



**HALDIMAND COUNTY  
POLICE SERVICES BOARD**

**AGENDA**

**DATE:** October 26, 2016  
**TIME:** 9:30 a.m.  
**PLACE:** Community Boardroom, O.P.P Detachment, Cayuga

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	<b>Page</b>
<b>1. CALL TO ORDER</b>	
<b>2. DISCLOSURES OF INTEREST</b>	
<b>3. ADDITIONS TO AGENDA</b>	
<b>4. ADOPTION OF MINUTES</b>	
4.1 Minutes from the regular meeting of September 28, 2016	1
<b>5. BUSINESS ARISING FROM MINUTES</b>	
<b>6. DEPUTATIONS</b>	
None	
<b>7. CORRESPONDENCE</b>	
7.1 Correspondence from Crime Stoppers dated September 16, 2016 re: thank you for supporting the 25 <sup>th</sup> annual golf tournament.	5
<b>8. REPORTS</b>	
8.1 Monthly Report from the Detachment Commander <i>(enclosed separately)</i>	
8.2 Board Financials and Current Reserve Figures	6



	<b>Page</b>
<b>8.3</b> Haldimand County Provincial Offences Act Ticket Issuance Statistics	8
<b>8.4</b> 2017 OPP Municipal Policing Billing General Information	10
<b>8.5</b> 2017 OPP Billing Estimate for Haldimand County and Calls for Service Report (to be tabled)	
<b>8.6</b> Verbal Update – OPP Policing Discussion Group Meeting of October 12, 2016	

**9. NEW BUSINESS**

**10. OTHER BUSINESS**

**11. CLOSED SESSION**

None

**12. DATE AND TIME OF NEXT MEETING:**

Wednesday November 23, 2016 at 9:30 a.m. in the Community Boardroom,  
Haldimand County OPP Detachment, Cayuga

**13. ADJOURNMENT**

**Peggy Scott,  
Police Services Board Administrator**



**HALDIMAND COUNTY POLICE SERVICES BOARD**

**MINUTES**

**Wednesday, September 28, 2016**  
**Community Boardroom, O.P.P. Detachment, Cayuga**  
**9:30 a.m.**

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**PRESENT:** Bernie Corbett, Vice Chair  
David Welch, Member  
Ken Hewitt, Member  
Stewart Patterson, Member

**ALSO PRESENT:** Peggy Scott, Police Services Board Administrator  
Inspector Anthony Hymers, Acting Detachment Commander,  
Haldimand County OPP  
Inspector Phil Carter, Haldimand County OPP  
Chief Superintendent John Cain, Regional Commander, Western  
Region

**CALL TO ORDER**

The Chair called the meeting to order at 9:31 a.m.

**DISCLOSURES OF INTEREST**

None

**ADDITIONS TO THE AGENDA**

Speed Spy  
Provincial Appointee Update

**ADOPTION OF MINUTES**

Minutes from the regular meeting of June 22, 2016

**MOTION: Moved by S. Patterson and Seconded by D. Welch**  
**THAT the Haldimand County Police Services Board hereby adopts the minutes of**  
**the regular meeting of the Board held on June 22, 2016, as presented.**

CARRIED

**BUSINESS ARISING FROM MINUTES**

None

**DEPUTATIONS**

None

**CORRESPONDENCE**

None

**REPORTS**

Monthly Reports from Acting Detachment Commander, Inspector A. Hymers.

Inspector Hymers reviewed the reports with the Board noting that sexual assaults are up, while assaults, break and enters, theft over and mischiefs are down. The clearance rate is 90%. There was one fatality resulting from a motor vehicle collision. Criminal record checks are being completed within the targeted time lines. A review of the patrol hours resulted in the Board requesting that the previous year's totals also be reported for comparison purposes. A seat belt campaign is now on. Two new recruits will be starting next week. Discussion ensued regarding the Detachment compliment.

**MOTION: Moved by S. Patterson and Seconded by D. Welch  
THAT the O.P.P. reports for the months of June, July and August, 2016 from the  
Haldimand County O.P.P. be hereby received as presented.**

CARRIED

Board Financial Reports and Current Reserve Figures

**MOTION: Moved by S. Welch and Seconded by S. Patterson  
THAT the Haldimand County Police Services Board hereby approves the Board  
Financials and Current Reserve Figures dated September 15, 2016, as presented.**

CARRIED

Monthly Provincial Offences Ticket Issuance Statistics

**MOTION: Moved by D. Welch and Seconded by S. Patterson  
THAT the Haldimand County Police Services Board hereby receives the August,  
2016 Provincial Offences Ticket Issuance Statistics, as presented.**

CARRIED

## **NEW BUSINESS**

OAPSB Police Services Act Rewrite Survey

**MOTION: Moved by S. Patterson and Seconded by D. Welch  
 THAT the OAPSB Police Services Act Rewrite Survey be received as information.**

CARRIED

Speeding Concerns – Dunnville area

Member Corbett has received complaints about speeding in the Dunnville area. Inspector Hymers advised that he is working with the officers for focused patrols where there are concerns. The speed spy device is an important tool in determining these areas.

Foot Patrol

Concerns were raised regarding the lack of officer visibility. Discussion ensued regarding how areas of foot patrol were determined and the future reporting of patrol hours.

## **OTHER BUSINESS**

Recognition Night

Members who attended the recognition night felt that it was a great success and that partnering with the firefighters recognition night was a good fit.

Zone 4 Meeting October 28, 2016 Niagara Regional Police Headquarters

Members were reminded of the upcoming meeting and to advise the Board Administrator if they were attending.

Provincial Appointee Update

The Board Administrator advised that the Province has been contacted concerning the vacancy and learned that they are working on a replacement, however they could not confirm when this would be.

**CLOSED SESSION**

None

**DATE AND TIME OF NEXT MEETING**

The next meeting of the Board was set for Wednesday, October 26, 2016, at 9:30 a.m. in the Community Boardroom of O.P.P. Detachment in Cayuga.

**ADJOURNMENT**

**MOTION: Moved by S. Patterson and Seconded by D. Welch  
THAT the Haldimand County Police Services Board hereby adjourns this meeting  
at 10:35 a.m.**

CARRIED

\_\_\_\_\_  
ACTING CHAIR

\_\_\_\_\_  
SECRETARY TO COMMITTEE





CLERK'S

P.O. Box 66, Simcoe, Ontario N3Y 4K8  
800-222-TIPS (8477) • 1-800-263-6966  
www.helpsolvecrime.com

OCT 03 2016

September 2016

Corporate Services Dept.  
Haldimand County



## Central Erie and Haldimand Insurance Brokers Associations Crime Stoppers Charity Golf Tournament "Golf Tournament Sponsorship"

Crime Stoppers of Haldimand, Norfolk and Tillsonburg would like to extend a huge **thank you** for your support at the **25<sup>th</sup> annual Central Erie and Haldimand Insurance Brokers Associations Crime Stoppers Charity Golf Tournament**. Held on August 18, 2016, at Monthill Golf and County Club, this event was a huge success and raised over \$17,000.00 to help fight crime in our community!

Because Crime Stoppers is a non-profit organization driven by volunteers who believe in making our communities better, fundraisers like this one are vital to the continued success of the "anonymous tips for cash" program. Your support as a major sponsor makes a huge difference and helps to ensure that the program remains active in our community providing a safe and confidential way for people to get information to investigators without ever having to be identified.

Your support has helped Crime Stoppers of Haldimand, Norfolk and Tillsonburg achieve incredible things in our local community since inception in 1988.

- *seize over \$42 million worth of illegal narcotics*
- *recover more than \$5.4 million worth of stolen property*
- *lay more than 5800 charges and*
- *arrest over 2000 people*

Your support definitely makes it all possible! We couldn't do it without you. Crime Stoppers is proud to partner with you at events and we look forward to partnering again with you in the future! Thank you again for helping to make a difference!

Sincerely

Golf Tournament Committee  
Crime Stoppers of Haldimand, Norfolk and Tillsonburg Inc.

Haldimand County

2016 Police Services Board

Run Date: 10/17/16 9:02 AM

	2015	2015	2015	2016	2016	2016
	YTD	Revised Budget	Variance	YTD	Revised Budget	Variance
	Actuals	Budget		Actuals	Budget	
<b>EXPENDITURES:</b>						
1110 General Activity						
Salaries & Wages						
G.241.1110.3100.3127 Honoraria	20,506	21,200	694	15,482	21,200	5,718
Employee Benefits						
G.241.1110.3200.3265 Part-time Stat Benefits	718	610	(108)	275	760	485
Other Supplies						
G.241.1110.4500.4510 Donations/Gifts	800	1,000	200	754	1,000	246
G.241.1110.4500.4520 Promotional/Event Sup		440	440	17	440	423
Employee Expenses						
G.241.1110.5100.5110 Meeting Expenses	133	150	17	97	150	53
G.241.1110.5100.5115 Travel Expenses	1,302	1,500	198	476	1,500	1,025
G.241.1110.5100.5125 Memberships & Assoc	2,792	2,750	(42)	2,848	2,850	2
G.241.1110.5100.5130 Professional Developn	678	4,850	4,172	1,531	4,850	3,319
Grants & Donations						
G.241.1110.6600.6620 Sponsorship	200	800	600	700	800	100
2450 PSB Reserve Fund Transactions						
Other Contracts						
G.241.2450.5600.5655 Commissions	83		(83)	28		(28)
Transfers to Own Funds						
G.241.2450.9200.9279 Police Reserve Fund	459		(459)	184		(184)
<b>TOTAL EXPENDITURES</b>	<b>27,671</b>	<b>33,300</b>	<b>5,629</b>	<b>22,381</b>	<b>33,550</b>	<b>11,169</b>
<b>REVENUES:</b>						
2450 PSB Reserve Fund Transactions						
Rental/Recoveries						
G.241.2450.2200.2266 Recoveries				(214)		214
Other Revenues						
G.241.2450.2400.2445 Auction Proceeds	(542)		542	(212)		212
<b>TOTAL REVENUES</b>	<b>(542)</b>		<b>542</b>	<b>(426)</b>		<b>426</b>
<b>NET LEVY</b>	<b>27,129</b>	<b>33,300</b>	<b>6,171</b>	<b>21,965</b>	<b>33,550</b>	<b>11,585</b>

**POLICE RESERVE FUND**  
**G.952.0001.1900.1979**  
**Purpose of Reserve Fund:**

The Police Reserve Fund is used to finance policing related activities as approved by the Haldimand County Police Services Board. The Police Reserve Fund is for the sole use of the Police Services Board, to be used at their discretion.

[Back to Overall Summary](#)

	2014	2015	2016
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>PROJECTION</u>
	\$	\$	\$
Opening Balances, January 1	<u>5,992.71</u>	<u>3,587.60</u>	<u>4,122.05</u>
<b>Sources of Funds:</b>			
Proceeds from unclaimed property/beer bottle returns/property disposal	150.06		
Interest	108.38	75.73	
Proceeds from On-line Auction	1,297.26	458.72	183.74
<b>Total Source of Funds</b>	<u>1,555.70</u>	<u>534.45</u>	<u>183.74</u>
<b>Use of Funds:</b>			
Speed Statistics Radar and Data Logger	2,460.81		
ATV Stretcher Trailer	1,500.00		
<b>Total Uses of Funds</b>	<u>3,960.81</u>	<u>0.00</u>	<u>0.00</u>
<b>Closing Balance, December 31</b>	<u><u>3,587.60</u></u>	<u><u>4,122.05</u></u>	<u><u>4,305.79</u></u>

**HALDIMAND COUNTY PROVINCIAL OFFENCES ACT  
TICKET ISSUANCE STATISTICS**

Month / Year	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
JAN		727	266	316	252	364	230	1089	541	220	300	229	219	367	279	217
FEB		375	321	301	234	285	202	613	453	184	198	169	181	403	201	205
MAR	176	491	420	330	287	305	378	870	698	170	333	304	373	396	273	248
APR	485	658	331	332	448	279	458	698	665	234	231	288	719	499	566	211
MAY	647	572	466	349	618	352	561	739	736	347	261	333	596	414	422	202
JUN	482	964	261	341	546	291	405	641	688	214	266	289	453	353	398	197
JUL	401	332	713	218	441	329	809	638	559	334	292	342	442	335	567	171
AUG	527	540	629	351	680	537	815	618	583	479	327	227	415	246	336	272
SEPT	450	400	712	508	384	328	649	493	364	301	283	305	413	261	238	173
OCT	419	500	542	466	406	388	1011	741	329	132	292	283	432	314	242	
NOV	423	323	285	424	292	348	798	618	304	188	301	284	406	276	302	
DEC	333	195	392	202	229	184	613	468	177	116	161	172	409	358	200	
<b>Total</b>	<b>4343</b>	<b>6077</b>	<b>5338</b>	<b>4138</b>	<b>4817</b>	<b>3990</b>	<b>6929</b>	<b>8226</b>	<b>6097</b>	<b>2919</b>	<b>3245</b>	<b>3225</b>	<b>5058</b>	<b>4222</b>	<b>4024</b>	<b>1896</b>

Note: The above figures reflect tickets issued in Haldimand County from all sources including Haldimand County By-law Enforcement, the O.P.P., Ministry of the Environment, Ministry of Natural Resources, etc. they do not include Part II (Parking) issued offences. 2001 statistics in effect as of March 26, 2001 when Haldimand County POA office commenced operation

## Comprehensive POA Stats - 2016

Legislation / By-law Reference	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Summary of Charges Laid by OPP</b>												
Highway Traffic Act (Part I - ticket)	186	184	180	154	164	167	129	184	125			
Highway Traffic Act (Part III - information)	23	19	59	50	15	14	16	35	18			
Parking By-laws (Part II)	By-law 307/02	2	18	2	1	3	1	0	1	1		
	By-law 302/02 (snow)	2	1	7								
Discharge Firearms	By-law 41-74											
	By-law 38-74											
	By-law 11-79											
Noise	By-law 1435/14											
Air Burning	1376/13 & 1021/04											
Late Filed Part 1 Tickets	these #'s not included in total	3	2		2	1	2	3	6	2		
<b>Total of all Charges Laid</b>	<b>213</b>	<b>222</b>	<b>248</b>	<b>205</b>	<b>182</b>	<b>182</b>	<b>145</b>	<b>220</b>	<b>144</b>	<b>0</b>	<b>0</b>	<b>0</b>
										<b>OPP Total: 1761</b>		

<b>Summary of Charges Laid by County Staff</b>												
Discharge Firearms	By-law 41-74											
	By-law 38-74											
	By-law 11-79											
Noise	By-law 1435/14											
Property Standards	By-law 730/06											
Air Burning	By-law 1376/13											
	By-law 1021/04											
	By-law 36(1)(a)						2					
Planning Act	562(67)(1)											
Haldimand-Norfolk Tree By-law	By-law 15-00											
Salvage yard / Scrap Metal Bins	By-law 1507/15											
Parking By-laws (Part II)	By-law 307/02	39	24	25	9	129	30	37	25	3		
	By-law 302/02 (snow)	24	13	21								
<b>Total of all Charges Laid</b>	<b>63</b>	<b>37</b>	<b>46</b>	<b>9</b>	<b>129</b>	<b>32</b>	<b>37</b>	<b>25</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
										<b>Staff Total: 381</b>		

<b>Summary of Charges Laid by Other Enforcement Agencies</b>												
Ministry of Natural Resources and Forestry				2	5	10	24	44	15			
Welland & District Society for the Prevention of Cruelty to Animals (SPCA)	1		1		13	3		7	11			
Ministry of Finance		2	6	5	1				4			
Ministry of Revenue					2							
Ministry of Transportation												
Ministry of Environment	2		2			1	2					
Ministry of Labour	5				2			2				
Ministry of Agriculture, Food & Rural Affairs												
Ontario College of Trades												
Health Protection Act												
<b>Total of all Charges Laid</b>	<b>8</b>	<b>2</b>	<b>9</b>	<b>7</b>	<b>23</b>	<b>14</b>	<b>26</b>	<b>53</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>
										<b>Other Enforcement Agency Total: 172</b>		

\*Note: Total Charges (Excluding Parking) reflects what is recorded and reported regularly to Council (through the Council Information Package) and PSB for year-by-year historical trends. The historical trends spreadsheet does not capture parking tickets.

*Total Charges (Excluding Parking)	1896
OPP Issued Parking Charges	39
Staff Issued Parking Charges	379
<b>Total Parking Charges Issued</b>	<b>418</b>
<b>Total of All 2016 Charges</b>	<b>2314</b>

## 2017 OPP Municipal Policing Billing General Information

This summary provides general reference material for specific costs detailed in schedules included in the 2017 municipal billing packages as well as general information regarding the OPP 2017 municipal policing cost recovery.

### Municipal Base Services and Calls for Service Costs

The Base Services and Calls for Service costs are the calculated costs of OPP members providing municipal policing services. The costs are determined based on the staffing in detachments and the municipal policing activities performed. Statistical analysis of activity in all applicable detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2017 billing purposes the allocation of the municipal workload has been calculated to be 57.9% Base Services and 42.1% Calls for Service. The total 2017 Base Services and Calls for Service cost calculation is detailed on the *Base Services and Calls for Service Cost Summary* included in the municipal billing package.

### Base Services

The Base Services costs represent municipal costs related to proactive policing services such as routine patrols, crime prevention, RIDE programs, training, administration, etc. The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property. The number of municipal properties is determined based on MPAC data. The property count definition is attached to this summary for your reference, see Appendix A. The calculation of the standard province-wide base cost per property is detailed on *Base Services and Calls for Service Cost Summary* included in the municipal billing package.

### Calls for Service

The Calls for Service costs represent the municipal costs related to policing services that are typically reactive in nature and usually require a police officer's attendance. A municipality pays a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities. Please refer to Appendix B for a summary of the Calls for Service Billing Workgroups descriptions.

### Overtime

Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2012, 2013, 2014 and 2015 has been analyzed, applying the revised billing methodology, and averaged to forecast the 2017 costs. The costs incorporate the estimated 2017 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on

straight time. Please be advised that these costs will be reconciled to actual 2017 hours and salary rates.

### **Court Security**

Municipalities with court security responsibilities in local courthouses have been billed court security costs based on the cost of the staff in the servicing detachment required to provide designated court security activities. 2017 costs have been based on 2015 security activity and security requirements specified by detachment staff. Please be advised that these costs will be reconciled to actual 2017 hours and salary rates.

### **Prisoner Transportation**

Prisoner Transport costs have been allocated to municipalities on a per property basis. The total estimated cost of municipal detachment staff providing prisoner transport services across the province has been calculated based on 2015 activities. The standard per property cost was calculated using the total of all OPP-policed municipal properties. Please be advised that these costs will be reconciled to actual 2017 hours and salary rates.

### **Accommodation/Cleaning Services**

The municipal portion of the cost of provincially-owned detachment facilities has been allocated to municipalities on a per property basis. A standard province-wide rate has been set based on the total calculated municipal detachment costs and the property counts of municipalities requiring detachment facilities. The municipal detachment costs are based on the number of municipal officers and the per officer cost set in the 2016 Municipal Policing Cost-Recovery Formula.

Cleaning costs have been allocated to municipalities on a per property basis. The cost of the municipal portion of detachment caretakers, garage attendants and cleaning service contracts has been calculated and prorated based on the property counts of municipalities requiring these services.

### **Phase-in Adjustment**

The municipal cost impacts of the revised municipal billing model are being phased in over a period of five years, 2015 to 2019. The 2017 phase-in adjustment is based on the comparison of the 2017 calculated cost per property to the 2016 adjusted cost per property plus a cost growth amount in accordance with O Reg. 267/14 of the *Police Services Act*.

The Cost Growth Amount is calculated based on the 2017 municipal FTEs and the cost difference between the 2016 and 2017 Salary and Benefit Rates, Support Costs and Other Direct Operating Expenses in accordance with O. Reg. 267/14. For 2017 the Cost Growth Amount is \$6.98 per property.

The table below details the municipal counts of 2017 phase-in adjustments:

2017 vs. 2016 Cost per Property	Phase-in cap applied	# of Municipalities
Increase greater than \$40 (plus cost growth amount)	Maximum \$40 increase (plus cost growth amount)	53
0 to \$40 Increase (plus cost growth factor)	n/a	177
Decrease up to \$89.87	n/a	81
Decrease greater than \$89.87	Maximum \$89.87 decrease	12

### Year End Adjustments

Upon completion of 2017, municipal costs based on salaries and benefits components will be recalculated to account for variances between estimated and final rates applicable for the year as determined by collective bargaining agreements and the Ministry of Government and Consumer Services (MGCS) revised benefits calculations. The number of municipal detachment FTEs, "base/calls for service" ratio, property counts, municipal calls for service allocation rates, and PSU discounts included in the original calculations of the 2017 billing will remain unchanged. Overtime, Court Security, Contract Enhancements and Prisoner Transport costs will be recalculated based on actual 2017 data. The determination of the final 2017 costs may change the per property growth amount and phase-in caps applied in the issued billing. The capped per property rate may be decreased or increased depending on the final year end status of the costs. Any adjustments required as a result of the recalculation of 2017 costs will be included as a Prior Year Adjustment in the 2019 Annual Billing Statement issued in fall 2018.

The information provided with the 2015 municipal policing cost annual billing statements advised that the 2017 annual billing statement would include a final 2015 year end adjustment resulting from the recalculation of the costs as described in the preceding paragraph. The recalculation of costs is dependent on salary and benefit rates, as well as certain activity levels. The revision of collective bargaining agreements and benefits rates remained outstanding at the time the 2017 billing statements were prepared. The 2015 year end adjustment will be included in the 2018 annual billing statements.

### Court Security and Prisoner Transportation Grant

The Ministry of Community Safety and Correctional Services (MCSCS) had not finalized the 2017 municipal grant allocations at the time the 2017 annual billing statements were prepared and therefore the grant allocation has not been included in the annual billing statements. Court Security and Prisoner Transport (CSPT) costs are partially offset by the grant allocation. Municipalities will be notified of their 2017 grant allocation in the fall of 2016 and the 2017 municipal CSPT grants will be credited to municipalities in 2017, 25% in February and the remainder by September. Please note that a review of 2016 reconciled costs will need to be compared to the actual grant allocated for 2016. If the grant amount is more than the reconciled costs, an adjustment will be made to your 2017 grant allocation.



### **Provincial Service Usage**

The billing model recognizes all of the detachments that service municipalities (municipal detachments) as one entity supporting each other with investigations, workload pressures and staffing shortages. Provincial Service Usage (PSU) is generated when officers perform provincially-mandated responsibilities requiring them to work outside the municipal detachments or perform certain specialized duties within detachment areas; for example security for a major event such as the G8/G20 Conference or 2015 Pan Am Games. To acknowledge the deployment of detachment officers for PSU related activities, municipal costs have been discounted. A PSU discount rate is applied to the total municipal policing FTEs to reflect the reduction in service provided to all municipalities. The rate is based on a four-year average of the annual rates calculated for 2012 through 2015. The PSU discount rate applied in 2017 is 3.63%. In total \$13,779,231 (88.74 municipal policing FTEs), has been removed from the costs allocated to municipalities.

### **Detachment revenue**

Revenue collected at detachments on behalf of municipalities has not been included in the billing statement costs. Any detachment revenue owing to municipalities upon completion of the year will be issued to the municipality through a credit. We anticipate the timing of this to be February or March of the following year.

### **Municipalities in Group Policing Service Contract Arrangements**

Municipalities are allocated police services costs in accordance with their municipal structure and assumed responsibility for policing as dictated by the Police Service Act s.4; that is any lower tier, single tier or regional municipality is billed based on the costs allocated to them. The costs for municipalities who have formed a group OPP Policing Service contract will be the sum of the costs of the individual municipalities and the cost of contract enhancements (if applicable).

The group billed phased-in costs for 2017 is a sum of the individual municipalities in the group.

### OPP Municipal Policing Cost-Recovery Summary

The total municipal cost-recoveries included in the 2015 to 2017 municipal cost annual billing statements are summarized below.

<b>Cost (millions)</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
<b>Base Services</b>	<b>\$217.6</b>	<b>\$217.9</b>	<b>\$221.1</b>
<b>Calls for Service</b>	<b>\$148.1</b>	<b>\$143.8</b>	<b>\$137.9</b>
<b>Overtime</b>	<b>\$12.3</b>	<b>\$12.3</b>	<b>\$12.8</b>
<b>Court Security</b>	<b>\$4.1</b>	<b>\$3.7</b>	<b>\$3.5</b>
<b>Contract Enhancements</b>	<b>\$14.1</b>	<b>\$13.9</b>	<b>\$13.0</b>
<b>Prisoner Transportation</b>	<b>\$2.6</b>	<b>\$2.5</b>	<b>\$2.7</b>
<b>Accommodation/Cleaning</b>	<b>\$4.0</b>	<b>\$3.9</b>	<b>\$3.9</b>
<b>Total Municipal Cost-Recovery (excludes regulatory discounts)</b>	<b>\$402.8</b>	<b>\$398.0</b>	<b>\$394.8</b>
<b>Year over Year % Increase (Decrease) Variance</b>	<b>1.2%</b>	<b>0.8%</b>	
<b>Average Cost Per Property</b>	<b>\$354</b>	<b>\$352</b>	<b>\$357</b>
<b>Base Services Cost Per Property</b>	<b>\$191.84</b>	<b>\$193.07</b>	<b>\$200.51</b>

## APPENDIX A

### 2017 OPP Municipal Policing Billing: Property Count Definitions

The property counts included in the OPP municipal policing bills are comprised of household, commercial and industrial properties. The property counts data is based on the requirements defined in O. Reg. 267/14 of the Police Services Act (PSA) and will be updated annually based on Municipal Property Assessment Corporation (MPAC)<sup>1</sup> data. The counts included in the 2017 OPP municipal billing were based upon 2015 year end property counts for 2016 taxation.

#### Households

Household counts are the number of residential units (RU), farmlands on which a farm residence exists (FRU), and seasonal dwelling units (RDU).

#### Commercial and Industrial Properties

Commercial and Industrial property counts are the number of assessment roll numbers in the commercial and industrial realty tax classes (RTC) detailed in Table 1. The count includes the number of commercial and industrial classifications taxed at the fully occupied tax rates (refer to Realty Tax Qualifier (RTC) descriptions in Table 2).

#### Other Property Count Considerations

- Households, commercial and industrial properties on Canadian Forces Bases (CFB) have been excluded, as CFBs have their own police.
- Property counts have been adjusted for municipalities receiving hybrid (OPP and Municipal police) policing services.
- Timeshares are adjusted in household numbers to count the assessment roll numbers as identified by MPAC Property Codes 385 and 386.
- There is no distinction made between types of commercial and industrial properties. For example, a single property count would apply to each: a gas station, an office building, or a nightclub.
- Commercial properties with multiple units, such as shopping centres count as a single property, regardless of the number of commercial units. Similarly, a large industrial property with a small commercial unit attached would be counted as a single property.
- A commercial or industrial property with residence or apartment on site (e.g., golf courses with houses, apartments above retail), is included in both the household and commercial/industrial counts. The number of residential units is reflected in the household counts and the commercial/industrial portion counted as a commercial or industrial property.
- A residential property with a commercial or industrial business on site (e.g., residence with a hair salon), is included in both the household and commercial/industrial counts.
- Institutional properties are excluded, with the exception of those with a residential component (e.g. continuum of care seniors facility), which would be captured in the

<sup>1</sup> MPAC is responsible for determining assessed values and classifications for all properties in Ontario (<http://www.mpac.ca>).

household count and those with a fully taxable commercial/industrial component which would be counted once in the commercial/industrial count.

- Vacant lands, including vacant farmland, vacant commercial or industrial lands and managed forest, are not included in the property counts with the exception of those having a structure or unit which is taxed at full commercial/industrial rates or the property is occupied and has residential units.
- Trailers in campgrounds having an RDU unit class are included in the household counts. If the campground has a commercial/industrial portion, the property is also reflected in the commercial/industrial count.

**Table 1**

**Realty Tax Class (RTC) Descriptions**

Properties with the following RTC are **included** in the count:

<b>RTC Commercial<sup>2</sup></b>	<b>RTC Industrial</b>
C - Commercial	I - Industrial
D - Office Buildings	J - New construction: industrial
G - Parking Lots	K - New construction: large industrial
Q - Professional Sports Facility	L - Large industrial
S - Shopping Centre	
X - New Construction: Commercial	
Y - New Construction: Office Building	
Z - New construction: Shopping Centre	

<sup>2</sup> Note - O - Condominium resort is excluded; these properties are captured in the household counts.

Table 2

### Realty Tax Qualifier (RTQs) Descriptions

Please note in the tables below the abbreviation P.I.L. represents Payment-in-Lieu of taxes.

**INCLUDED** - Properties with the following RTQ are taxed as fully occupied and are included in the count, provided that they fall within one of the RTC categories outlined in Table 1:

RTQ	DESCRIPTION
C	Lower-tier & Education Only
D	Taxable for School Taxes only.
F	Exempt from taxation, but eligible for P.I.L. at the full rate.
G	Exempt from taxation, but eligible for P.I.L. at the general rate only (No School Taxes).
H	Taxable, shared as if a P.I.L.
I	Water Intake System, Shared P.I.L.
L	Upper Tier & Education Only
M	Taxable at the General rate (No School rates).
N	Non-Generating Station, Shared P.I.L.
P	Taxable tenant of Provincially owned property, subject to P.I.L. at the full rate.
S	Generating Station, Shared P.I.L.
T	Taxable at the full rate.

**EXCLUDED** - Properties with the following RTQ are excluded from the count:

RTQ	DESCRIPTION
1	Taxable at the Farmland Awaiting Development- Phase 1 rate (Registered Plan Stage).
2	Exempt from taxation, but eligible for P.I.L. of taxes at the Farmland Awaiting Development- Phase 1 rate (Registered Plan Stage).
3	Exempt from taxation, but eligible for P.I.L. of taxes at the General Farmland Awaiting Development- Phase 1 rate (No School Rates) (Registered Plan Stage).
4	Taxable at the Farmland Awaiting Development- Phase II rate (Building Permit Stage).
5	Exempt from taxation, but eligible for P.I.L. at the Farmland Awaiting Development- Phase II rate (Building Permit Stage).
6	Exempt from taxation, but eligible for P.I.L. at the General Farmland Awaiting Development- Phase II rate (No School Rates) (Building Permit Stage).
A	Taxable at the General Vacant Land rate (No School taxes).
B	Taxable at the General Excess Land rate (No School rates).
E	Exempt

J	Taxable at Vacant Land rate, shared as if a P.I.L. (not a PIL but shared as if it was).
K	Taxable at Excess Land rate, shared as if a P.I.L.
Q	Taxable tenant of Provincially owned property at Excess Land rate, subject to P.I.L. at the full rate.
R	P.I.L.: Full Vacant Land, Taxable Tenant of Province
U	Taxable at the Excess Land rate.
V	Exempt from taxation, but eligible for P.I.L. at the Excess Land rate.
W	Exempt from taxation, but eligible for P.I.L. at the General Excess Land rate (no School rates).
X	Taxable at the Vacant Land rate.
Y	Exempt from taxation, but eligible for P.I.L. of taxes at the Vacant Land rate.
Z	Exempt from taxation, but eligible for P.I.L. at the General Vacant Land rate (no School rates).

## APPENDIX B

### Summary of OPP Municipal Policing Calls for Service Billing Workgroups Descriptions

#### Drugs

Includes trafficking, production, and importation of drugs including marihuana, cocaine, heroin, crystal meth or other controlled substances. It also includes occurrences related to indoor/outdoor grow labs.

#### Drug Possession

Includes all occurrences where the most serious violation is possession of marihuana, cocaine, heroin, crystal meth or other controlled substance. It also includes other minor drug related offences.

#### Operational

Operational calls for service are non-criminal events that police attend to. These include animal complaints, non-criminal domestic disturbances, missing persons, noise complaints, property – lost or found, sudden deaths, and assist public calls.

#### Operational 2

Includes false alarms, keep the peace and 911 calls/911 hang-ups. Due to the higher frequency of these calls, they have been separated out from the 'Operational' category and allocated a lower time standard. Traffic incidents are excluded.

#### Other Criminal Code Violations

The majority of offences counted in the Other Criminal Code Offences group are criminal offences that are not directed to people or related to property. It is similar to the group that Statistics Canada uses when reporting 'Other Criminal Code'. These include prostitution, offensive weapons, bail violations, counterfeiting, disturb the peace, indecent acts, breach of probation, and bribery.

#### Property Crime Violations

This category is similar to the group that Statistics Canada uses when reporting 'Property Crimes'. These include arson, break and enter, theft, possession of stolen goods, mischief, identity theft, and some frauds.

#### Statutes & Acts

Includes provincial statutes, primarily the Mental Health Act, Residential Tenancies Act and Trespass to property offences. It also includes custody dispute calls.

#### Traffic

Includes motor vehicle collisions of all severities (property damage, personal injury and fatalities) and road rage incidents reported to police.

#### Violent Criminal Code

The majority of offences counted in the Violent Criminal Code group are crimes against persons. This category is similar to the group that Statistics Canada uses when reporting 'Violent Crimes'. These include homicides, attempted murders, assaults, threats and robberies.

