



THE CORPORATION OF
HALDIMAND COUNTY

**COMMITTEE OF THE WHOLE
MINUTES**

DATE: February 4 & 5, 2015

TIME: 9:30 A.M.

PLACE: Cayuga Municipal Administration Building, Lower Large Committee Room
(February 4th) & Council Chambers (February 5th)

PRESENT:

Council	K. Hewitt	Mayor
	L. Bartlett	Councillor (arrived at 10:00 a.m. on February 4 th)
	F. Morison	Councillor
	C. Grice	Councillor
	T. Dalimonte	Councillor
	R. Shirton	Councillor
	B. Corbett	Councillor
SMT	D. Boyle	Chief Administrative Officer
	K. General	General Manager, Corporate Services
	T. Haedrich	Director, Engineering Services & Roads Operations
	H. Hanly	General Manager, Community Services
	C. Manley	General Manager, Planning & Economic Development
	P. Mungar	General Manager, Public Works
Staff	C. Case	Manager, Support Services
	E. Eichenbaum	Clerk
	M. Evers	Manager, Planning & Development
	M. Fagan	Manager, Fleet
	R. Grimwood	Manager, Emergency Services/Fire Chief
	B. Hammond	Manager, Roads Operations
	D. Jackson	CEO, Haldimand County Library
	J. Jackson	Administrator, Grandview Lodge
	W. Koziello	Manager, Information Systems
	M. Merritt	Treasurer
	P. Mete	Manager, Facilities & Parks Operations
Clerk	J. Shaw	Deputy Clerk

CALL TO ORDER

Mayor Hewitt called the Committee of the Whole meeting to order.

ROLL CALL

The Mayor and all Members of Council were in attendance.

DISCLOSURES OF PECUNIARY INTEREST

None.

STAFF PRESENTATIONS

KAREN GENERAL, GENERAL MANAGER, CORPORATE SERVICES

K. General provided opening remarks and a brief overview of the Draft 2015 – 2024 Tax Supported Capital Budget and Forecast, highlighting key areas such as the 2015 proposed property tax levy and the community vibrancy fund.

OVERVIEW OF 2015 DRAFT TAX SUPPORTED CAPITAL BUDGET AND CAPITAL FORECAST – MARK MERRITT, TREASURER

M. Merritt provided an overview of the Draft 2015 - 2024 Tax Supported Capital Budget and Forecast, noting timelines for Council's review.

PRESENTATION OF CAPITAL BUDGETS

A) APPLICABLE GENERAL MANAGER / DIRECTOR

The Mayor and Members of Council proceeded to thoroughly review the budget document with staff.

RESOLUTION APPROVAL

Recommendation 1

Moved By: Councillor Bartlett
Seconded By: Councillor Dalimonte

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 19-20, Fire Services
 - In the year 2016, add Jarvis Fire electric extrication equipment, with a gross expenditure of \$75,000, and related financing of \$43,000 from donations, and \$32,000 from Capital Replacement Reserve (CRR) – General;
 - In the year 2016, delete Auto Extrication Spreaders (\$11,500); Pump (\$12,000) and Cutters (\$8,500); and related financing from CRR-General totalling \$32,000.

CARRIED (Unanimously 7-0)

The meeting adjourned for the day at 4:30 p.m. to reconvene at 9:30 a.m. on Thursday, February 5, 2015.

CALL TO ORDER

Mayor Hewitt called the Committee of the Whole meeting to order at 9:30 a.m. on Thursday, February 5, 2015.

STAFF PRESENTATIONS (CONTINUED)

RESOLUTION APPROVAL (CONTINUED)

Recommendation 2

Moved By: Councillor Dalimonte
Seconded By: Councillor Bartlett

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund
 - In the year 2015, add additional expenditures of \$70,000 to the Hagersville Arena Enhancements project, with related financing from the Community Vibrancy Fund Reserve Fund (Ward 4), subject to a further report to Council outlining the details.

CARRIED (Unanimously 7-0)

Recommendation 3

Moved By: Councillor Bartlett
Seconded By: Councillor Corbett

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 83, Community Halls Partnership Program
 - In the year 2015, amend the financing of the Jarvis Hall Roof Replacement, with a gross expenditure of \$227,000 from CRR-Community Halls to CRR-General, in the amount of \$227,000.

CARRIED (Unanimously 6-0)
Councillor Shirton was absent for the vote.

PRESENTATION OF CAPITAL BUDGETS (CONTINUED)

C) PED-COM-M01-2015 RE: COMMUNITY HALLS – SELKIRK CENTENNIAL COMMUNITY CENTRE ELEVATOR REPAIR

Recommendation 4

Moved By: Councillor Bartlett
Seconded By: Councillor Grice

THAT Memorandum PED-COM-M01-2015 Re: Community Halls – Selkirk Centennial Community Centre Elevator Repair, dated February 3, 2015, be received as information;

AND THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 83, Community Halls Partnership
 - In the year 2015, add Selkirk Centennial Community Centre – emergency elevator repairs, with a gross expenditure of \$10,900 and related financing from the Capital Replacement Reserve – Community Halls.

CARRIED (Unanimously 7-0)

E) CMS-FP-02-2015 RE: CALEDONIA LIONS HALL REDEVELOPMENT PROPOSAL – UPDATE

Recommendation 5

Moved By: Councillor Grice

Seconded By: Councillor Bartlett

1. THAT Report CMS-FP-02-2015 Re: Caledonia Lions Hall Redevelopment Proposal - Update dated January 16, 2015 be received;
2. AND THAT Council approve a revised budget of \$3.115 million in recognition of the size and scope of the construction project; Caledonia Lions Club contribution of \$115,000; and Council authorizes a 50% municipal contribution of the balance of \$3.0 million to an upset limit \$1.5 million;
3. AND THAT project and County funding approval are conditional upon the Caledonia Lions Club contribution of \$115,000 and the Caledonia Community Foundation depositing with the County a \$1.5 million contribution towards the project budget of \$3.115 million;
4. AND THAT the County funding of the proposed project be provided through the issuance of debentures, in an amount not to exceed \$1,500,000;
5. AND THAT the Treasurer certifies that this issuance of debentures will not cause Haldimand County to exceed its annual debt repayment limit (ARL);
6. AND THAT Council approve the design as presented;
7. AND THAT Council receive the business operating plan attached to Report CMS-FP-02-2015;
8. AND THAT Council approve, as outlined in the business operating plan, the incorporation of an independent Caledonia Lions Community Centre Corporation, including all costs related to the incorporation;
9. AND THAT the Mayor and Clerk be authorized to execute a lease agreement between Haldimand County and the Caledonia Lions Community Centre Corporation in keeping with the draft agreement attached to Report CMS-FP-02-2015.

CARRIED (Unanimously 7-0)

RESOLUTION APPROVAL (CONTINUED)

Recommendation 6

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund Division
 - In the year 2015, add Complete Townsend Pathway Reconstruction, with a gross expenditure of \$40,000 and related financing from the Community Vibrancy Fund (Ward 1).

CARRIED (Unanimously 7-0)

Recommendation 7

Moved By: Councillor Bartlett
Seconded By: Councillor Dalimonte

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund
 - In the year 2015, add Cheapside Hall Sign, with a gross expenditure of \$5,000, and related financing from the Community Vibrancy Fund Reserve Fund (Ward 1).

CARRIED (Unanimously 7-0)

Recommendation 8

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund
 - In the year 2015, add Selkirk Outdoor Rink Upgrades, with a gross expenditure of \$50,000, and related financing from the Community Vibrancy Fund Reserve Fund (Ward 1), subject to a further report to Council outlining the details.

CARRIED (Unanimously 7-0)

Recommendation 9

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund
 - Defer from 2015 to 2016, the Jarvis Lion Hall and Field Committee, paving of roadway/track, parking lot, fence, with a gross expenditure of \$93,000, and related financing from the Community Vibrancy Fund Reserve Fund (Ward 1).

CARRIED (Unanimously 7-0)

Recommendation 10

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund
 - In the year 2015, increase Jarvis Library landscaping, concrete work, from a gross expenditure of \$25,000 to \$50,000 with related financing from the Community Vibrancy Fund Reserve Fund (Ward 1).

CARRIED (Unanimously 7-0)

Recommendation 11

Moved By: Councillor Bartlett
Seconded By: Councillor Shirton

WHEREAS Section 3.03 of Procurement Policy 2013-02 provides the parameters for reallocating budgeted funds for capital projects to address budget deficits;

AND WHEREAS staff has identified a project which exceeds staff authority for reallocation;

AND WHEREAS Council approval is required for the reallocation of funds;

THEREFORE BE IT RESOLVED THAT Selkirk Streetscape Work project budget of \$300,000 be amended to \$366,800, with funding of \$365,000 from Community Vibrancy Fund Reserve Fund (Ward 1), and \$1,800 from CRR-Roads Infrastructure.

CARRIED (Unanimously 7-0)

PRESENTATION OF CAPITAL BUDGETS (CONTINUED)

**D) PED-COM-M02-2015 RE: COMMUNITY HALLS – CAYUGA KINSMEN COMMUNITY CENTRE
EMERGENCY REPAIRS**

Recommendation 12

Moved By: Councillor Morison
Seconded By: Councillor Shirton

THAT Memorandum PED-COM-M02-2015 Re: Community Halls – Cayuga Kinsmen Community Centre Emergency Repairs, dated February 3, 2015, be received as information;

AND THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund
 - In the year 2015, add Cayuga Kinsmen Community Centre – emergency fire alarm system and suppression/separation repair, with a gross expenditure of \$100,000 and related financing from the Community Vibrancy Fund Reserve Fund (Ward 2).

CARRIED (Unanimously 7-0)
Amended at the February 9, 2015 Council meeting (Unanimously 7-0)

RESOLUTION APPROVAL (CONTINUED)

Recommendation 13

Moved By: Councillor Morison
Seconded By: Councillor Bartlett

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund
 - In the year 2015, add \$25,000 as a grant to the Cayuga Chamber of Commerce for the purpose of replacing the Cayuga Tourism Information Booth, subject to further details being presented to Council by the Chamber of Commerce;

AND THAT this expenditure be financed by the Community Vibrancy Fund Reserve Fund (Ward 2).

CARRIED (Unanimously 7-0)

Recommendation 14

Moved By: Councillor Dalimonte
Seconded By: Councillor Grice

WHEREAS, despite best efforts by the volunteer organizers of the inaugural 2014 Hagersville Rocks summer concert, a deficit was realized which prevents repayment of the initial loan from Haldimand County;

AND WHEREAS, using the experience gained from the 2014 event, the volunteer organizers are planning a 2015 concert for which seed money is required;

NOW THEREFORE BE IT RESOLVED THAT interest on the outstanding loan be waived;
AND THAT a one-time grant in the amount of \$150,000 be provided to the Hagersville & District Chamber of Commerce for the purpose of repaying the initial loan provided by the County and providing seed money for the 2015 event;

AND THAT this grant be funded by the Community Vibrancy Funds attributed to Ward 4.

CARRIED (Unanimously 7-0)

Recommendation 15

Moved By: Councillor Dalimonte

Seconded By: Councillor Shirton

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 94, Community Vibrancy Fund
 - In the year 2015, add Canfield Community Centre enhancements including parking lot reconstruction, exterior security lighting and the installation of an AODA automatic door and operating system, with a gross expenditure of \$120,000 and related financing from the Community Vibrancy Fund Reserve Fund (Ward 4);

AND THAT the project be completed by the Canfield Community Centre Board of Directors with assistance, oversight and direction provided by County Staff.

CARRIED (Unanimously 6-0)

Councillor Morison was absent for the vote.

Recommendation 16

Moved By: Councillor Dalimonte

Seconded By: Councillor Bartlett

THAT further to Recommendation #2 adding \$70,000 to the Hagersville Arena Reconstruction funded from the Community Vibrancy Fund (Ward 4), the following list represents the items to be added to the project:

1. Install skate tile in west half of the new Figure Skating storage room;
2. Install skate tile in the new Hawk's office;
3. Replacement of new toilet partitions, fixtures and mirror in the new female Referee/Coach's room;
4. Provide/install six half-lockers in female Referee/Coach's room and six half-lockers in new male Referee's room;
5. Provide/install new shower/plumbing fixtures and ceramic floors/walls in existing Hawk's change room shower;
6. Replace door in new Figure Skating office with new door with glazing;
7. Install skate tile in new Figure Skating office;
8. Install new toilet partitions/fixtures and shower plumbing/fixtures and ceramic tiled floors/walls in existing shower/washroom areas (for existing dressing rooms 1, 2 and 3);

AND FURTHER THAT an additional \$3,000 be added to the Hagersville Arena Reconstruction Project funded by the Community Vibrancy Fund (Ward 4) for the purpose of installing millwork and storage in the Hawk's new office area.

CARRIED (Unanimously 7-0)

Recommendation 17

Moved By: Councillor Grice
Seconded By: Councillor Corbett

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 14, Administrative Facilities Division
 - In the year 2015, defer the Fire System Upgrade, Carpet Tile Replacement and HVAC System Replacement to 2016, with total gross expenditures of \$77,000.

CARRIED (Unanimously 7-0)

Recommendation 18

Moved By: Councillor Grice
Seconded By: Councillor Bartlett

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 19, Fire Services Division
 - In the year 2015, add Caledonia Replacement Fire Station Development, with a gross expenditure of \$750,000 and related financing from the Capital Replacement Reserve – General; and
 - Reduce the expenditure in 2022 to \$1.5 million, with the related adjustments to funding.

CARRIED (Unanimously 7-0)

Recommendation 19

Moved By: Councillor Bartlett
Seconded By: Councillor Corbett

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 37, Structure Projects
 - In the years 2015 to 2024, delete the Load Limit Reviews program, with a gross expenditure of \$20,000 for each year, for a total of \$200,000, with related financing from the Capital Replacement Reserve – Roads Infrastructure.

CARRIED (Unanimously 7-0)

Recommendation 20

Moved By: Councillor Dalimonte
Seconded By: Councillor Bartlett

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 33, "Other Roadwork" Division
 - In the year 2017, add \$250,000, in gross expenditures with financing from the Roads Development Reserve for the purpose of installing a traffic signal at the intersection of Main Street North and Railway Street in Hagersville, with this expenditure subject to a report related to road warrants, surrounding street alignment, ongoing operational costs and future capital expectations.

CARRIED (Unanimously 7-0)

Recommendation 21

Moved By: Councillor Shirton
Seconded By: Councillor Corbett

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 36, Hot Mix Resurfacing Division
 - In the year 2015, defer Robinson Road, with a gross expenditure of \$813,000 and related financing to 2016.

CARRIED (Unanimously 7-0)

Recommendation 22

Moved By: Councillor Corbett
Seconded By: Councillor Grice

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 29, Fleet Division
 - In the year 2015, remove the Trailer Mounted Portable Generator, with a gross expenditure of \$50,000 and related financing from the CRR - General.

CARRIED (Unanimously 7-0)

Recommendation 23

Moved By: Councillor Corbett
Seconded By: Councillor Shirton

THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 78, Library Services Division
 - In the year 2016, defer the Expansion of Dunnville Library, with a gross expenditure of \$1,200,000, to 2017, pending the results of the County Accommodation Review.

CARRIED (Unanimously 7-0)

Recommendation 24

Moved By: Councillor Corbett
Seconded By: Councillor Shirton

THAT the Dunnville Farmer's Market initiative on page 88 of the 2015 Capital Budget in the amount of \$450,000 be moved from 2016 to 2017.

CARRIED (Unanimously 6-0)
Councillor Dalimonte was absent for the vote.

PRESENTATION OF CAPITAL BUDGETS (CONTINUED)

B) PW-ES-06-2015 RE: IMPLICATIONS OF AN EXPANDED CURB REPLACEMENT CAPITAL PROGRAM

Recommendation 25

Moved By: Councillor Grice
Seconded By: Councillor Morison

THAT Report PW-ES-06-2015 Re: Implications of an Expanded Curb Replacement Capital Program dated January 26, 2015 be received as information;

AND THAT the Draft 2015-2024 Tax Supported Capital Budget and Forecast be amended as follows:

- Page # 89, Planning and Development Division
 - Remove Downtown Streetscaping Phase 2 (Year 2015 Dunnville \$200,000; Year 2016 Jarvis \$500,000; Year 2017 Hagersville \$500,000), totalling \$1,200,000, with related financing from the CRR Roads Infrastructure;
- Page # 33, Other Roadwork Division
 - Add a Curb Replacement Program for Townsend (Year 2015 \$500,000; Year 2016 \$500,000; Year 2017 \$300,000), with a total gross expenditure of \$1.3 million and related financing from the CRR Roads Infrastructure;
- Page # 39, Urban Paving Program Division
 - Accelerate the program, with related financing from the CRR Roads Infrastructure, as follows:
 - a) Dunnville – shift John Street, in the amount of \$252,000 from 2017 to 2015; shift remaining streets, totalling \$371,000, from 2024 to 2022;
 - b) Hagersville – shift all identified streets, totalling \$836,500, from 2018/2019 to 2017;
 - c) Townsend – shift all identified streets, totalling \$284,400, from 2020 to 2018;
 - d) Caledonia – shift all identified streets shown in the years 2021-2023 to the years 2018 to 2021 using a revised schedule.

CARRIED (Unanimously 7-0)

RESOLUTION APPROVAL (CONTINUED)

Recommendation 26

Moved By: Councillor Shirton

Seconded By: Councillor Corbett

1. THAT the proposed 2015 Tax Supported Capital Budget and Capital Forecast for 2016 to 2024 be received and adopted as amended;
2. AND THAT the budgets and related financing be approved for the proposed 2015 tax supported capital expenditures in the amount of \$24,821,640 with projected debenture financing of \$1,350,000;
3. AND THAT the Capital Forecast for Tax Supported Services, for the years 2016 to 2024 be approved in principle, in the amount of \$133,084,260 with projected debenture financing of \$2,950,000;
4. AND THAT additional contributions totaling \$29,850 be included in the 2015 Tax Supported Operating Budget as a transfer to Fleet and Infrastructure Technology reserves related to new initiatives as identified in the 2015 Tax Supported Capital Budget;
5. AND THAT an additional contribution of \$50,000 be included in the 2015 Tax Supported Operating Budget as a transfer to the Capital Replacement Reserve – Community Halls to phase in the impact of the debt charges for the Caledonia Lions Hall redevelopment;
6. AND THAT an additional contribution of \$59,500 be included in the 2015 Tax Supported Operating Budget as a transfer to the Library Reserve Fund to phase in the impact of the debt charges for the Cayuga Library Redevelopment project;
7. AND THAT an additional contribution of \$384,050 be included in the 2015 Tax Supported Operating Budget to be transferred to the Capital Replacement Reserve – Roads Infrastructure;
8. AND THAT the 2015 Tax Supported Operating Budget reflect a 1.0% capital levy increase;
9. AND THAT Development Related Debt be issued on existing projects of Hagersville Fire and EMS, Cayuga Fire and EMS, South Haldimand Fire, and Cayuga Library, as outlined in Appendix D.

CARRIED (Unanimously 7-0)

CLOSED SESSION

None.

ADJOURNMENT

Recommendation 27

Moved By: Councillor Bartlett

Seconded By: Councillor Grice

THAT this meeting is now adjourned at 5:32 p.m.

CARRIED (Unanimously 7-0)

MAYOR

DEPUTY CLERK