

Subject: **EXPRESSIONS OF SYMPATHY, BIRTHS, HOSPITALIZATION,
RETIREMENT FOR HALDIMAND COUNTY EMPLOYEES**

Purpose:

To establish a policy to recognize special occasions in the lives of Haldimand County employees

Policy:

When Haldimand County employees face joyful, sorrowful or special occasions in their lives, the occasion will be recognized in an appropriate manner to express the support of the Corporation.

Upon notification of a bereavement, birth, hospitalization or retirement of a Haldimand County employee, the Chief Administrative Officer will send an appropriate token on behalf of the Corporation.

Bereavement

A floral tribute or charitable donation in the amount of \$50.00 will be presented on behalf of Council and staff to Haldimand County employees upon the death of the employee's spouse or partner, child, step-child, or parent.

Births

A floral tribute or gift basket in the amount of \$50.00 will be presented on behalf of Council and staff to Haldimand County employees to celebrate the birth of a child.

Hospitalization

A floral tribute or gift basket in the amount of \$50.00 will be presented on behalf of Council and staff to Haldimand County employees when hospitalized for a period of time or recuperating at home following major surgery or accident.

Retirement

A gift in the amount of \$25.00 per year of service with Haldimand County (including years with the former Haldimand-Norfolk Region and Area Municipalities prior to municipal restructuring) will be presented on behalf of Council to Haldimand County employees on the occasion of their retirement, having reached retirement, applied for and being accepted as part of the OMERS pension plan.

Topical Index	Administration
Policy Number	2001-21
Short Title	Expressions of Sympathy
SMT Approval Date	July 12, 2001
Council in Committee	General - August 7, 2001 Recommendation # 2
Council Approval Date	August 13, 2001 Resolution # 231-01
Originating Department	CAO-07-2001
Revisions	