

Date: August 14, 2025

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Subject: Cayuga Master Servicing Plan
Public Open House No. 2 – Summary Memorandum – Draft (R1)

JLR No.: 31196-019

1.0 Public Open House Summary

The second Public Open House for the Cayuga Master Servicing Plan (MSP) was held at the Cayuga Arena on June 18th, 2025, from 4 p.m. to 6 p.m. The purpose of the Open House was to present future conditions and gather input from stakeholders, rightsholders, and residents regarding proposed servicing alternatives for Cayuga's water, wastewater, stormwater, and transportation servicing

A Notice of Public Open House was prepared by the consulting team and distributed prior to the Open House. The Notice was issued via the following means:

- Placed on the County's website the week of May 28.
- Mailed and e-mailed to review agencies, developers, Indigenous communities, and other stakeholders the week of May 28.
- Placed in 2 issues of the local newspaper (Haldimand Press) starting the week of May 28.
- Circulated to members of the Haldimand County Council the week of May 28.

During the Open House, boards presenting the project information were on display. Representatives from the consulting team and County staff were available to answer questions through the duration of the Open House. The Open House was attended by 3 members of the public and/or developers in addition to several Haldimand County staff and Councillors.

A sign-in sheet and comment forms were provided. From the comment forms distributed, none were completed and returned. Additional verbal comments from attendees during the Open House were noted by the consulting team and are summarized in Section 2.0 of this memo.

2.0 Public Open House Comments

Table 1 provides a summary of verbal and written comments received during the second Open House and notes from the consulting team.

Table 1. Comments Received During Public Open House 2

Comment No.	Comment	Follow up Required/Action
1	Questions from several developers were raised about potential opportunities to tie into new municipal water and wastewater services planned for Cayuga through this Master Plan Update	The project team discussed the process for evaluating municipal servicing capacity and planning for future extensions as part of the Master Plan. Information was provided to developers regarding how servicing needs and potential tie-ins would be considered through a separate analysis.
2	A developer expressed interest in servicing additional lands not included in the parcels of land identified for development through this Master Plan Update	A Haldimand staff member noted that this Master Plan Update focuses on lands within the Cayuga urban boundary, and that the lands of interest are outside of this boundary.
3	Interest was raised by developers about additional capacity at the McKay Street SPS and Elena SPS following the addition of flows from the proposed developments	The project team reviewed the approach for assessing existing and future capacity at sewage pumps stations through the Master Plan process. Developers were advised that a capacity analysis would be undertaken at the approval stage for any new developments, once timing and flow contributions are confirmed.
4	Some attendees asked about how capacity requirements for municipal services are determined for new developments.	The project team explained that capacity requirements are determined using projected units, density, land use, and design criteria for water and wastewater flows, and evaluated against system capacity through hydraulic modelling.

Copies of the Public Open House boards are available on Haldimand's website: [Cayuga Master Servicing Plan Update | Haldimand County](#) (opens in web browser).

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