



**HALDIMAND COUNTY
POLICE SERVICES BOARD**

AGENDA

DATE: June 22, 2016
TIME: 9:30 a.m.
PLACE: Community Boardroom, O.P.P Detachment, Cayuga

1. CALL TO ORDER

2. DISCLOSURES OF INTEREST

3. ADDITIONS TO AGENDA

4. ADOPTION OF MINUTES

4.1 Minutes from the regular meeting of May 25, 2016

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5. BUSINESS ARISING FROM MINUTES

6. DEPUTATIONS

None

7. CORRESPONDENCE

Correspondence from OPP Municipal Policing Bureau dated June 7, 2016
RE: New Report Available Related to Current Billable Calls for Service
(CFS)

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8. REPORTS

8.1 Monthly and Quarterly Report from the Detachment Commander
(enclosed separately)

8.2 Board Financials and Current Reserve Figures

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8.3 Haldimand County Provincial Offences Act Ticket Issuance Statistics

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9. NEW BUSINESS

10. OTHER BUSINESS

10.1 Crime Stoppers Annual Golf Tournament

10.2 Summer Meeting Schedule

11. CLOSED SESSION

None

12. DATE AND TIME OF NEXT MEETING:

Wednesday September 28, 2016 at 9:30 a.m. in the Community Boardroom,
Haldimand County OPP Detachment, Cayuga

13. ADJOURNMENT

**Peggy Scott,
Police Services Board Administrator**

HALDIMAND COUNTY POLICE SERVICES BOARD

MINUTES

Wednesday May 25, 2016
Community Boardroom, O.P.P. Detachment, Cayuga
9:30 a.m.

PRESENT: Jack Esselment, Chair
David Welch, Vice Chair
Bernie Corbett, Member

ALSO PRESENT: Peggy Scott, Police Services Board Administrator
Inspector Phil Carter, Detachment Commander, Haldimand
County OPP
Sergeant Ben Gutenberg, Haldimand County O.P.P.
Jeri Whiting, Community Policing Liaison, Haldimand County

ABSENT: Ken Hewitt, Member
Stew Patterson, Member

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

DISCLOSURES OF INTEREST

None

ADDITIONS TO THE AGENDA

None

ADOPTION OF MINUTES

Minutes from the regular meeting of April 27, 2016

MOTION: Moved by D. Welch and Seconded by B. Corbett
THAT the Haldimand County Police Services Board hereby adopts the minutes of
the regular meeting of the Board held on April 27, 2016, as presented.

CARRIED (Unanimously 3-0)

Minutes from the closed meeting of April 27, 2016

**MOTION: Moved by D. Welch and Seconded by B. Corbett
THAT the Haldimand County Police Services Board hereby adopts the minutes of
the closed meeting of the Board held on April 27, 2016, as circulated, to remain
private and confidential.**

CARRIED (Unanimously 3-0)

BUSINESS ARISING FROM MINUTES

None

DEPUTATIONS

None

CORRESPONDENCE

None

REPORTS

Monthly Report from Detachment Commander, Inspector P. Carter.

Inspector Carter updated the Board on staff changes due to Officers retiring and transferring. He then reviewed the reports with the Board noting violent crime is up slightly over last year, property crime has decreased, drug related charges are up, clearance rates are up, motor vehicle collisions are down and foot patrol hours are down.

**MOTION: Moved by D. Welch and Seconded by B. Corbett
THAT the O.P.P. report for the month of April, 2016 from Inspector Phil Carter be
hereby received as presented.**

CARRIED (Unanimously 3-0)

Board Financial Reports and Current Reserve Figures

**MOTION: Moved by D. Welch and Seconded by B. Corbett
THAT the Haldimand County Police Services Board hereby approves the Board
Financials and Current Reserve Figures dated May 17, 2016, as presented.**

CARRIED (Unanimously 3-0)

Monthly Provincial Offences Ticket Issuance Statistics

**MOTION: Moved by B. Corbett and Seconded by D. Welch
 THAT the Haldimand County Police Services Board hereby receives the April, 2016 Provincial Offences Ticket Issuance Statistics, as presented.**

CARRIED (Unanimously 3-0)

Report CS-PSB-01-2016 Re: Request for Funds from Townsend Community Policing Committee

Jerri Whiting updated the Board on Community Policing in the County. Discussion ensued.

She then reviewed the Townsend Community Policing report noting that the funding request was for less than budgeted.

**MOTION: Moved by B. Corbett and Seconded by D. Welch
 THAT Report CS-PSB-01-2016 Re: Request for Funds from Townsend Community Policing Committee, dated April 18, 2016 be received;**

AND THAT funding, in the amount of \$1,500, be approved for the Townsend Community Policing Committee to assist with the projects identified in Attachment #1 to Report CS-PSB-01-2016.

CARRIED (Unanimously 3-0)

NEW BUSINESS

None

OTHER BUSINESS

Members Report Re: OAPSB Spring Conference May 13 – 14, Niagara Falls

Member Corbett reviewed the report with the Board.

**MOTION: Moved by B. Corbett and Seconded by D. Welch
 THAT Members Report Re: OAPSB Spring Conference May 13-14, Niagara Falls be received as information.**

CLOSED SESSION

None

DATE AND TIME OF NEXT MEETING

The next meeting of the Board was set for Wednesday, June 22, 2016, at 9:30 a.m. in the Community Boardroom of O.P.P. Detachment in Cayuga.

ADJOURNMENT

**MOTION: Moved by B. Corbett and Seconded by D. Welch
THAT the Haldimand County Police Services Board hereby adjourns this meeting
at 10:25 a.m.**

CARRIED (Unanimously, 3-0)

CHAIR

SECRETARY TO COMMITTEE

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6200
Fax: 705 330-4191

Tél. : 705 329-6200
Télééc.: 705 330-4191

File Reference: 612-20

June 7, 2016

Attn: Municipal CAOs and Mayors

RE: New Report Available Related to Current Billable Calls for Service (CFS)

In follow-up to the 2016 initiatives letter dated June 1st, 2016, the Ontario Provincial Police (OPP) Municipal Policing Bureau has rolled out a new report called the Calls for Service (CFS) Billing Summary Report. Under the OPP billing model, the number of billable occurrences has an impact on the amount a municipality pays on the CFS portion of their annual billing statement.

Police officers perform a variety of duties and respond to many different types of situations. Only a portion of these duties, deemed to be reactive in nature, are included in the CFS portion of a municipality's annual billing statement.

The CFS Billing Summary Report captures current activity for billable occurrences grouped and weighted by their respective time standard in a manner similar to the annual statement. With the CFS Billing Summary Report, Detachment Commanders are able to view current activity, comparing it to the same period in the previous year to take a quick snapshot of "billable" CFS in the municipality.

This report is meant to be shared by detachment representatives with OPP-policed municipalities through their Police Services Boards (PSB), Community Policing Advisory Committees (CPAC) and/or municipal councils. It must be recognized that this is only one of several tools and/or reports available to understand policing activity in a municipality. On the back side of this memo you will find some *Frequently Asked Questions* about the CFS Billing Summary Report.

This report, combined with other tools and/or reports, can assist detachment commanders in identifying the types of calls that may be contributing to reactive CFS and impacting policing costs. The development of this report supports the OPP's commitment to provide clear and transparent information to municipalities about the delivery of OPP municipal policing services.

Yours truly,

M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau

ald/

Frequently Asked Questions

Q. What is the difference between the CFS Billing Summary report and the Police Services Board report?

The PSB report consists of four components, one of which being crime data from Niche RMS. The crime report is similar to the CFS Billing summary but different. Billable occurrence reporting has unique characteristics unlike any of the OPP's other statistical methods including:

- Count of *reported* occurrences instead of *actual* occurrences (reported in the Police Services Board Crime report).
- Excludes occurrences reported through on-line reporting methods.
- Offences included in the billing categories vary from traditional reporting categories (originating from Statistics Canada) despite similar naming conventions.
- Does not include ALL occurrences municipal officers attend.
- Does not include occurrences in First Nations, provincial areas or unorganized territories.
- The PSB Report is managed and supported by Business Management Bureau. The CFS Billing Summary Report is managed and supported by Municipal Policing Bureau.

Q. Why are reported occurrences used instead of actual occurrences?

Reported occurrences are the sum of all actual and unfounded occurrences reported to police. Reported occurrences invoke police resources, whether the reported offence was actually committed or not. As police are still required to investigate 'unfounded' occurrences and still invoke a police response, they are counted for billing purposes.

Q. Where can I get this report from?

CFS Billing Summary reports can be requested from your Detachment Commander.

Q. Are calls for service in First Nation or provincial areas (Provincial parks, highways) included in the counts?

The CFS Billing Summary report counts only occurrences that occur in one of the 323 municipalities policed by the OPP. It does not include occurrences in provincial areas (including First Nation, unincorporated territories or provincial park areas) that OPP members are mandated to police. Location of the occurrence is determined by the occurrence address.

Haldimand County
2016 Police Services Board

Run Date: 6/10/16 8:48 AM

	2015	2015	2015	2016	2016	2016
	YTD	Revised Budge	Variance	YTD	Revised Budge	Variance
	Actuals	Budget		Actuals	Budget	
EXPENDITURES:						
1110 General Activity						
Salaries & Wages						
G.241.1110.3100.3127	20,506	21,200	694	8,643	21,200	12,557
Honoraria						
Employee Benefits						
G.241.1110.3200.3265	718	610	(108)	159	760	601
Part-time Stat Benefits						
Other Supplies						
G.241.1110.4500.4510	800	1,000	200		1,000	1,000
Donations/Gifts						
G.241.1110.4500.4520		440	440		440	440
Promotional/Event Sup						
Employee Expenses						
G.241.1110.5100.5110	133	150	17		150	150
Meeting Expenses						
G.241.1110.5100.5115	1,302	1,500	198	23	1,500	1,477
Travel Expenses						
G.241.1110.5100.5125	2,792	2,750	(42)	2,848	2,850	2
Memberships & Assoc						
G.241.1110.5100.5130	678	4,850	4,172	1,531	4,850	3,319
Professional Developm						
Grants & Donations						
G.241.1110.6600.6620	200	800	600	500	800	300
Sponsorship						
2450 PSB Reserve Fund Transactions						
Other Contracts						
G.241.2450.5600.5655	83		(83)	28		(28)
Commissions						
Transfers to Own Funds						
G.241.2450.9200.9279	459		(459)	184		(184)
Police Reserve Fund						
TOTAL EXPENDITURES	27,671	33,300	5,629	13,916	33,550	19,634
REVENUES:						
2450 PSB Reserve Fund Transactions						
Rental/Recoveries						
G.241.2450.2200.2266				(194)		194
Recoveries						
Other Revenues						
G.241.2450.2400.2445	(542)		542	(212)		212
Auction Proceeds						
TOTAL REVENUES	(542)		542	(406)		406
NET LEVY	27,129	33,300	6,171	13,510	33,550	20,040

POLICE RESERVE FUND

G.952.0001.1900.1979

Purpose of Reserve Fund:

The Police Reserve Fund is used to finance policing related activities as approved by the Haldimand County Police Services Board. The Police Reserve Fund is for the sole use of the Police Services Board, to be used at their discretion.

[Back to Overall Summary](#)

	2014	2015	2016
	<u>ACTUALS</u>	Unaudited <u>ACTUALS</u>	<u>PROJECTION</u>
	\$	\$	\$
Opening Balances, January 1	<u>5,992.71</u>	<u>3,587.60</u>	<u>4,122.05</u>
Sources of Funds:			
Proceeds from unclaimed property/beer bottle returns/property disposal	150.06		
Interest	108.38	75.73	
Proceeds from On-line Auction	1,297.26	458.72	183.74
Total Source of Funds	<u>1,555.70</u>	<u>534.45</u>	<u>183.74</u>
Use of Funds:			
Speed Statistics Radar and Data Logger	2,460.81		
ATV Stretcher Trailer	1,500.00		
Total Uses of Funds	<u>3,960.81</u>	<u>0.00</u>	<u>0.00</u>
Closing Balance, December 31	<u>3,587.60</u>	<u>4,122.05</u>	<u>4,305.79</u>

**HALDIMAND COUNTY PROVINCIAL OFFENCES ACT
TICKET ISSUANCE STATISTICS**

Month / Year	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
JAN		727	266	316	252	364	230	1089	541	220	300	229	219	367	279	217
FEB		375	321	301	234	285	202	613	453	184	198	169	181	403	201	205
MAR	176	491	420	330	287	305	378	870	698	170	333	304	373	396	273	248
APR	485	658	331	332	448	279	458	698	665	234	231	288	719	499	566	211
MAY	647	572	466	349	618	352	561	739	736	347	261	333	596	414	422	202
JUN	482	964	261	341	546	291	405	641	688	214	266	289	453	353	398	
JUL	401	332	713	218	441	329	809	638	559	334	292	342	442	335	567	
AUG	527	540	629	351	680	537	815	618	583	479	327	227	415	246	336	
SEPT	450	400	712	508	384	328	649	493	364	301	283	305	413	261	238	
OCT	419	500	542	466	406	388	1011	741	329	132	292	283	432	314	242	
NOV	423	323	285	424	292	348	798	618	304	188	301	284	406	276	302	
DEC	333	195	392	202	229	184	613	468	177	116	161	172	409	358	200	
Total	4343	6077	5338	4138	4817	3990	6929	8226	6097	2919	3245	3225	5058	4222	4024	1083

Note: The above figures reflect tickets issued in Haldimand County from all sources including Haldimand County By-law Enforcement, the O.P.P., Ministry of the Environment, Ministry of Natural Resources, etc. they **do not** include Part II (Parking) issued offences. 2001 statistics in effect as of March 26, 2001 when Haldimand County POA office commenced operation

Comprehensive POA Stats - 2016

Legislation / By-law Reference	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Summary of Charges Laid by OPP												
Highway Traffic Act (Part I - ticket)	186	184	180	154	164							
Highway Traffic Act (Part III - information)	23	19	59	50	15							
Parking By-laws (Part II)	By-law 307/02	2	18	2	1	3						
	By-law 302/02 (snow)	2	1	7								
Discharge Firearms	By-law 41-74											
	By-law 38-74											
	By-law 11-79											
Noise	By-law 1435/14											
Air Burning	By-law 1376/13											
	By-law 1021/04											
Total of all Charges Laid	213	222	248	205	182	0	0	0	0	0	0	0
												OPP Total: 1070

Summary of Charges Laid by County Staff												
Discharge Firearms	By-law 41-74											
	By-law 38-74											
	By-law 11-79											
Noise	By-law 1435/14											
Property Standards	By-law 730/06											
Air Burning	By-law 1376/13											
	By-law 1021/04											
	28(1)c											
Planning Act	562(67)(1)											
Haldimand-Norfolk Tree By-law	By-law 15-00											
Salvage yard / Scrap Metal Bins	By-law 1507/15											
Parking By-laws (Part II)	By-law 307/02	39	24	25	9	129						
	By-law 302/02 (snow)	24	13	21								
Total of all Charges Laid	63	37	46	9	129	0	0	0	0	0	0	0
												Staff Total: 284

Summary of Charges Laid by Other Enforcement Agencies												
Ministry of Natural Resources and Forestry				2	5							
Welland & District Society for the Prevention of Cruelty to Animals (SPCA)	1		1		13							
Ministry of Finance		2	6	5	1							
Ministry of Revenue					2							
Ministry of Transportation												
Ministry of Environment	2		2									
Ministry of Labour	5				2							
Ministry of Agriculture, Food & Rural Affairs												
Ontario College of Trades												
Health Protection Act												
Total of all Charges Laid	8	2	9	7	23	0	0	0	0	0	0	0
												Other Enforcement Agency Total: 49

<p>*Note: Total Charges (Excluding Parking) reflects what is recorded and reported regularly to Council (through the Council Information Package) and PSB for year-by-year historical trends. The historical trends spreadsheet does not capture parking tickets.</p>	<p>*Total Charges (Excluding Parking) 1083 OPP Issued Parking Charges 36 Staff Issued Parking Charges 284 Total Parking Charges Issued 320 Total of All 2016 Charges 1403</p>
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