKAY STREET, BY-LAW AMENDMENT

1. THAT Report PW-ES-09-2015 Re: Cayuga - Stop Sign on Winnett Street South at McKay Street, By-law Amendment dated February 27, 2015 be received;
2. AND THAT a Stop condition be installed on Winnett Street South, at McKay Street East, in Cayuga.

CARRIED (Unanimously 6-0)

DEPARTMENTAL STAFF REPORTS (CONTINUED)

PUBLIC WORKS Business

Councillor Shirton, Chair of Public Works, assumed the Chair for this portion of the meeting.

OTHER BUSINESS:

None.

Joint Services Business

Councillor Corbett, Chair of Joint Services, assumed the Chair for this portion of the meeting.

OTHER BUSINESS:

None.

Corporate Services Business

Councillor Dalimonte, Chair of Corporate Services, assumed the Chair for this portion of the meeting.

OTHER BUSINESS:

1. Correspondence from Haldimand County Hydro Inc. dated March 13, 2015 RE: OEB Approval – Applications for the Acquisition of Haldimand County Hydro Inc. by Hydro One Inc.

Recommendation 6

Moved By: Councillor Shirton
Seconded By: Councillor Morison

THAT the correspondence from Haldimand County Hydro Inc. Re: OEB Approval – Applications for the Acquisition of Haldimand County Hydro Inc. by Hydro One Inc. dated March 13, 2015 be received as information.

CARRIED (Unanimously 6-0)

2. Discussion RE: Septic Tank Billing – K. General and P. Mungar clarified this process, referring to a tabled schedule from the Water & Wastewater budget.
3. Inquiry RE: Receipt and Use of Hydro Dividend – to be discussed at the March 26, 2015 Committee of the Whole meeting re: Draft 2015 Tax Supported Operating Budget.

Councillor Grice arrived at 10:25 a.m.

Community Services Business

Councillor Bartlett, Chair of Community Services, assumed the Chair for this portion of the meeting.

CMS-ES-04-2015 RE: FIRE SAFETY EDUCATION PROGRAM UPDATE

Recommendation 7

Moved By: Councillor Morison
Seconded By: Councillor Shirton

1. THAT Report CMS-ES-04-2015 Re: Fire Prevention Bureau Update dated February 13, 2015 be received;
2. AND THAT the revised fire safety inspection frequency schedule be endorsed;
3. AND THAT staff be directed to prepare a report regarding fire prevention user fees by the end of the second quarter of 2015.

CARRIED (Unanimously 7-0)

OTHER BUSINESS:

1. Update RE: Ambulance Response Times – the comparative figures will be available soon and will be included in the annual report which is scheduled to be presented in April.

Mayor Hewitt resumed the Chair for the remainder of the meeting.

PRESENTATIONS AND CONSIDERATION OF RELATED REPORTS

1. PED-PD-14-2015 RE: Design Criteria Update

P. Minkiewicz provided Council with a presentation of the design criteria update.

Recommendation 8

Moved By: Councillor Morison

Seconded By: Councillor Grice

1. THAT Report PED-PD-14-2015 Re: Design Criteria Update, dated February 20, 2015, be received;
2. AND THAT the amendments to the Haldimand County Design Criteria, as referenced within Report PED-PD-14-2015, be approved in principle, with staff authorized to implement the required changes with the Design Criteria document for publication and implementation effective immediately.

CARRIED (Unanimously 7-0)

2. Randy Charlton, Manager, Building & By-law Enforcement RE: By-law Case Tracking

Recommendation 9

Moved By: Councillor Corbett

Seconded By: Councillor Grice

THAT the presentation material from Randy Charlton, Manager, Building & By-law Enforcement Re: By-law Case Tracking dated March 17, 2015 be received as information.

CARRIED (Unanimously 7-0)

3. CS-GM-02-2015 RE: Corporate Services Department 2014 Annual Report

Recommendation 10

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

THAT tabled Report CS-GM-02-2015 Re: Corporate Services Department 2014 Annual Report dated February 24, 2015 be received as information.

CARRIED (Unanimously 7-0)

Recommendation 11

Moved By: Councillor Grice

Seconded By: Councillor Dalimonte

THAT the presentation material Re: CS-GM-02-2015 Re: Corporate Services Department 2014 Annual Report be received as information.

CARRIED (Unanimously 7-0)

DELEGATIONS AND CONSIDERATION OF RELATED REPORTS

1. Sid Drury, Chair, Habitat for Humanity, Haldimand County Chapter RE: Information about Habitat for Humanity within Haldimand County

Mr. Drury provided Council with an overview of the local program, noting that they are always looking for volunteers.

Bob McConkey, CEO, Habitat for Humanity, Hamilton Chapter was also in attendance. Mr. McConkey highlighted how the organization acquires land through donations.

Recommendation 12

Moved By: Councillor Corbett

Seconded By: Councillor Grice

THAT the correspondence and presentation material from Sid Drury, Chair, Habitat for Humanity, Haldimand County Chapter Re: Information about Habitat for Humanity within Haldimand County dated February 20, 2015 be received as information.

CARRIED (Unanimously 7-0)

2. Haldimand Stewardship Council RE: The Trees of Haldimand County: Past, Present and Future

Denise Hart was in attendance to provide Council with an overview of the local tree history. Concerns were expressed regarding dead and dying trees, in light of the emerald ash borer. Ms. Hart suggested that a County-wide tree management plan on County lands and rights-of-way be developed, noting that models are available to address tree liability, maintenance and health.

Recommendation 13

Moved By: Councillor Shirton

Seconded By: Councillor Dalimonte

THAT the correspondence and presentation material from the Haldimand Stewardship Council Re: The Trees of Haldimand County: Past, Present and Future dated March 12, 2015 be received as information.

CARRIED (Unanimously 7-0)

3. Len Bigelow, Len's Automotive RE: Demolition of Building at the Intersection of Highway 3 and Highway 6 in Jarvis

Mr. Bigelow requested a waiver of demolition permit fee and tipping fees for the demolition of the yellow brick building at the intersection of Highway 3 and Highway 6.

Recommendation 14

Moved By: Councillor Morison
Seconded By: Councillor Shirton

THAT the correspondence from Len Bigelow, Len's Automotive Re: Demolition of Building at the Intersection of Highway 3 and Highway 6 in Jarvis dated March 18, 2015 be received as information.

CARRIED (Unanimously 7-0)
Amended at the March 30, 2015 Council meeting (Unanimously 7-0)

4. Mark Gibson, President, Cayuga and District Chamber of Commerce RE: Cayuga Tourist Booth

Mr. Gibson advised Council that the tourist booth at the intersection of Munsee Street and Highway 3 requires electrical and structural repairs. Mr. Gibson noted that this booth has 70-120 visitors per month. The Cayuga and District Chamber of Commerce is able to donate \$2,000-\$3,000 for repairs; however, is requesting \$25,000 from the County.

Recommendation 15

Moved By: Councillor Shirton
Seconded By: Councillor Corbett

THAT the correspondence from Mark Gibson, President, Cayuga and District Chamber of Commerce Re: Cayuga Tourist Booth dated March 18, 2015 be received as information.

CARRIED (Unanimously 7-0)

5. Sig Rose RE: Closure of Byng Fire Station

Recommendation 16

Moved By: Councillor Shirton
Seconded By: Councillor Bartlett

THAT, in accordance with Section 19.3.4 of the Procedural By-law, Sig Rose be permitted to speak as a delegation regarding the closure of Byng fire station and related service issues.

CARRIED (Unanimously 7-0)

Recommendation 17

Moved By: Councillor Shirton
Seconded By: Councillor Corbett

THAT the presentation material from Sig Rose dated March 24, 2015 be received as information.

CARRIED (Unanimously 7-0)

REPORTS FROM SPECIAL PURPOSE COMMITTEES, BOARDS AND COMMISSIONS

1. Councillor Corbett advised that Conservation Authorities are sending letters to the Ministry of Natural Resources and Forestry to seek guidelines on funding formulas.

INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS

1. Verbal Update RE: Economic Development Conference in France – a detailed report will be coming forward.

UNFINISHED BUSINESS

1. Revised correspondence from Art Bluhm dated March 23, 2015 RE: Extension to the Closing Date in the Agreement of Purchase and Sale between Art Bluhm in trust and The Corporation of Haldimand County

Recommendation 18

Moved By: Councillor Corbett
Seconded By: Councillor Shirton

THAT the extension request letter from Art Bluhm dated March 23, 2015, requesting an extension to the closing date in the Agreement of Purchase and Sale between Art Bluhm in trust and The Corporation of Haldimand County for the purchase of property at the corner of Highway 6 and Nanticoke Creek Parkway in Jarvis be received;

AND THAT the request to extend the closing date to March 31, 2016, to allow more time to meet the conditions outlined in the Agreement of Purchase and Sale, be approved;

AND THAT the extension until March 31, 2016 be the final extension granted to Art Bluhm;

AND THAT the necessary extension document be prepared by the solicitor for Art Bluhm, at Art Bluhm's expense, prior to the current expiry of March 31, 2015;

AND THAT the Mayor and Clerk be authorized to execute all necessary documents.

CARRIED (Unanimously 7-0)

NEW BUSINESS

None.

INQUIRIES, ANNOUNCEMENTS AND CONCERNS OF COUNCILLORS (CONTINUED)

1. Concerns RE: Safety of Garbage Pick Up Location in Ward 1
2. Update RE: Yard Waste Curbside Collection – this is scheduled to begin April 13, 2015 and end May 1, 2015.

CLOSED SESSION

Recommendation 19

Moved By: Councillor Corbett
Seconded By: Councillor Shirton

THAT pursuant to Section 239 of the *Municipal Act*, as amended, Council convene in a meeting at 3:10 p.m. closed to the public, to discuss:

- personal matters about an identifiable individual, including municipal or local board employees
 1. Update Re: Social Media
 2. CAO-M01-2015 Re: Executive Assistant to Council
- the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose
 1. Correspondence dated March 2, 2015 from the County Solicitor Re: McClung Properties Limited/Empire Draft Plan Archeological Assessment Conditions
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
 1. White Oaks Litigation

CARRIED (Unanimously 7-0)

Councillor Bartlett left for the remainder of the meeting at 5:00 p.m.

Recommendation 20

Moved By: Councillor Grice
Seconded By: Councillor Morison

THAT this closed meeting now adjourn at 5:08 p.m. and reconvene in open session.

CARRIED (Unanimously 6-0)

ADJOURNMENT

Recommendation 21

Moved By: Councillor Grice
Seconded By: Councillor Morison

THAT this meeting is now adjourned at 5:09 p.m.

CARRIED (Unanimously 6-0)

MAYOR

CLERK