

HALDIMAND COUNTY

POLICY No. 2005-02

Subject: **EXPECTATIONS OF COUNCIL APPOINTEES TO CORPORATE BODIES**

Purpose:

To establish a Policy regarding Council expectations of Council Appointees to Corporate Bodies.

Policy:

1. **Application of Policy**

This policy applies to members of Council or County Staff ("Council Appointees") who are appointed to various boards, committees, commissions, agencies or authorities ("Corporate Bodies").

2. **Duties of Council Appointees**

Council Appointees shall:

- (a) Act honestly and in good faith with a view to the best interests of the Corporate Body to which he or she is appointed; and
- (b) Exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.

3. **Council Position on Municipal Issues**

- (a) Council Appointees to Corporate Bodies that are independent bodies, such as the Police Services Board, are expected to convey Council's position on issues affecting the municipality to the Corporate Body, but the Council Appointee is not bound by Council's direction, and shall carryout his/her Corporate Body duties in accordance with paragraph 2 above;
- (b) Council Appointees to Corporate Bodies that are statutory agent boards, such as Haldimand County Hydro Utilities Boards, are expected to make clear Council's directions regarding major issues (as opposed to day-to-day matters) and maintain communications between the Corporate Body and Council to ensure that Council is aware of emerging major issues and that Council's interests are protected.

4. **Confidential Corporate Body Issues**

- (a) Upon appointment, Council Appointees are expected to request that the Corporate Body develop a policy in respect of communication of confidential Corporate Body issues affecting the municipality to Council through the Council Appointee;
- (b) Council Appointees are expected to communicate confidential Corporate Body issues affecting the municipality to Council in accordance with the Corporate Body policy, or if there is no policy, after receiving ad hoc consent from the Corporate Body permitting him or her to do so;
- (c) Confidential Corporate Body issues communicated to Council as described above shall be dealt with in confidential session of the municipality, and each member of Council shall maintain confidentiality in respect of those issues.

5. **Public Corporate Body Issues**

Council Appointees shall communicate public Corporate Body issues affecting the municipality to Council on a regular and ongoing basis.

Topical Index	Administration
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