



**HALDIMAND COUNTY
POLICE SERVICES BOARD**

AGENDA

DATE: April 26, 2017
TIME: 9:30 a.m.
PLACE: Community Boardroom, O.P.P Detachment, Cayuga

	Page
1. CALL TO ORDER	
2. DISCLOSURES OF INTEREST	
3. ADDITIONS TO AGENDA	
4. ADOPTION OF MINUTES	
4.1 Minutes from the regular meeting of March 22, 2017	1
5. BUSINESS ARISING FROM MINUTES	
6. DEPUTATIONS	
None	
7. CORRESPONDENCE	
7.1 Correspondence from OAPSB Re: 2017 Spring Conference and Annual General Meeting Member Sponsorship Opportunities	5
8. REPORTS	
8.1 Monthly Report from the Detachment Commander <i>(enclosed separately)</i>	
8.2 Board Financials and Current Reserve Figures	7

8.3	Haldimand County Provincial Offences Act Ticket Issuance Statistics	9
8.4	CS-PSB-02-2017 Re: Request for Funds from Townsend Community Policing Committee	11

9. NEW BUSINESS

- 9.1** Milestone Recognitions

10. OTHER BUSINESS

- 10.1** Foot patrols
- 10.2** Trespassing responses
- 10.3** Speeding enforcement
- 10.4** Devices to curb speeding
- 10.5** Speed Spy results
- 10.6** Noise, night trains and whistles in Caledonia

11. CLOSED SESSION

- 11.1** Ratification of Recognition Recipients

12. DATE AND TIME OF NEXT MEETING:

Wednesday May 24, 2017 at 9:30 a.m. in the Community Boardroom,
Haldimand County OPP Detachment, Cayuga

13. ADJOURNMENT

**Peggy Scott,
Police Services Board Administrator**

HALDIMAND COUNTY POLICE SERVICES BOARD**MINUTES**

Wednesday March 22, 2017
Community Boardroom, O.P.P. Detachment, Cayuga
9:30 a.m.

PRESENT: Bernie Corbett, Chair
Stewart Patterson, Vice Chair
Ken Hewitt, Member
Lynn Hewitt, Member

ALSO PRESENT: Peggy Scott, Police Services Board Administrator
Inspector Phil Carter, Detachment Commander, Haldimand
County OPP
Constable Ben Gutenberg, Haldimand County OPP
Jerri Whiting, Corporate Services Administrative Coordinator,
Haldimand County

ABSENT: David Welch, Member

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

DISCLOSURES OF INTEREST

None

ADDITIONS TO THE AGENDA

Incident at Caledonia Secondary School
County Parking Issues
Proceeds of Crime Grant

ADOPTION OF MINUTES

Minutes from the regular meeting of February 22, 2017

MOTION: Moved by S. Patterson and Seconded by K. Hewitt
THAT the Haldimand County Police Services Board hereby adopts the minutes of
the regular meeting of the Board held on February 22, 2017, as presented.

CARRIED

BUSINESS ARISING FROM MINUTES

None

DEPUTATIONS

None

CORRESPONDENCE

None

REPORTS

Monthly Report from Detachment Commander, Inspector P. Carter.

Inspector Carter updated the Board on a recent incident involving two students from Caledonia Secondary School. The two were identified through social media. The OPP contacted the school regarding the incident. The matter was dealt with by school staff.

Inspector Carter reviewed the monthly report with the Board noting the increase in assaults was due mostly to alcohol and domestic related incidents. Break and enters, thefts and being in possession of stolen goods are all up. The three member street team continues to make progress in drug enforcement. The increase in motor vehicle collisions were weather related. The expectation is that foot patrols will be increased in the next few months. A review of the four years of data related to unsubstantiated sexual assaults is continuing with a report being expected by the end of April.

**MOTION: Moved by S. Patterson and Seconded by K. Hewitt
THAT the O.P.P. report for the month of February, 2017 from Inspector Phil Carter be hereby received as presented.**

CARRIED

Monthly Provincial Offences Ticket Issuance Statistics

**MOTION: Moved by L. Hewitt and Seconded by S. Patterson
THAT the Haldimand County Police Services Board hereby receives the February, 2017 Haldimand County Provincial Offences Act Ticket Issuance Reports, as presented.**

CARRIED

NEW BUSINESS

None

OTHER BUSINESS

Text 911

Inspector Carter advised that the initial kick off for the Text 911 service was April, 2015. Individuals who are hearing or speech impaired can apply to their service provider to get this service.

2017 Crime Stoppers Appreciation Lunch

Constable Eric Enkelaar will be receiving an award from Crime Stoppers for helping to initiate crime stoppers programs in all the high schools in Haldimand County.

OAPSB Spring Conference

Member Lynn Hewitt expressed an interest in attending the conference.

Proceeds of Crime Grant

Inspector Carter will contact the OPP Regional Coordinator for possible initiatives. Discussion ensued.

County Parking Issues

Inspector Carter advised parking concerns have been raised in a number of areas within the County and the OPP have been assisting By-law Enforcement in enforcing the parking by-laws.

CLOSED SESSION

Recognition Awards

MOTION: Moved by L. Hewitt and Seconded by S. Patterson

THAT the Haldimand County Police Services Board hereby enters a portion of the meeting closed to the public at 10:35 a.m. pursuant to Section 35(4) Part a) or b) of the Ontario Police Services Act, R.S.O. 1990 for discussion where intimate financial or personal matters or other matters where the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

CARRIED

**MOTION: Moved by K. Hewitt and Seconded by S. Patterson
THAT the Haldimand County Police Services Board hereby comes out of the
closed portion of the meeting at 10:56 a.m.**

DATE AND TIME OF NEXT MEETING

The next meeting of the Board was set for Wednesday, April 26, 2017, at 9:30 a.m. in the Community Boardroom of O.P.P. Detachment in Cayuga.

ADJOURNMENT

**MOTION: Moved by S. Patterson and Seconded by K. Hewitt
THAT the Haldimand County Police Services Board hereby adjourns this meeting
at 10:56 a.m.**

CARRIED

CHAIR

SECRETARY TO COMMITTEE

ONTARIO ASSOCIATION OF POLICE SERVICE BOARDS

111 Waterloo Street, Suite 610, London, ON, N6B 2M4

TEL. 1-519-659-0434

**Seeking Your Help! – PSB Members**

The Ontario Association of Police Service Boards' 2017 Spring Conference and AGM is being held from June 21-24, 2017 at the Blue Mountain Resort in Blue Mountain, Ontario. The theme for this year's conference is ***"Preparing For The New Police Services Act"***.

Each year our conference features engaging speakers addressing topical subjects. This year we've added a few more 'fun' activities, to help create a more enjoyable and memorable experience. Notably, golf is available on the premises, and we have an Elvis impersonator entertaining us one evening. During the conference, you will also have the opportunity to explore the beautiful scenery that Blue Mountain has to offer.

The program is shaping up to be really, really good this year – but we need your help!

Each year we rely on participation and sponsorship to help make the conference successful. We ask that your board (and zone) consider sponsoring the conference.

Please contact us at admin@oapSB.ca or 1-800-831-7727 to take advantage of one or more of these unique sponsorship opportunities listed below.

Respectfully,

Handwritten signature of Eli El-Chantiry in black ink.

Eli El-Chantiry
Director & President

Handwritten signature of Fred Kaustinen in black ink.

Fred Kaustinen
Executive Director



2017 Spring Conference & Annual General Meeting

Member Sponsorship Opportunities

Diamond - \$10,000+

- Keynote Speaker Sponsor & Introducer
- Recognition in the conference program
- Recognition OAPSB website
- Letter of Appreciation

Platinum - \$5,000 to \$9,999

Only two opportunities left for OAPSB members!

- Keynote speaker sponsor or Elvis night sponsor
- Recognition in the conference program
- Recognition on the OAPSB website
- Letter of appreciation

Gold - \$2,000 to \$4,999

- Breakfast/Lunch Sponsor
- Recognition in the conference program
- Recognition on the OAPSB website
- Letter of appreciation

Silver - \$1,000 to \$1,999

- Coffee break sponsor
- Recognition in the conference program
- Recognition on the OAPSB website
- Letter of appreciation

Bronze – Up to \$999

- Recognition in the conference program
- Recognition on the OAPSB website
- Letter of appreciation

Haldimand County

2017 Police Services Board

Run Date: 4/12/17 9:15 AM

	2016	2016	2016	2017	2017	2017
	YTD	Revised Budget	Variance	YTD	Revised Budget	Variance
	Actuals	Budget		Actuals	Budget	
EXPENDITURES:						
1110 General Activity						
Salaries & Wages						
G.241.1110.3100.3127	19,482	21,200	1,718	5,000	21,200	16,200
Honoraria						
Employee Benefits						
G.241.1110.3200.3265	476	760	284	71	740	669
Part-time Stat Benefits						
Other Supplies						
G.241.1110.4500.4510	754	1,000	246		1,000	1,000
Donations/Gifts						
G.241.1110.4500.4520	17	440	423		410	410
Promotional/Event Sup						
Employee Expenses						
G.241.1110.5100.5110	149	150	1		150	150
Meeting Expenses						
G.241.1110.5100.5115	873	1,500	627	46	1,500	1,454
Travel Expenses						
G.241.1110.5100.5125	2,848	2,850	2	2,904	2,900	(4)
Memberships & Assoc						
G.241.1110.5100.5130	1,531	4,850	3,319	660	4,850	4,190
Professional Developn						
Grants & Donations						
G.241.1110.6800.6620	700	800	100		800	800
Sponsorship						
2450 PSB Reserve Fund Transactions						
General Supplies						
G.241.2450.4100.4140					3,100	3,100
General Operatng Sup						
Other Contracts						
G.241.2450.5600.5655	362		(362)			
Commissions						
Transfers to Own Funds						
G.241.2450.9200.9279	2,274		(2,274)			
Police Reserve Fund						
TOTAL EXPENDITURES	29,466	33,550	4,084	8,680	36,650	27,970
REVENUES:						
2450 PSB Reserve Fund Transactions						
Rental/Recoveries						
G.241.2450.2200.2266	(221)		221	(38)		38
Recoveries						
Other Revenues						
G.241.2450.2400.2445	(2,416)		2,416			
Auction Proceeds						
Transfers from Reserve Funds						
G.241.2450.2600.2679					(3,100)	(3,100)
Police Reserve Fund						
TOTAL REVENUES	(2,637)		2,637	(38)	(3,100)	(3,062)
NET LEVY	26,829	33,550	6,721	8,642	33,550	24,908

POLICE RESERVE FUND**G.952.0001.1900.1979****Purpose of Reserve Fund:**

The Police Reserve Fund is used to finance policing related activities as approved by the Haldimand County Police Services Board. The Police Reserve Fund is for the sole use of the Police Services Board, to be used at their discretion.

[Back to Overall Summary](#)

	2015	2016	2017
	<u>ACTUALS</u>	<u>Unaudited ACTUALS</u>	<u>PROJECTION</u>
	\$	\$	\$
Opening Balances, January 1	<u>3,587.60</u>	<u>4,122.05</u>	<u>6,585.98</u>
Sources of Funds:			
Proceeds from unclaimed property/beer bottle returns/property disposal		214.25	37.60
Interest	75.73	196.01	
Proceeds from On-line Auction	458.72	2,053.67	
Total Source of Funds	<u>534.45</u>	<u>2,463.93</u>	<u>37.60</u>
Use of Funds:			
Speed Statistics Radar and Data Logger			3,100.00
Total Uses of Funds	<u>0.00</u>	<u>0.00</u>	<u>3,100.00</u>
Closing Balance, December 31	<u>4,122.05</u>	<u>6,585.98</u>	<u>3,523.58</u>

**HALDIMAND COUNTY PROVINCIAL OFFENCES ACT
TICKET ISSUANCE STATISTICS**

Month / Year	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
JAN		727	266	316	252	364	230	1089	541	220	300	229	219	367	279	217	149
FEB		375	321	301	234	285	202	613	453	184	198	169	181	403	201	205	184
MAR	176	491	420	330	287	305	378	870	698	170	333	304	373	396	273	248	364
APR	485	658	331	332	448	279	458	698	665	234	231	288	719	499	566	211	
MAY	647	572	466	349	618	352	561	739	736	347	261	333	596	414	422	202	
JUN	482	964	261	341	546	291	405	641	688	214	266	289	453	353	398	197	
JUL	401	332	713	218	441	329	809	638	559	334	292	342	442	335	567	171	
AUG	527	540	629	351	680	537	815	618	583	479	327	227	415	246	336	272	
SEPT	450	400	712	508	384	328	649	493	364	301	283	305	413	261	238	173	
OCT	419	500	542	466	406	388	1011	741	329	132	292	283	432	314	242	258	
NOV	423	323	285	424	292	348	798	618	304	188	301	284	406	276	302	153	
DEC	333	195	392	202	229	184	613	468	177	116	161	172	409	358	200	102	
Total	4343	6077	5338	4138	4817	3990	6929	8226	6097	2919	3245	3225	5058	4222	4024	2409	697

Note: The above figures reflect tickets issued in Haldimand County from all sources including Haldimand County By-law Enforcement, the O.P.P., Ministry of the Environment, Ministry of Natural Resources, etc. they **do not** include Part II (Parking) issued offences. 2001 statistics in effect as of March 26, 2001 when Haldimand County POA office commenced operation

Comprehensive POA Stats - 2017

Legislation / By-law Reference	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Summary of Charges Laid by OPP												
Highway Traffic Act (Part I - ticket)	96	142	117									
Highway Traffic Act (Part III - information)	36	28	12									
Parking By-laws (Part II)	By-law 307/02		7									
	By-law 302/02 (snow)		23									
Discharge Firearms	By-law 41-74											
	By-law 38-74											
	By-law 11-79											
Noise	By-law 1435/14											
Air Burning	By-law 1376/13											
	By-law 1021/04											
Late Filed Part I Tickets	these #'s not included in total	3	1	2								
Total of all Charges Laid		132	170	159	0	0	0	0	0	0	0	0
											OPP Total: 461	

Summary of Charges Laid by County Staff												
Discharge Firearms	By-law 41-74											
	By-law 38-74											
	By-law 11-79											
Noise	By-law 1435/14											
Property Standards	By-law 730/06											
Air Burning	By-law 1376/13											
	By-law 1021/04											
By-law	1662/16			1								
Planning Act	562(67)(1)											
Haldimand-Norfolk Tree By-law	By-law 15-00											
Salvage yard / Scrap Metal Bins	By-law 1507/15											
Parking By-laws (Part II)	By-law 307/02	11	44	32								
	By-law 302/02 (snow)	3		5								
Total of all Charges Laid		14	44	38	0	0	0	0	0	0	0	0
											Staff Total: 96	

Summary of Charges Laid by Other Enforcement Agencies												
Ministry of Natural Resources and Forestry		5	1									
Welland & District Society for the Prevention of Cruelty to Animals (SPCA)	7	1	231									
Ministry of Finance	10	8										
Ministry of Revenue												
Ministry of Transportation												
Ministry of Environment												
Ministry of Labour			2									
Ministry of Agriculture, Food & Rural Affairs												
Ontario College of Trades												
Health Protection Act												
Total of all Charges Laid		17	14	234	0	0	0	0	0	0	0	0
											Other Enforcement Agency Total: 265	

<p>*Note: Total Charges (Excluding Parking) reflects what is recorded and reported regularly to Council (through the Council Information Package) and PSB for year-by-year historical trends. The historical trends spreadsheet does not capture parking tickets.</p>	*Total Charges (Excluding Parking)		697
	OPP Issued Parking Charges		30
	Staff Issued Parking Charges		95
	Total Parking Charges Issued		125
	Total of All 2017 Charges		822



HALDIMAND COUNTY

Report CS-PSB-02-2017

For Consideration by the Police Services Board

RE: Request for Funds from Townsend Community Policing Committee

OBJECTIVE: To present a request for 2017 funding from the Townsend Community Policing Committee.

RECOMMENDATIONS:

1. THAT Report CS-PSB-02-2017 Re: Request for Funds from Townsend Community Policing Committee, dated April 10, 2017, be received;
2. AND THAT funding, in the amount of \$2,400, be approved for the Townsend Community Policing Committee to assist with the projects identified in Attachment #1 to Report CS-PSB-02-2017.

Prepared by:

Approved:

Jerri Whiting
Community Policing Liaison
Date: April 10, 2017

Karen General
General Manager
Corporate Services Department

BACKGROUND:

In 2004, the Haldimand County Police Services Board (PSB) and, subsequently, Haldimand County Council approved recommendations related to Community Policing Committees (Report CS-CL-05-2004). Specifically, the following resolution of Council was passed pertaining to the funding of local community policing committees (CPC):

“AND THAT local community policing committee funding efforts be directed towards community policing programming costs, with the understanding that the local community policing committees are not responsible for funding any accommodation costs of the local police offices;

AND THAT the process by which the local community policing committees apply for annual funding from the municipality shall be as follows:

- *A local community policing committee shall submit a request for funds to the Haldimand County Community Policing Liaison by January 31st of each year in the form of a letter with a program outline and cost estimate.*
- *The Liaison shall review and submit the request for approval to the PSB.*
- *The Chair or representative of the respective local community policing committee shall be notified of, and encouraged to attend, the PSB meeting at which the matter will be addressed.*
- *The PSB may exercise authority to approve requests within the annual Community Policing budget allocation once the overall budget has been approved by Haldimand County Council.*

AND THAT the annual limit of available funds for a local community policing committee be established at \$2,500 each, with the possibility of a local community policing committee requesting additional funding from the PSB for programs should there be excess funds in the County approved Community Policing budget as of September 30th of each year.”

A request for 2017 funding has been received from the Townsend Community Policing Committee (CPC) and is included as Attachment #1 to this report. A representative of the Townsend CPC has been invited to attend the Police Services Board meeting on April 26th to answer any questions regarding the Townsend CPC submission.

ANALYSIS:

The attached submission for 2017 funding from the Townsend CPC complies with the requirement to focus funding requests on policing related programming expenses. The Townsend CPC has requested \$2,400. The maximum grant that can be allocated at this time, in accordance with the Council resolution stated above, is \$2,500.

It should be noted that the Townsend CPC received a County grant of \$1,500 in 2016 to help offset the estimated operating expenses of \$1,900 budgeted for last year. Information provided indicates that the group has \$1,400 remaining in their bank account prior to receipt of the requested \$2,400 grant to assist with their planned 2017 activities. The Townsend CPC member attending the April PSB meeting will have a copy on hand of the committee's bank account statement, as well as a list of accomplishments and expenses incurred in 2016 and further details on the 2017 plans, should any Member of the Board wish to review.

Financial statements are not a requirement of the funding but are desirable in order to provide public accountability and ensure that the grant is utilized towards CPC policing related programming expenses.

BUDGET/LEGAL IMPLICATIONS:

The Townsend CPC is budgeting \$2,400 of gross expenditures for the coming year, which is below the \$2,500 maximum that can be allocated to each CPC at this time.

The proposed 2017 Haldimand County Budget includes a total of \$7,500 for CPC funding, of which \$2,300 has been expended to date. Approval of this request would result in a remainder of \$2,800 being available for funding other 2017 Community Policing initiatives across Haldimand County.

CONCLUSION:

It is anticipated that the Townsend CPC will carry out their strategic plan by coordinating and initiating quality programs supporting community policing within Townsend and Haldimand County, with the assistance of funding from the County. Therefore, it is recommended that the request for 2017 funding from the Townsend CPC, in the amount of \$2,400, be approved.

ATTACHMENTS:

1. Email dated March 12, 2017 from Julie-Ann Spence, Treasurer, Townsend CPC including 2017 Funding request and bank statement.

Jerri Whiting

From: Julie-Ann Spence
Sent: Sunday, March 12, 2017 5:35 PM
To: Jerri Whiting
Subject: Re: Townsend Community Policing Committee Grant Request
Attachments: TREASURERS REPORT - TOWNSEND COMMUNITY POLICING COMMITTEE.docx

March 12, 2017

C/O Jerri Whiting

Police Services Board Members:

We would like to take this opportunity to thank you for accepting our funding request. We feel that 2016/2017 has been a successful year for the Townsend Community Policing Committee. Please find attached our budget which is complete up to March 12, 2017. We do have our annual Pancake Breakfast and Bake Sale fundraising event coming up on March 18, 2017. Last year's event was a huge success and we are hoping it will be just as successful this year.

We have had a great partnership with the Townsend Lions. They have provided the premises, for our meetings and events, free of charge. They have also partnered with us for the community cleanup day and barbeque.

This year we are planning on expanding our annual Family Day Barbeque to include an Emergency Services Day as well.

Townsend Community Policing Committee

2017 -2018 Funding Request

Community Newsletters	\$ 500.00
Family Day – Get to Know Your Neighbours Event	\$1500.00
Anti-Graffiti Campaign	\$200.00
Crime Prevention and Community Safety Projects	\$ 200.00
Speed Watch	\$ 00.00
Foot Patrol	\$ 00.00
	<u>\$2400.00</u>

If you have any questions feel free to contact myself, Julie-Ann Spence (treasurer) [redacted] or Wilma Welch (chairperson) at [redacted]

Sincerely,
Julie-Ann
Spence
treasurer

TOWNSEND COMMUNITY POLICING COMMITTEE**APRIL 2016 – AUGUST 2016**

Balance on March 14, 2016	\$1002.99
March 29/16 – CHQ #133 – Ham & Potato Pancakes	<u>-100.00</u>
	\$ 902.99
March 29/16 – CHQ#134 – Toner, Admin Supplies	<u>- 126.96</u>
	\$ 776.03
March 29/16 – CHQ#135 – Breakfast Supplies and Delivery	<u>-180.66</u>
BALANCE FORWARD FROM 2015-2016 YEAR	\$ 595.37
APRIL 5/16 – CHQ #136 – Copies of Spring Newsletter	<u>-52.00</u>
	\$ 543.37
APRIL 18/16 – Deposit Receipts from Pancake Breakfast & Pie/Bake Sale	<u>+911.50</u>
	\$1454.87
JUNE 25/16 – CHQ #137 – Clean-up Day – BBQ Supplies and Flyer Delivery	<u>- 247.42</u>
	\$1207.45
JUNE 25/16 – CHQ #138 – Clean-up Day – Paint for Graffiti	<u>-14.68</u>
	\$1192.77
JULY 21/16 – P.S.B. GRANT	<u>+1500.00</u>
	\$2692.77
(Bank Statement – August 5, 2016)	
AUGUST 15/16 – CHQ #139 – Copies of Summer Newsletter	<u>-65.00</u>
	\$2627.77
AUGUST 15/16 – CHQ #140 – Family Day Prizes	<u>-68.70</u>
	\$2559.07
AUGUST 27/16 – CHQ #141 – Family Day Supplies	<u>-357.29</u>
	\$2201.78
AUGUST 27/16 – CHQ #142 – Family Day Pop	<u>-54.72</u>
	\$2147.06
AUGUST 27/16 – CHQ #144 – Doug Samwell – Bouncy Castles	<u>-275.00</u>
	\$1872.06
AUGUST 27/16 – CHQ #145 – Deliveries/Newsletter/Flyers	<u>-120.00</u>
	\$1752.06
AUGUST 27/16 – CHQ #146 – Family Day Supplies	<u>-126.97</u>
	\$1625.09
SEPTEMBER 1/16 – CHQ #147 – Family Day – Buns	<u>-46.84</u>
	\$1578.25
(Bank Statement – September 7, 2016)	
AUGUST 27/16 – CHQ #143 – Rita Waterman – Birds of Prey	<u>-100.00</u>
	\$1478.25
(Bank Statement – October 6, 2016)	
October 15/16 – CHQ #148 – Paint Supplies (to cover graffiti)	<u>-35.00</u>
	\$1443.25
(Bank Statement – November 4, 2016)	
March 17/17 – CHQ#149 – Ham & Potato Patties	<u>-95.00</u>
	\$1348.25
March 17/17 – CHQ#150 – Pancake Breakfast Supplies	<u>-270.60</u>
	\$1077.65
March 17/17 – CHQ#151 – Flyer Delivery	<u>-40.00</u>
	\$1037.65
March 17/17 – CHQ#152 – Bake Sale and Breakfast Supplies	<u>-236.59</u>
	\$ 801.06
March – Deposited – Breakfast and Bake Sale Receipts	<u>+619.00</u>
	\$1420.06

