



**HALDIMAND COUNTY
POLICE SERVICES BOARD**

AGENDA

DATE: May 25, 2016
TIME: 9:30 a.m.
PLACE: Community Boardroom, O.P.P Detachment, Cayuga

Page

1. CALL TO ORDER

2. DISCLOSURES OF INTEREST

3. ADDITIONS TO AGENDA

4. ADOPTION OF MINUTES

4.1 Minutes from the regular meeting of April 27, 2016

1

5. BUSINESS ARISING FROM MINUTES

6. DEPUTATIONS

None

7. CORRESPONDENCE

None

8. REPORTS

8.1 Monthly Report from the Detachment Commander
(*enclosed separately*)

8.2 Board Financials and Current Reserve Figures

5

8.3 Haldimand County Provincial Offences Act Ticket Issuance Statistics

7

8.4 Report CS-PSB-01-2016 Re: Request for Funds from Townsend
Community Policing Committee

9

9. NEW BUSINESS

10. OTHER BUSINESS

10.1 Members Report Re: OAPSB Spring Conference May 13 – 14,
Niagara Falls

15

11. CLOSED SESSION

None

12. DATE AND TIME OF NEXT MEETING:

Wednesday June 22, 2016 at 9:30 a.m. in the Community Boardroom,
Haldimand County OPP Detachment, Cayuga

13. ADJOURNMENT

**Peggy Scott,
Police Services Board Administrator**

HALDIMAND COUNTY POLICE SERVICES BOARD

MINUTES

**Wednesday April 27, 2016
Community Boardroom, O.P.P. Detachment, Cayuga
9:30 a.m.**

PRESENT: Jack Esselment, Chair
Bernie Corbett, Member
Stewart Patterson, Member

ALSO PRESENT: Peggy Scott, Police Services Board Administrator
Inspector Phil Carter, Detachment Commander, Haldimand
County OPP
Staff Sergeant Belinda Rose, Haldimand County O.P.P.
Acting Administrative Sergeant Jason Warner, Haldimand County
O.P.P.
Sergeant Ben Gutenberg

ABSENT: David Welch, Vice Chair
Ken Hewitt, Member

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

DISCLOSURES OF INTEREST

None

ADDITIONS TO THE AGENDA

None

ADOPTION OF MINUTES

Minutes from the regular meeting of March 23, 2016

**MOTION: Moved by S. Patterson and Seconded by B. Corbett
THAT the Haldimand County Police Services Board hereby adopts the minutes of
the regular meeting of the Board held on March 23, 2016, as presented.**

CARRIED (Unanimously 3-0)

BUSINESS ARISING FROM MINUTES

Member Corbett advised the board that the remuneration committee was meeting June 15, 2016.

DEPUTATIONS

None

CORRESPONDENCE

Correspondence from the OAPSB dated April 8, 2016 re: OAPSB 2016 Spring Conference – Sponsorship Opportunities

MOTION: Moved by B. Corbett and Seconded by S. Patterson THAT the Correspondence from OAPSB dated April 8, 2016 Re: PSB Member Sponsorship Opportunities be received;

AND THAT the Haldimand County Police Services Board hereby authorizes a contribution in the amount \$250.00, to the Ontario Association of Police Services Boards to assist with hosting its 2016 Annual Conference with funding to come from the appropriate budget line.

CARRIED (Unanimously 3-0)

REPORTS

Monthly Report from Detachment Commander, Inspector P. Carter.

Inspector Carter updated the Board on the OPP Outreach and Public Safety Program noting that through this program two children had been able to go to camp. Focused patrol in the Hagersville area resulted in a number of charges being laid. The results of the speed spy that was deployed on Highway 6 indicated that there was a high volume of traffic and enforcement was increased during peak times. He then reviewed the reports with the board noting that sexual assaults are up. Property crime is down. Drug related charges are up. Criminal records checks for employment are at a one week turn around and volunteer are two weeks. The main cause of motor vehicle collisions remains impact with an animal and distracted driving. Foot patrols were discussed.

MOTION: Moved by B. Corbett and Seconded by S. Patterson THAT the O.P.P. report for the month of March, 2016 from Inspector Phil Carter be hereby received as presented.

CARRIED (Unanimously 3-0)

Board Financial Reports and Current Reserve Figures

**MOTION: Moved by B. Corbett and Seconded by S. Patterson
 THAT the Haldimand County Police Services Board hereby approves the Board
 Financials and Current Reserve Figures dated April 20, 2016 as presented.**

CARRIED (Unanimously 3-0)

Monthly Provincial Offences Ticket Issuance Statistics

**MOTION: Moved by S. Patterson and Seconded by B. Corbett
 THAT the Haldimand County Police Services Board hereby receives the March,
 2016 Provincial Offences Ticket Issuance Statistics, as presented.**

CARRIED (Unanimously 3-0)

NEW BUSINESS

None

OTHER BUSINESS

Pen Pal Project 2016

**MOTION: Moved by B. Corbett and Seconded by S. Patterson
 THAT the Haldimand County Police Services Board hereby authorizes a contrition
 in the amount of \$250..00 to the Pen Pal Project 2016.**

CARRIED (Unanimously 3-0)

CLOSED SESSION

**MOTION: Moved by B. Corbett and Seconded by S. Patterson
 THAT the Haldimand County Police Services Board hereby enters a portion
 of the meeting closed to the public at 10:25 a.m. pursuant to Section 35(4)
 Part a) or b) of the Ontario Police Services Act, R.S.O. 1990 for discussion where
 intimate financial or personal matters or other matters where the desirability of
 avoiding their disclosure in the interest of any person affected or in the public
 interest outweighs the desirability of adhering to the principle that proceedings be
 open to the public.**

CARRIED (Unanimously 3-0)

**MOTION: Moved by B. Corbett and Seconded by S. Patterson
THAT the Haldimand County Police Services Board hereby comes out of the
closed portion of the meeting at 10:45 a.m.**

CARRIED (Unanimously 3-0)

DATE AND TIME OF NEXT MEETING

The next meeting of the Board was set for Wednesday, May 25, 2016, at 9:30 a.m. in the Community Boardroom of O.P.P. Detachment in Cayuga.

ADJOURNMENT

**MOTION: Moved by S. Patterson and Seconded by B. Corbett
THAT the Haldimand County Police Services Board hereby adjourns this meeting
at 10:46 a.m.**

CARRIED (Unanimously, 3-0)

CHAIR

SECRETARY TO COMMITTEE

Haldimand County
2016 Police Services Board

Run Date: 5/17/16 11:54 AM

	2015	2015	2015	2016	2016	2016
	YTD	Revised Budget	Variance	YTD	Revised Budget	Variance
	Actuals	Budget		Actuals	Budget	
EXPENDITURES:						
1110 General Activity						
Salaries & Wages						
G.241.1110.3100.3127	20,506	21,200	694	7,012	21,200	14,188
Employee Benefits						
G.241.1110.3200.3265	718	610	(108)	129	760	631
Other Supplies						
G.241.1110.4500.4510	800	1,000	200		1,000	1,000
G.241.1110.4500.4520		440	440		440	440
Employee Expenses						
G.241.1110.5100.5110	133	150	17		150	150
G.241.1110.5100.5115	1,302	1,500	198		1,500	1,500
G.241.1110.5100.5125	2,792	2,750	(42)	2,848	2,850	2
G.241.1110.5100.5130	678	4,850	4,172	570	4,850	4,280
Grants & Donations						
G.241.1110.6600.6620	200	800	600		800	800
2450 PSB Reserve Fund Transactions						
Other Contracts						
G.241.2450.5600.5655	83		(83)			
Transfers to Own Funds						
G.241.2450.9200.9279	459		(459)			
TOTAL EXPENDITURES	27,671	33,300	5,629	10,559	33,550	22,991
REVENUES:						
2450 PSB Reserve Fund Transactions						
Rental/Recoveries						
G.241.2450.2200.2266				(194)		194
Other Revenues						
G.241.2450.2400.2445	(542)		542			
TOTAL REVENUES	(542)		542	(194)		194
NET LEVY	27,129	33,300	6,171	10,365	33,550	23,185

POLICE RESERVE FUND

G.952.0001.1900.1979

Purpose of Reserve Fund:

The Police Reserve Fund is used to finance policing related activities as approved by the Haldimand County Police Services Board. The Police Reserve Fund is for the sole use of the Police Services Board, to be used at their discretion.

[Back to Overall Summary](#)

	2013	2014	2015
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>PROJECTION</u>
	\$	\$	\$
Opening Balances, January 1	<u>4,292.88</u>	<u>5,992.71</u>	<u>3,587.60</u>
Sources of Funds:			
Proceeds from unclaimed property/beer bottle returns/property disposal		150.06	
Interest	92.10	108.38	
Proceeds from On-line Auction	1,607.73	1,297.26	458.72
Total Source of Funds	<u>1,699.83</u>	<u>1,555.70</u>	<u>458.72</u>
Use of Funds:			
Speed Statistics Radar and Data Logger		2,460.81	
ATV Stretcher Trailer		1,500.00	
Total Uses of Funds	<u>0.00</u>	<u>3,960.81</u>	<u>0.00</u>
Closing Balance, December 31	<u>5,992.71</u>	<u>3,587.60</u>	<u>4,046.32</u>

Comprehensive POA Stats - 2015

Legislation / By-law Reference	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC										
Summary of Charges Laid by OPP																						
Highway Traffic Act (Part I - ticket)	257	172	259	479	398	335	462	241	174	215	205	160										
Highway Traffic Act (Part III - information)	17	22	11	32	13	39	34	37	54	26	63	39										
Parking By-laws (Part II)	By-law 307/02		7	5	4	1	2	3		1	2	3										
	By-law 302/02 (snow)											1										
Discharge Firearms	By-law 41-74																					
	By-law 38-74																					
	By-law 11-79																					
Noise	By-law 1435/14																					
Air Burning	By-law 1376/13																					
	By-law 1021/04																					
Total of all Charges Laid											274	201	275	515	412	376	499	278	229	243	268	203
												OPP Total: 3773										

Summary of Charges Laid by County Staff																						
Discharge Firearms	By-law 41-74																					
	By-law 38-74																					
	By-law 11-79																					
Noise	By-law 1435/14																					
Property Standards	By-law 730/06																					
Air Burning	By-law 1376/13																					
	By-law 1021/04					3			1													
	28(1)c				1	1																
Planning Act	562(67)(1)		6					2			4											
Haldimand-Norfolk Tree By-law	By-law 15-00				47																	
Salvage yard / Scrap Metal Bins	By-law 1507/15						3															
Parking By-laws (Part II)	By-law 307/02	35	28	4	15	32	235	162	53	1	3	3										
	By-law 302/02 (snow)	5	12																			
Total of all Charges Laid											40	46	4	63	35	236	165	55	2	3	7	1
												Staff Total: 657										

Summary of Charges Laid by Other Enforcement Agencies																						
Ministry of Natural Resources and Forestry	1			4	8	7	59	50	8		6											
Welland & District Society for the Prevention of Cruelty to Animals (SPCA)			2	2				1				1										
Ministry of Finance	4					2	4			1												
Ministry of Revenue																						
Ministry of Transportation																						
Ministry of Environment						14	5		1		24											
Ministry of Labour		1						4														
Ministry of Agriculture, Food & Rural Affairs								1														
Ontario College of Trades				1																		
Health Protection Act			1																			
Total of all Charges Laid											5	1	3	7	8	23	68	56	9	1	30	1
												Other Enforcement Agency Total: 212										

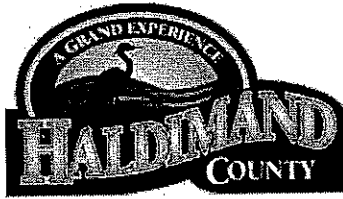
*Note: Total Charges (Excluding Parking) reflects what is recorded and reported regularly to Council (through the Council Information Package) and PSB for year-by-year historical trends. The historical trends spreadsheet does not capture parking tickets.

*Total Charges (Excluding Parking)	4024
OPP Issued Parking Charges	29
Staff Issued Parking Charges	589
Total Parking Charges Issued	618
Total of All 2015 Charges	4642

**HALDIMAND COUNTY PROVINCIAL OFFENCES ACT
TICKET ISSUANCE STATISTICS**

Month / Year	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
JAN		727	266	316	252	364	230	1089	541	220	300	229	219	367	279	217
FEB		375	321	301	234	285	202	613	453	184	198	169	181	403	201	205
MAR	176	491	420	330	287	305	378	870	698	170	333	304	373	396	273	248
APR	485	658	331	332	448	279	458	698	665	234	231	288	719	499	566	211
MAY	647	572	466	349	618	352	561	739	736	347	261	333	596	414	422	
JUN	482	964	261	341	546	291	405	641	688	214	266	289	453	353	398	
JUL	401	332	713	218	441	329	809	638	559	334	292	342	442	335	567	
AUG	527	540	629	351	680	537	815	618	583	479	327	227	415	246	336	
SEPT	450	400	712	508	384	328	649	493	364	301	283	305	413	261	238	
OCT	419	500	542	466	406	388	1011	741	329	132	292	283	432	314	242	
NOV	423	323	285	424	292	348	798	618	304	188	301	284	406	276	302	
DEC	333	195	392	202	229	184	613	468	177	116	161	172	409	358	200	
Total	4343	6077	5338	4138	4817	3990	6929	8226	6097	2919	3245	3225	5058	4222	4024	881

Note: The above figures reflect tickets issued in Haldimand County from all sources including Haldimand County By-law Enforcement, the O.P.P., Ministry of the Environment, Ministry of Natural Resources, etc. they **do not** include Part II (Parking) issued offences. 2001 statistics in effect as of March 26, 2001 when Haldimand County POA office commenced operation



HALDIMAND COUNTY

Report CS-PSB-01-2016

For Consideration by the Police Services Board

RE: Request for Funds from Townsend Community Policing Committee

OBJECTIVE: To present a request for 2016 funding from the Townsend Community Policing Committee.

RECOMMENDATIONS:

1. THAT Report CS-PSB-01-2016 Re: Request for Funds from Townsend Community Policing Committee, dated April 18, 2016, be received;
2. AND THAT funding, in the amount of \$1,500, be approved for the Townsend Community Policing Committee to assist with the projects identified in Attachment #1 to Report CS-PSB-01-2016.

Prepared by:

Approved:

Jerri Whiting
Community Policing Liaison
Date: April 18, 2016

Karen General
General Manager
Corporate Services Department

BACKGROUND:

In 2004, the Haldimand County Police Services Board (PSB) and, subsequently, Haldimand County Council approved recommendations related to Community Policing Committees (Report CS-CL-05-2004). Specifically, the following resolution of Council was passed pertaining to the funding of local community policing committees (CPC):

"AND THAT local community policing committee funding efforts be directed towards community policing programming costs, with the understanding that the local community policing committees are not responsible for funding any accommodation costs of the local police offices;

AND THAT the process by which the local community policing committees apply for annual funding from the municipality shall be as follows:

- *A local community policing committee shall submit a request for funds to the Haldimand County Community Policing Liaison by January 31st of each year in the form of a letter with a program outline and cost estimate.*
- *The Liaison shall review and submit the request for approval to the PSB.*
- *The Chair or representative of the respective local community policing committee shall be notified of, and encouraged to attend, the PSB meeting at which the matter will be addressed.*
- *The PSB may exercise authority to approve requests within the annual Community Policing budget allocation once the overall budget has been approved by Haldimand County Council.*

AND THAT the annual limit of available funds for a local community policing committee be established at \$2,500 each, with the possibility of a local community policing committee requesting additional funding from the PSB for programs should there be excess funds in the County approved Community Policing budget as of September 30th of each year."

A request for 2016 funding has been received from the Townsend Community Policing Committee (CPC) and is included as Attachment #1 to this report. A member of the Townsend CPC will be present at the Police Services Board meeting on May 25th if there are any concerns or questions regarding the Townsend CPC submission.

ANALYSIS:

The attached submission for 2016 funding from the Townsend CPC complies with the requirement to focus funding requests on policing related programming expenses. The Townsend CPC has requested \$1,500. The maximum grant that can be allocated at this time, in accordance with the Council resolution stated above, is \$2,500.

It should be noted that the Townsend CPC received a grant of \$2,200 in 2015 from Haldimand County to help offset the estimated operating expenses of \$2,550 budgeted for last year.

The Townsend CPC member attending the May PSB meeting will have a copy on hand of the committee's bank account statement, as well as a list of accomplishments and expenses incurred in 2015, should any Member of the Board wish to review. Financial statements are not a requirement of the funding but are desirable in order to provide public accountability and ensure that the grant is utilized towards CPC policing related programming expenses.

BUDGET/LEGAL IMPLICATIONS:

The proposed 2016 Haldimand County Budget includes a total of \$10,000 for CPC funding, of which no funds have been expended to date.

The Townsend CPC is budgeting \$1,900 of gross expenditures for the coming year, of which \$400 is envisioned to be offset through fundraising efforts. As a result, the committee has requested a total grant of \$1,500 from Haldimand County. This is well below the \$2,500 maximum that can be allocated to each CPC at this time.

CONCLUSION:

It is anticipated that the Townsend CPC will carry out their strategic plan by coordinating and initiating quality programs supporting community policing within Townsend and Haldimand County, with the assistance of funding from the County. Therefore, it is recommended that the request for 2016 funding from the Townsend CPC, in the amount of \$1,500, be approved.

ATTACHMENTS:

1. Letter dated March 15, 2016 from Ruth Templeton, Treasurer, Townsend CPC and 2016 Funding request.

CORPORATE SERVICES

MAR 29 2016

RECEIVED

March 15, 2016

Ms. Gerri Whiting,
Administrative Co-Ordinator,
Haldimand County,
Corporate Services Department,
45 Munsee Strweet,
P.O. Box 400,
Cayuga, Ontario,
N0A 1E0

Dear Ms. Whiting:

I must apologize for being so late with our grant request. We have definately had a lot of sickness and operations happening to our Committee members. Please find attached, our budget which is complete up to and including March 14/16. We cannot purchase any more groceries until the day before our Pancake Breakfast. Unfortunately, the days we picked in the past, did not help with the amount of people that showed up for the breakfast. The problem now is that we will be slightly into the 2016-2017 year.

We have had a great partnership with the Townsend Lions. They have supplied the premises free of charge. We have used their barbecues and their sound system. They have also provided \$100.00 to pay for the refreshments.

We have not utilized all the monies designated for Information Brochures, Speed Watch and Crime Prevention and Community Safety Projects. We have anticipated making a profit of \$400.00 from the Pancake Breakfast and Pie Sale. All this will reflect on why we are only requesting \$ 1500.00.

Yours truly,



Ruth Templeton
Treasurer

TOWNSEND COMMUNITY POLICING**2016-2017 FUNDING REQUEST**

COMMUNITY NEWSLETTERS	\$400.00
ADMINISTRATION	\$300.00
INFORMATION BROCHURES	\$ 00.00
FOOT PATROL EQUIPMENT	\$ 00.00
SPEED WATCH	\$ 00.00
GET TO KNOW YOUR NEIGHBOUR EVENT	\$1000.00
APPRECIATION AWARDS	\$100.00
ANTI-GRAFFITI CAMPAIGN	\$ 00.00
CRIME PREVENTION AND COMMUNITY SAFETY PROJECTS	\$100.00
TOTAL	\$1900.00

EXPECTED REVENUE FROM OUR PANCAKE BREAKFAST IS APPROXIMATELY \$400.00.

THE TOWNSEND LIONS HAVE COME ON BOARD AND THEY ARE COMMITTED TO PARTICIPATE THIS COMING YEAR. WE ARE REQUESTING \$1900.00 LESS THE RECEIPTS FROM THE PANCAKE BREAKFAST. THE TOWNSEND COMMUNITY POLICING COMMITTEE IS RESPECTFULLY REQUESTING \$1500.00 FOR THE YEAR 2016-2017.

YOURS TRULY;



RUTH TEMPLETON
TREASURER

TOWNSEND COMMUNITY POLICING COMMITTEE

2015 - 2016 YEAR

2014 - 2015 BALANCE CARRIED FORWARD	\$ 798.80
APRIL 13/15 PIE SALE PROCEEDS	\$ 516.75
	\$1315.55
MAY 2/15 CHQ. #114 CLEAN-UP SUPPLIES & MAILING	\$ 138.82
	\$1176.73
MAY 4/15 CHQ. #115 TONER	\$ 81.25
	\$1095.48
MAY 20/15 CHQ. #116 VOID	\$ 24.56
MAY 20/15 CHQ. #117 BUNS FOR CLEAN-UP DAY	\$1070.92
MAY 21/15 CHQ. #118 FLYER MAILING	\$ 45.71
	\$1025.21
MAY 22/15 P.S.B. GRANT	\$2200.00
	\$3225.21
JULY 3/15 CHQ. #119 FAMILY DAY FOOD	\$ 113.21
	\$3112.00
AUG. 5/15 CHQ. #120 FAMILY DAY BURGERS	\$ 26.97
	\$3085.03
AUG. 22/15 CHQ. #121 FAMILY DAY FOOD	\$ 225.11
	\$2859.92
AUG. 22/15 CHQ. #122 RITA WATERMAN (BIRDS)	\$ 150.00
	\$2709.92
AUG. 22/15 CHQ. #123 BOUNCY CASTLES	\$ 275.00
	\$2434.92
AUG. 22/15 CHQ. #124 GAME PRIZES	\$ 81.18
	\$2353.74
AUG. 22/15 CHQ. #125 4 BIKE HELMETS	\$ 118.08
	\$2235.66
SEPT. 12/15 CHQ. #126 SHIRTS & JACKETS (2ND AVE)	\$ 179.95
	\$2055.71
FEB. 29/16 CHQ. #127 PANCAKE BREAK. GROCERIES	\$ 90.22
	\$1965.69
MAR. 3/16 CHQ. #128 20 DOZ. EGGS	\$ 50.00
	\$1915.69
MAR. 7/16 CHQ. #129 PIE FILLS, PLATES	\$ 234.68
	\$1681.01
MAR. 6/16 CHQ. #130 T.C.C. HALL & KITCHEN	\$ 300.00
	\$1381.01
MAR11/16 CHQ. #131 SAFETY EQUIPMENT	\$ 219.80
	\$1161.21
MAR 14/16 CHQ.#132 PAPER, TONER, DELIVERY	\$ 158.02
	\$1003.19

OAPSB Spring Conference May 11th – 14th Niagara Falls

The theme of the conference was "Preparing for Change" and many speakers tailored their presentations accordingly.

When Minister Naqvi, Minister of Community Safety and Correctional Services spoke he informed us that there 1700 submissions commenting on the need for Legislative change for governance. The governance model is being reviewed. The role of the municipal leaders should remain with strong ties and with defined roles and responsibilities. He spoke of competence training for Board Members to improve their skills and the understanding of their roles with the expectation of playing bigger roles under the new legislation. He spoke of being proactive rather than reactive.

It was my expectation that during this Conference I would have heard what the changes would be. That was not the case. We were informed that they would be working during the spring and summer with Legislation being tabled in the fall.

Others spoke on diversity training and effective policing by engaging the community. We were informed of the social problems with prostitution and human trafficking. There was also a speaker who spoke on the new legislation for carding and the expectation that Police Services Boards would have policies in place ASAP.

Our MPP Toby Barrett was amongst a group of panelist who spoke on Tobacco and Organized Crime and terrorist support. "Cash is King" and the contraband sees a whole host of illegals benefiting. We received statistical information on the amount of contraband tobacco in Ontario, 40%. In view of these concerns a task force has been established.

Recent presumptive legislation has been enacted to acknowledge Post Traumatic Stress Disorder caused by Critical Incidence exposure. Many of our first responders are affected mentally by the major disasters they encounter such as death and injury. We were given an indication why the legislation was passed.

On Friday we received a very dynamic and energetic speech by Michael "Pin Ball" Clemons on why we should embrace change.

As I find with many of the Conferences I attend I can gain much information from the experience of others. The conference allowed for a great deal of delegate discussion on many of the topics that we speak of at our meetings; such as police checks and Section 10 limitations.

Bernie

