



PERMIT # _____

**HALDIMAND COUNTY
ENGINEERING SERVICES DIVISION**

53 Thorburn Street, Cayuga ON N0A 1E0

Phone: (905) 318-5932

SITE ALTERATION PERMIT APPLICATION

Date submitted: _____	Site Address _____
2026 Administration Fee:	\$271.00 (non-refundable)
Road Damage Deposit Fee:	\$795.00 (refundable upon final inspection)
Security Deposit Fee: (if agreement required)	\$2,500.00 (refundable upon final inspection)

PROPERTY OWNER INFORMATION

Name : _____

Mailing Address : _____

City: _____ Province: _____ Postal Code: _____

Phone Number : _____ Email: _____

Signature: _____

APPLICANT INFORMATION
(If not the owner- must complete owners authorization)

Business Name: _____ Contact name: _____

Mailing Address : _____

City: _____ Province: _____ Postal Code: _____

Phone Number : _____ Email: _____

CONTRACTOR INFORMATION
(if more than one- add on separate piece of paper)

Business Name: _____ Contact name: _____

Mailing Address : _____

City: _____ Province: _____ Postal Code: _____

Phone Number : _____ Email: _____

On Site Contact Name: _____ Phone Number : _____

Email: _____

WORK LOCATION / DETAILS

Site Alteration Address: _____

Property Zoning _____ Confirmed by County Staff

Site Alteration Roll #: _____ Property Size: _____

Site Alteration Legal Description: _____

Proposed Start Date: _____ Proposed Completion Date: _____

FILL DETAILS

Description of Fill (Soil/fill samples must be attached) _____

Purpose of fill: _____

Details of what the fill is going to be used for (indicate height, width and depth of amount of fill, to be indicated on site map)

Will the fill be leveled or graded? _____

Existing Use of Property: _____ Proposed Use of Property: _____

Cubic Metres of Fill Being Added:

Under 100 Cubic Metres **Between 100 and 250 Cubic Metres** **Over 250 Cubic Metres**

Approximately how many dump truck loads _____

Haul Route Used: _____

Location (address) that fill will be obtained from. All known locations must be disclosed

Outside of County **Within County** **Both**

Registered owner of fill: _____

Mailing Address : _____

City: _____ Province: _____ Postal Code: _____

Phone Number : _____ Email: _____

Site Contact Person : _____

Site Contact Phone Number : _____ Email: _____

SITE ALTERATION SITE PLAN

Site Alteration Site Plan needs to include: Hand drawn acceptable

- Property lines of the land and location on the property of the Site Alteration with dimensions;
- All existing storm sewers, ditches, swales, creeks, watercourses and wetlands on the land and on abutting lands and public roads;
- All woodlands on the site and of all easements and right of ways over, under, across or through the site;
- All existing buildings and driveways on the lands.
- Where fill will be dropped and the amounts (indicate height, width and depth of fill)
- Disclosure of any easements, hydro, rail or mine corridors, Conservation Authority regulated areas or Forestry areas

Site Plan

NOTE: Personal information contained on this form is collected pursuant to the Ontario Building Code Act and the Haldimand County On-Site Sewage Systems By-law and will be used for the purpose of reviewing this evaluation. Questions about this collection may be directed to the Chief Building Official at Haldimand County at 905-318-5932.