



FACILITY RENTAL APPLICATION

Haldimand County Community Development & Partnerships
 3-100 Haddington Street, Caledonia, ON N3W 2N4
 Telephone (905) 318-5932 ext. 6507; Fax (905) 765-5716
cwhittle@haldimandcounty.on.ca

Applicant:		Organization:		Event:	
Address:				Postal Code:	
Phone: ()		E-mail:		FAX:	
Alt. Phone: ()					
Alternate Contact:					
Phone:		E-mail:			
Facilities Requested			Date(s)		Start/End Time
1.					
2.			Date(s)		Start/End Time
3.			Date(s)		Start/End Time
Number of Participants		<u>Alcohol (please check one):</u>		<u>Food/Non-Alcoholic Drinks (please check one):</u>	
		None _____ Served _____ Sold _____		None _____ Served _____ Sold _____	
Age of Participants		Details: _____		Details: _____	
Youth _____ (under 18)					
Adult _____ (18+)					
<u>SPORTS</u>		<u>ARENA ROOMS/FLOOR</u>		<u>PARK RENTALS</u>	
<u>Arena Ice:</u>		<u>Personal:</u>		<u>Pavilions/Gazebos/Ball Diamonds:</u>	
Recreational Skating _____		Birthday Party _____		Family Reunion _____	
Figure Skating _____		Anniversary Party _____		Picnic _____	
Hockey – Non-contact _____		Family Dinner _____		Birthday Party _____	
Hockey – Contact _____		Shower _____		Shower _____	
Hockey – Power Skating _____		Reception _____		Wedding _____	
Hockey – Skills Non-Contact _____		Funeral _____		Church Service _____	
Hockey – Skills Controlled Contact _____		Other (specify) _____		Community Event _____	
Curling _____				Other (specify) _____	
Other (specify) _____					
<u>Arena Floor</u>		<u>Business:</u>		<u>POOLS</u>	
Lacrosse (Non-Contact) _____		Meeting _____		Recreational Swimming _____	
Broomball _____		Seminar/Workshop _____		Fitness Classes _____	
Ball Hockey _____		Worship/Service _____		Other (specify) _____	
Other (specify) _____		Trade Show _____			
		Concert _____			
		Blue Line Club _____			
		Other (specify) _____			
<u>Ball Diamonds:</u>		<u>Fitness:</u>		<u>GENERAL INFORMATION:</u>	
Baseball _____		Dry Land Training _____		Fundraiser: YES NO	
Other (specify) _____		Fitness Classes _____		Non-profit Organization: YES NO	
		Other (specify) _____		Ticket Sales: YES NO	
				Vendors YES NO	
				Amplified Sound YES NO	
<u>FOR TOURNAMENTS & LEAGUES ONLY:</u>				NOTES: _____	
# OF TEAMS: _____				_____	

RENTAL TERMS AND CONDITIONS

- All visitors to Haldimand County's recreational facilities are expected to adhere to the Public Conduct on Haldimand County Property Policy and behave or act in a manner that respects the rights of others so that they may use and enjoy our facilities. The policy can be viewed on-line or is available on request.
- The Renter is responsible for reading and adhering to all aspects of the County's Facility Booking and Ice Allocation Policy, which can be viewed on-line or is available on request.
- Alcohol is strictly prohibited on County property unless permission has been granted. Permission for alcohol will only be granted if the following has been received from the Renter and it is deemed acceptable to the County:
 - Special Occasions Permit
 - Smart Serve certificates for all servers
 - A valid Certificate of Insurance confirming the required coverages, including liquor liability, from the renter's overriding body or through the Facility User Insurance Program (hereafter referred to as FUIP (described in detail below).Haldimand County reserves the right to prohibit alcohol sales, service or consumption on its property.
- Due to the high risk of injury associated with inflatables/air bounce devices, they are not permitted on County property with the exception of Council-approved Special Events.
- The Renter is responsible for picking up a key, where applicable, for certain park facilities. Please check with the Booking Clerk at least one week prior to your event to make arrangements as required.
- The Renter shall be personally responsible for any costs resulting from damages caused by accidents, negligence or malicious damage to any part of the facility and/or equipment therein by any person or persons connected with the function. Charges to be invoiced include the actual cost of repairs/replacement plus administrative charges.
- Direct adult supervision of all participants under the age of 18 must be provided.
- Bookings on firm contracts cannot be cancelled, unless otherwise noted in the Facility Booking and Ice Allocation Policy.
- Your contract may be amended at the discretion of Haldimand County for reasons including but not limited to:
 - facility maintenance
 - inclement weather
 - facility scheduling
- The Renter is not permitted to sub-rent the facility to any other person or organization.
- The Renter must ensure dressing rooms are vacated no more than 1/2 hour after leaving ice/floor surface or additional charges may apply.
- The Renter must ensure the premises are vacated within 1/2 hour of the end time shown on their rental contract for rentals or additional charges may apply.
- Renters are not permitted to offer any services or goods such as those offered by concession or pro shop operators that are presently contracted by Haldimand County. Any attempt by the renter to provide said services will be considered a breach of contract.
- The Renter shall inspect the facility at the commencement of the rental to ensure that it is in satisfactory condition for the purposes of the rental. Any issues shall be reported promptly to the Facilities and Parks Operation Attendant, where available, or to the Facility Booking Clerk. Where facilities are not staffed during the rental, please contact the Emergency Contact Number on this Contract to report an issue.

The Renter hereby acknowledges the following:

Liability insurance is mandatory to be carried by the renter of the herein mentioned facility(ies). The insurance requirements are as follows:

- * \$2 million general liability insurance on an occurrence basis containing cross liability/severability of interest clauses, with coverage for bodily injury and/or property damage
- * Haldimand County named as an additional insured
- * 30 days notice of cancellation

If the Renter is a member of an overriding body (ie. Parent Association, Church Group, Business Affiliate) that carries liability insurance which meets the requirements for this rental (listed above), the Renter will provide Haldimand County with a Certificate of Insurance in a form satisfactory to Haldimand County a minimum of 14 days prior to the booking.

If the Renter is not a member of an overriding body, the Renter will purchase the required insurance through the County's Facility User Insurance Program (FUIP) to be added to the contract cost.

The Facility User Insurance Program is subject to a \$500 deductible and in the event of a claim, the Renter will be responsible for the payment of the deductible under the FUIP.

The Renter indemnifies and holds harmless Haldimand County, it's elected officials, employees, servants, agents, successors and assigns from and against any and all claims, causes of action, demands, losses, costs, charges, fees, expenses, including legal fees, or other proceedings of every kind or nature whatsoever brought against, suffered by or imposed on Haldimand County arising from the rental and use of said facility(ies).

With the exception of seasonal sport contracts, signing and returning this application will be confirmation of the booking and it can only be cancelled under exceptional circumstances, as per the Facility Booking & Ice Allocation Policy.

I HAVE READ AND AGREE TO THE ABOVE TERMS AND CONDITIONS OF THE RENTAL.

Renter's Signature

Date